

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

- Initial Assessment
- Annual Surveillance Assessment (3)
- Recertification Assessment (Choose an item.)
- Extension of Scope

Client Company name (Parent Company): Perkumpulan Cahaya Putra Harapan
Client company Address: RT 008 RW 002, Desa Karya Mukti, Kecamatan Maro SeboIilir, Kabupaten Batanghari, Provinsi Jambi, Kabupaten Batang Hari, 36655, Jambi, Indonesia
Certification Unit: Perkumpulan Cahaya Putra Harapan
Location of Certification Unit: RT 008 RW 002, Desa Karya Mukti, Kecamatan Maro SeboIilir, Kabupaten Batanghari, Provinsi Jambi, Kabupaten Batang Hari, 36655, Jambi, Indonesia
Date of Final Report: 18/09/2022

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Perkumpulan Cahaya Putra Harapan		
RSPO Membership Number	1-0252-18-000-00	Membership Approval Date	05/06/2018
Address	RT 008 RW 002, Desa Karya Mukti, Kecamatan Maro SeboIilir, Kabupaten Batanghari, Provinsi Jambi, Kabupaten Batang Hari, 36655, Jambi, Indonesia		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Perkumpulan Cahaya Putra Harapan		
Location / Address	RT 008 RW 002, Desa Karya Mukti, Kecamatan Maro SeboIilir, Kabupaten Batanghari, Provinsi Jambi, Kabupaten Batang Hari, 36655, Jambi, Indonesia		
Website	-		
Management Representative	Raffles Jamil	E-mail	Asosiasi.cph@gmail.com
Telephone	+62 812 7969 9522 +62 822 8268 8919	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 731142	Certificate Start Date	20/10/2019
Date of First Certification	20/10/2019	Certificate Expiry Date	19/10/2024
Scope of Certification	Production of Fresh Fruit Bunch of Independent Smallholder Group		
Visit Objectives	Determination of the conformity and consistency of auditee's management system toward RSPO Independent Smallholder Standard.		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input type="checkbox"/> Initial Assessment <input checked="" type="checkbox"/> Annual Surveillance Assessment (ASA 3) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019, Indonesia National Interpretation 2022 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		
Is this a remote audit or on-site audit	<input checked="" type="checkbox"/> On-site audit (Option AI)	<input type="checkbox"/> On-site audit (Option AII)	<input type="checkbox"/> Remote audit (Option B)

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Supply Bases			
Name (Sub-Group of Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
KT Al Karomah	Karya Mukti Village	1° 32' 2.98" S	103° 10' 3.17" E
KT Bina Usaha	Karya Mukti Village	1° 32' 49.02" S	103° 10' 34.07" E
KT Garuda Perkasa	Karya Mukti Village	1° 32' 51.51" S	103° 10' 16.27" E
KT Maju Bersama	Karya Mukti Village	1° 31' 43.71" S	103° 11' 0.16" E
KT Mandiri Jaya	Karya Mukti Village	1° 32' 37.54" S	103° 10' 9.30" E
KT Mandiri sejahtera	Karya Mukti Village	1° 32' 5.19" S	103° 11' 4.61" E
KT Berkah	Tidar Kuranji Village	1° 33' 56.07" S	103° 7' 24.42" E
KT Karya Mandiri	Tidar Kuranji Village	1° 33' 56.02" S	103° 7' 35.19" E
KT Makmur Abadi	Tidar Kuranji Village	1° 34' 45.17" S	103° 10' 34.03" E
KT Mukti Sari	Tidar Kuranji Village	1° 35' 6.79" S	103° 6' 38.59" E
KT Suka Maju	Tidar Kuranji Village	1° 34' 19.74" S	103° 6' 55.52" E
KT Sumber Rezeki	Tidar Kuranji Village	1° 34' 7.12" S	103° 7' 40.43" E
KT Tunas Baru	Tidar Kuranji Village	1° 34' 30.91" S	103° 6' 52.43" E
KT Tunas Harapan	Tidar Kuranji Village	1° 34' 36.58" S	103° 8' 12.55" E
KT Cempaka	Mukti Sari Village	1° 32' 23.28" S	103° 12' 8.42" E
KT Harapan kita	Mukti Sari Village	1° 32' 17.39" S	103° 12' 46.98" E
KT Talang Aro	Aro Village	1° 37' 51.22" S	103° 18' 11.94" E

Note: KT is stand for *Kelompok Tani*, meaning sub-group of smallholder, a management zone under Group Manager

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Sub-Group of Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Plant ed

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KT Al Karomah (9 members)	6.20	0	0	6.20	100
KT Bina Usaha (8 members)	5.49	0	0	5.49	100
KT Garuda Perkasa (56 members)	61.97	0	0	61.97	100
KT Maju Bersama (17 members)	27.10	0	0	27.10	100
KT Mandiri Jaya (5 members)	3.72	0	0	3.72	100
KT Mandiri Sejahtera (51 members)	46.89	0	0	46.89	100
KT Berkah (14 members)	14.04	0	0	14.04	100
KT Karya Mandiri (14 members)	21.20	0	0	21.20	100
KT Makmur Abadi (20 members)	44.52	0	0	44.52	100
KT Mukti Sari (6 members)	3.66	0	0	3.66	100
KT Suka Maju (21 members)	12.44	0	0	12.44	100
KT Sumber Rezeki (18 members)	17.96	0	0	17.96	100
KT Tunas Baru (19 members)	8.97	0	0	8.97	100
KT Tunas Harapan (36 members)	33.58	0	0	33.58	100
KT Cempaka (11 members)	11.14	0	0	11.14	100
KT Harapan Baru (85 members)	67.70	0	0	67.70	100
KT Talang Aro (16 members)	45.22	0	0	45.22	100
Total (406 smallholders member)	431.80	0	0	431.80	100

Note: KT is stand for *Kelompok Tani* , meaning sub-group of smallholder, a management zone under Group Manager

6. Plantings & Cycle

Sub-Group of Smallholders	Age (Years)					Mature	Immature
	0 - 3	4 - 10	11 - 20	21 - 25	26 - 30		
KT Al Karomah	0	0	4.92	1.28	0	6.20	0
KT Bina Usaha	0	0	5.49	0	0	5.49	0
KT Garuda Perkasa	0	0	44.38	17.59	0	61.97	0
KT Maju Bersama	0	0	22.80	4.30	0	27.10	0
KT Mandiri Jaya	0	0	2.13	1.59	0	3.72	0
KT Mandiri sejahtera	0	0.49	29.37	17.03	0	46.89	0
KT Berkah	0	0	12.04	2.00	0	14.04	0
KT Karya Mandiri	0	14.92	4.33	1.95	0	21.20	0
KT Makmur Abadi	0	0.93	40.06	3.53	0	44.52	0

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KT Mukti Sari	0	0	2.57	1.09	0	3.66	0
KT Suka Maju	0	0	6.43	6.01	0	12.44	0
KT Sumber Rezeki	0	3	9.24	5.24	0.48	17.96	0
KT Tunas Baru	0	0.00	6.56	2.41	0	8.97	0
KT Tunas Harapan	0	3	23.29	7.29	0	33.58	0
KT Cempaka	0	0	7.19	3.95	0	11.14	0
KT Harapan kita	0	0.99	42.65	24.06	0	67.70	0
KT Talang Aro	0	21.54	23.68	0.00	0	45.22	0
Total (ha)	0	44.87	287.13	99.32	0.48	431.80	0

Note: KT is stand for *Kelompok Tani*, meaning sub-group of smallholder, a management zone under Group Manager

7. Summary of Certified Tonnage of FFB (Own Certified Scope)

Sub-Group of Smallholders	Tonnage (MT) / year			
	Estimated last year (Oct 2021 – Sept 2022)	Actual (July 2021 – June 2022)		Forecast (Oct 2022 – Sept 2023)
		Previous license period (July 2021 – September 2021)	Current license period (October 2021 – June 2022)	
KT** Al Karomah	232.50	66.82	114.01	253.43
KT Bina Usaha	180.80	47.62	93.27	198.88
KT Garuda Perkasa	1,580.18	321.26	753.89	1,738.20
KT Maju Bersama	427.01	76.04	346.82	469.70
KT Mandiri Jaya	101.45	37.99	66.92	111.60
KT Mandiri sejahtera	1,507.74	384.01	719.07	1,658.51
KT Berkah	316.17	95.48	245.54	347.78
KT Karya Mandiri	329.55	102.43	251.32	362.51
KT Makmur Abadi	834.84	228.23	561.84	918.32
KT Mukti Sari	85.30	27.52	71.37	93.83
KT Suka Maju	278.16	93.69	229.08	305.98
KT Sumber Rezeki	350.67	111.08	262.54	385.74
KT Tunas Baru	215.65	72.45	165.33	237.22
KT Tunas Harapan	739.54	230.43	552.28	813.49
KT Cempaka	210.80	40.69	98.16	231.88
KT Harapan kita	1,227.59	238.83	582.29	1,350.35

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KT Talang Aro	671.31	122.04	327.92	738.44
Total	9,289.26	7,738.26		10,215.86*

Note:

* The FFB forecast recorded to the Palm Trace will be deducted by 1,550.74 due to oversold (refer NC No. 2225557-202207-M4). **Therefore, the FFB forecast that will be recorded to Palm Trace is 8,665.12 MT**

**KT is stand for *Kelompok Tani*, meaning sub-group of smallholder, a management zone under Group Manager

8. Summary of Certified Tonnage of FFB (from other certified unit(s))

Estate / Smallholders	Tonnage (MT) / year			Forecast
	Estimated last year	Actual		
		Previous license period	Current license period	
NA	NA	NA	NA	NA
Total	NA	NA	NA	NA

Note:

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)

Out growers / smallholders	Tonnage (MT) / year			Forecast
	Estimated last year	Actual		
		Previous license period	Current license period	
NA	NA	NA	NA	NA
Total	NA	NA	NA	NA

Note:

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit

No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
NA	NA	NA	NA	NA
	TOTAL	NA	NA	NA

Note:

10. Summary of Certified Tonnage (MT) (not applicable for ISS)				
Estimated last year	Actual			Forecast
	Previous license period		Current license period	
FFB	FFB			FFB
NA	NA		NA	NA
	TOTAL	NA		
CPO (OER: %)	CPO (OER: %)			CPO (OER: %)
	NA		NA	NA
	TOTAL	NA		
PK (KER: %)	PK (KER: %)			PK (KER: %)
	NA		NA	NA
	TOTAL	NA		
Note:				

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
NA	NA	NA	NA
	TOTAL	NA	NA
Note:			

11. Summary of Actual Volume sold					
Current License period					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	NA	NA	NA	NA	NA
PK (MT)	NA	NA	NA	NA	NA
Credits	NA	NA	NA	NA	NA
Previous License period					
CPO (MT)	NA	NA	NA	NA	NA
PK (MT)	NA	NA	NA	NA	NA

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Credits	NA	NA	NA	NA	NA
Note: Conventional is RSPO certified material but sold as non-RSPO.					

11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
NA	NA	NA	NA	NA
TOTAL			NA	NA
Note:				

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
NA	NA	NA	NA	NA
TOTAL			NA	NA
Note:				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
NA	NA	NA	NA
TOTAL		NA	NA
Note:			

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
NA	NA	NA	NA
TOTAL			NA
Note:			

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12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (Oct 2021 – Sept 202)			Actual (July 2021 – June 2022)			Forecast (Oct 2022 – Sept 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			9,289.26			7,738.26			10,215.86*
IS-CSPO	-	-		-	-		-	-	
IS-CSPKO	-	-		-	-		-	-	
IS-CSPKE	-	-		-	-		-	-	
CSPK	-	-		-	-		-	-	

Note: * The FFB forecast recorded to the Palm Trace will be deducted by 1,550.74 due to oversold (refer NC No. 2225557-202207-M4). **Therefore, the FFB forecast that will be recorded to Palm Trace is 8,665.12 MT**

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
1	July 2021	789.46	157.89	39.47	17.76	21.71
2	August 2021	813.10	162.62	40.66	18.29	22.36
3	September 2021	694.06	138.81	34.70	15.62	19.09
4	October 2021	597.90	119.58	29.90	13.45	16.44
5	November 2021	571.54	114.31	28.58	12.86	15.72
6	December 2021	509.25	101.85	25.46	11.46	14.00
7	January 2022	505.20	101.04	25.26	11.37	13.89
8	February 2022	561.27	112.25	28.06	12.63	15.43
9	March 2022	583.72	116.74	29.19	13.13	16.05
10	April 2022	683.25	136.65	34.16	15.37	18.79
11	May 2022	701.67	140.33	35.08	15.79	19.30
12	June 2022	727.85	145.57	36.39	16.38	20.02
TOTAL		7,738.26	1,547.65	386.91	174.11	212.80

Note: 1 mt = 1 credit

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13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License period (October 2021 – June 2022)							
Credits				1,857	-	209	255
Physical	-	-	-				
Previous License period (July 2021 – September 2021)							
Credits				-	-	-	-
Physical	-	-	-				

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
1	Pepsi Co India	-	-	1,857	-	-	-
2	Pepsi Co India	-	-	-	-	-	255
3	Pepsi Co Peru	-	-	-	-	209	-
TOTAL			-	1,857	-	209	255
Note:							

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639
Representative: Dr. Chaiyaporn Seekao (Chaiyaporn.Seekao@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **11 – 14 July 2022** The audit programme is included as Section 2.3.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **7 September 2022** The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

Sample size for certification unit were determined based on formula $N = (\sqrt{y}) \times (z)$ where y is the number of estates and where z is the multiplier defined by risk assessment. While, the sampling of smallholders were based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. The sampled smallholder listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the smallholder with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 4)	Year 5 (ASA 5)
Perkumpulan Cahaya Putra Harapan	√	√	√	√	√

Tentative Date of Next Visit: 03 - 06 July 2023 [Click here to enter a date.](#) - [Click here to enter a date.](#)

Total Number of Mandays: 12 mandays

2.2 BSI Assessment Team

Name	Role	Competency
Arif Faisal Simatupang	Team Leader	<p>Education: Holds a Bachelor Degree in Agriculture, Majoring Agronomy, Gadjah Mada University</p> <p>Work Experience: Over 3 years of working experience in palm oil estate as Land Acquisition Officer and later as Division Manager with PT PP London Sumatera Indonesia Tbk. 8 years working experience as auditor since 2014 covering RSPO P&C and ISPO.</p> <p>Training attended: Completed ISO9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, ISO 45001 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Training, HCV and GIS training and SA8000 Auditor training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: social, OHS, and ICS requirements</p>
Eko Purwanto	Team Member	<p>Education: Holds a Bachelor of Forestry from Forest Conservation Department, Faculty of Forestry, Bogor Institute of Agriculture (IPB).</p> <p>Work Experience: Over 9 year working expiring in oil palm plantation with last position as Estate Manager. He has experience in implementing good agricultural practice including integrated pest management and limited pesticides uses. 10 years working experience as auditor since 2012 covering ISO9001, RSPO and ISPO.</p> <p>Training attended: Completed SMETA Requirements Training, ISPO Permentan 38/2020, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, CQI and IRCA Certified ISO 45001:2018 Lead Auditor Training Course, ISO 37001:2016 Anti-bribery Management System Implementing Training Course, RSPO P&C 2018 Refresher Training, Sustainability Reporting Assurance Training, RSPO P&C</p>

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		<p>Lead Auditor Refresher Course, RSPO Supply Chain Certification Refresher Course, RSPO NEXT Training Course For Lead Auditor by RSPO Secretariat, Elaborating on the RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing, RABQSA accredited Lead Auditor Training of Environment Management System, Endorsed RSPO Green House Gas (GHG) Training for Trainer, Endorsed RSPO P&C Lead Auditor Training, Understanding Environmental Management System (EMS), Indonesia Sustainable Palm Oil (ISPO) Lead Auditor Training, Endorsed RSPO Supply Chain Certification (SCC) Lead Auditor Training, RABQSA accredited Lead Auditor Training of Quality Management System.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: agronomy, management plan</p>
<p>Yudwi Wisnu Rahmanto</p>	<p>Team Member</p>	<p>Education: Holds a Bachelor of Forestry with Silviculture, Faculty of Forestry, University of Gadjah Mada</p> <p>Work Experience: 7 months working experience in palm oil industry as Agronomy Field Assistant. 11 years working experience as sustainability auditor covering Sustainable Forest Management by FSC FM/COC Scheme, RSPO, ISPO, Coffee And Farmer Equity (C.A.F.E Practices) Starbucks, Organic Standard (EU, NOP, JAS) for Coffee Farmers and Organic Exchange for Textile</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Training Course, RSPO NEXT, ISPO Auditor/Lead Auditor Course, RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing Training, SMETA Requirements Training, ISO 9001:2008 Auditor/Lead Auditor Course, GIS-Basic Mapping and Spatial Analysis, Timber Legality Assurance System (SVLK), Verification Organization Training C.A.F.E Practices (Starbucks), UTZ Programme, High Conservation Value (HCV) Training, Sustainability Reporting Assurance Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: cooperative and farm legality, environmental, conservation</p>

Accompanying Persons:

Name	Role
-	-
-	-

2.3 Assessment Plan

The Assessment plan was sent to the client prior to the assessment

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Date	Time	Subjects	Faisal	Eko	Wisnu
Monday 11/07/2022	09.00 – 10.30	Flight Jakarta to Jambi	√	√	√
	10.30 – 15.00	Travelling from Jambi to site (including lunch)	√	√	√
	15.00 – 15.45	Opening Meeting - Presentation by Perkumpulan Cahaya Putra Harapan - Presentation by BSI Indonesia	√	√	√
	15.45 – 16.30	Document Review - Principle 1: Optimize productivity, efficiency, positive impacts and resilience - Principle 2: Ensure legality, respect for land rights and community wellbeing - Principle 3: Respect human rights, including worker's rights and conditions - Principle 4: Protect, conserve and enhance ecosystems and the environment - Internal Control System (ICS) requirements for Smallholder Groups	√	√	√
Tuesday 12/07/2022	08.00 – 12.00	Field Observation to 12 farmers <i>Note (medium risk): Total sample of farmer: = $\sqrt{406} \times 1.2 = 20,14 \times 1.2 = 24,17 = \text{rounded to } 25$</i> sample of farmer Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.		√	√
	08.00 – 12.00	Stakeholder consultation via telephone to - Regency government (Plantation Agency, Environmental Agency, Cooperative Agency if applicable, Agrarian/Land Agency) - Local community, Village Head, local NGO and previous land-owner (if any).	√		
	12.00 – 13.30	Break	√	√	√
	13.30 – 16.30	Continue the document review	√	√	√

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Date	Time	Subjects	Faisal	Eko	Wisnu
Wednesday 13/07/2022	08.00 – 12.00	Field Observation to 13 farmers Field observation and interview with farmers and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.	√	√	√
	12.00 – 13.30	Break	√	√	√
	13.30 – 16.30	Continue the document review	√	√	√
Thursday 14/07/2022	08.00 – 12.00	Continuing the document review Continue takeholder consultation if needed	√ √	√	√
	12.00 – 13.30	Break	√	√	√
	13.30 – 15.00	Auditor discussion and audit finding finalization	√	√	√
	15.00 – 16.30	Closing Meeting Presentation of audit result	√	√	√
	17.00 – 21.00	Travelling from site to Jambi			
Friday / 15/07/2022	11.00 – 12.30	Flight from Jambi to Jakarta	√	√	√

The Assessment plan of NC Close Out Visit

Date	Time	Subjects	Faisal
Tuesday 06/09/2022	09.55 – 10.15	Flight Jakarta to Jambi	√
	10.15 – 15.00	Travelling from Jambi to site	√
Wednesday 07/09/2022	08.00 – 08.15	Opening Meeting	√
	08.15 – 11.30	Document Review NC Compliance	√
		Field verification of NC compliance	
11.30 – 12.00	Closing Meeting	√	

Date	Time	Subjects	Faisal
	12.00 – 17.00	Travelling from site to Jambi	✓
	18.00 – 19.30	Flight from Jambi to Jakarta	✓

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	Not Applicable as this is an independent smallholder group.	N/A
Have all the estates and mills certified within five (5) years after obtaining RSPO membership?	Not Applicable as this is an independent smallholder group.	N/A
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available.	Not Applicable as this is an independent smallholder group.	N/A
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	Not Applicable as this is an independent smallholder group.	N/A
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	Not Applicable as this is an independent smallholder group.	N/A
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	Not Applicable as this is an independent smallholder group.	N/A
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	Not Applicable as this is an independent smallholder group.	N/A
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	Not Applicable as this is an independent smallholder group.	N/A
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	Not Applicable as this is an independent smallholder group.	N/A

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Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	Not Applicable as this is an independent smallholder group.	N/A
Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	Not Applicable as this is an independent smallholder group.	N/A
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	Not Applicable as this is an independent smallholder group.	N/A
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	Not Applicable as this is an independent smallholder group.	N/A
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	Not Applicable as this is an independent smallholder group.	N/A
Have there been any stakeholder (including NGO) consultation conducted?	Not Applicable as this is an independent smallholder group.	N/A

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	Not Applicable as this is an independent smallholder group.	Not Applicable

Approved Time Bound Plan

Not Applicable as this is an independent smallholder group.

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A.

During this Assessment there were four (4) Critical Non Conformity and one (1) of Opportunity For Improvement raised. The Perkumpulan Cahaya Putra Harapan Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2225557-202207-M1	Date Issued	14/07/2022
Due Date	13/10/2022	Date of nonconformity Closure	07/09/2022
Clause & Category (Critical / Minor)	4.6 TC-B (Critical/Major)		
Statement of Nonconformity:	There are still planters who manage waste/waste by burning and irresponsibly.		
Requirement Reference:	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.		
Objective Evidence:	Based on the results of interviews with sample farmer on behalf of Mr. Sailendra (ID: 03 02 0364 A0526), it was acknowledged that the used herbicide packaging (5 Liter Gramoxone bottles) was disposed by burning. He has attended the initial training regarding waste management during the preparation of initial certification. However, he did not attend the subsequent annual disseminations/trainings. There is not enough evidence that he still has a good awareness of the waste management of used herbicide packaging.		
Corrections:	There will be special dissemination to farmers on behalf of Sailendra (ID: 03 02 0364 A0526) regarding PCPH SOP No: 1/SOP-UK3-LB3-TD/A-CPH/III/2018 regarding: Management of Used Chemical Containers, as well as waste management B3 waste packaging is prohibited to be destroyed by burning.		
Root Cause Analysis:	Farmer (Sailendra) has attended an initial training regarding waste management, however, he did not attend the annual disseminations to improve his awareness. The annual disseminations was attended by his wife. This is because the time of disseminations were carried out in the morning or afternoon which is his working time.		
Corrective Actions:	There will be dissemination to all members of PCPH regularly once a year, especially the handling of B3 waste in oil palm plantations, dissemination will be carried out in each farmer group. Dissemination can be done in community forums such as the routine yasinan forum, or man to man dissemination to each member who sells FFB to groups.		

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	<p>The dissemination will be carried out during the farmer's spare time or at night.</p> <p>Make leaflets/pamphlets given to all PCPH members containing or prohibiting the destruction of containers of former B3 waste by burning.</p> <p>Make warning boards/appeals to be distributed in public areas not to destroy former B3 waste containers by burning them. Public areas: in front of the Gapoktan office, around the mosque area, at crossroads and in the area of formal schools in the village.</p>
Assessment Conclusion:	<p>This results in repeated non-conformances on the same RISS aspects and indicators. This resulted in the suspension of the RSPO ISH certificate of the Cahaya Putra Harapan Association.</p> <p>Recurrence NC in this indicator.</p> <p>NC Closed Out Visit verification on 7 September 2022:</p> <p>PCPH has shown evidence of compliance as mentioned in correction and corrective action. Based on document review, field observation, and interview, it can be concluded that corrections and corrective actions have implemented well in the field, that are:</p> <ul style="list-style-type: none"> - Has conducted dissemination to farmers on behalf of Sailendra (ID: 03 02 0364 A0526) regarding PCPH SOP No: 1/SOP-UK3-LB3-TD/A-CPH/III/2018 regarding: Management of Used Chemical Containers, as well as waste management B3 waste packaging is prohibited to be destroyed by burning. - Statement Letter from Sailendra dated July 24, 2022 regarding the commitment not to use Paraquat, not to spray on river/stream borders, and not to burn pesticide packaging. - Dissemination documents to smallholders in SP 1 (7 August 2022), SP 2 (31 July 2022), and SP 3 (24 July 2022) related to the prohibition on the use of paraquat, the prohibition of spraying in rivers, and the prohibition of destroying pesticide packages by burning. - Has made leaflets/pamphlets given to all PCPH members containing or prohibiting the destruction of containers of former B3 waste by burning. - Has made warning boards/appeals distributed in public areas not to destroy former B3 waste containers by burning them. <p>Therefore, this NC is concluded closed.</p>

Non-conformity			
NCR Ref #	2225557-202207-M2	Date Issued	14/07/2022
Due Date	13/10/2022	Date of nonconformity Closure	07/09/2022
Clause & Category (Critical / Minor)	4.7 TC-B (Critical/Major)		

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Statement of Nonconformity:	Sample of smallholder have not implemented ways to maintain and/or increase buffer zones/borders of natural rivers or ditches
Requirement Reference:	Smallholders maintain and/or enhance riparian buffer zone areas.
Objective Evidence:	<p>Based on a field visit to the sample farmer's land on behalf of Mr. Sailendra (ID: 03 02 0364 A0526) it is known that there is a flow of water passing through his farm. It is recognized that the flow of water (1 meter wide) is temporary and only occurs during the rainy season. At several points on the edge of the water flow, other plants such as mangosteen, bamboo and durian were found.</p> <p>Moreover, it was found that he has attended the initial training regarding buffer zone management during the preparation of initial certification. However, he did not attend the subsequent annual disseminations/trainings.</p> <p>However, it is recognized that when applying herbicides, he continue to apply herbicides to oil palm trees around these natural watercourses. There is not enough evidence that he still has a good awareness related riparian/buffer zone management.</p>
Corrections:	<p>Conducting special dissemination to farmers on behalf of Sailendra (ID: 03 02 0364 A0526) related to PCPH SOP No: 1/SOP-UL/A-CPH/III/2018 concerning Water and Water Source Management which in this SOP contains a ban on PCPH members to apply poison or pesticide to water areas/streams.</p> <p>Make a marker on the land in the name of Sailendra (ID: 03 02 0364 A0526) in the form of a clear color mark (Paint) for the main boundaries of oil palm plants that can be sprayed.</p>
Root Cause Analysis:	Farmer (Sailendra) has attended an initial training regarding riparian/buffer zone management, however, he did not attend the annual disseminations to improve his awareness. The annual disseminations was attended by his wife. This is because the time of disseminations were carried out in the morning or afternoon which is his working time.
Corrective Actions:	<p>There will be dissemination to all PCPH members regularly once a year, especially the prohibition of spraying or applying herbicides near water bodies/river streams, dissemination will be carried out in each farmer group. Dissemination can be done in community forums such as the routine yasinan forum, or man to man dissemination to each member who sells FFB to groups.</p> <p>The dissemination will be carried out during the farmer's spare time or at night.</p> <p>Make leaflets/pamphlets that are given to all PCPH members containing or prohibiting spraying or applying herbicides near water bodies/river streams.</p> <p>Make color markers (Paint) on oil palm trees for boundaries of areas that can be sprayed for land through which water flows.</p>
Assessment Conclusion:	This results in repeated non-conformances on the same RISS aspects and indicators. This resulted in the suspension of the RSPO ISH certificate of the Cahaya Putra Harapan Association.

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	<p>Recurrence NC in this indicator.</p> <p>NC Closed Out Visit verification on 7 September 2022:</p> <p>PCPH has shown evidence of compliance as mentioned in correction and corrective action. Based on document review, field observation, and interview, it can be concluded that corrections and corrective actions have implemented well in the field, that are:</p> <ul style="list-style-type: none"> - Has conducted dissemination to farmers on behalf of Sailendra (ID: 03 02 0364 A0526) regarding PCPH SOP No: 1/SOP-UL/A-CPH/III/2018 concerning Water and Water Source Management which in this SOP contains a ban on PCPH members to apply poison or pesticide to water areas/streams. - Statement Letter from Sailendra dated July 24, 2022 regarding the commitment not to use Paraquat, not to spray on river/stream borders, and not to burn pesticide packaging. - Dissemination documents to smallholders in SP 1 (7 August 2022), SP 2 (31 July 2022), and SP 3 (24 July 2022) regarding the prohibition on the use of paraquat, the prohibition of spraying in rivers, and the prohibition of destroying pesticide packages by burning. - Has made markers on the land in the name of Sailendra (ID: 03 02 0364 A0526) in the form of a clear color mark (Paint) for the main boundaries of oil palm plants that can be sprayed. - Has made leaflets/pamphlets given to all PCPH members prohibiting spraying or applying herbicides near water bodies/river streams. - Has made color markers (Paint) on oil palm trees for boundaries of areas that can be sprayed for land through which water flows. <p>Therefore, this NC is concluded closed.</p>
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Non-conformity			
NCR Ref #	2225557-202207-M3	Date Issued	14/07/2022
Due Date	13/10/2022	Date of nonconformity Closure	07/09/2022
Clause & Category (Critical / Minor)	4.8 TC-B (Critical/Major)		
Statement of Nonconformity:	There are still planters who use Paraquat for weed control		
Requirement Reference:	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.		
Objective Evidence:	Based on interview with sample farmers on behalf of Mr. Sailendra (ID: 03 02 0364 A0526), it was acknowledged that he still using Paraquat for weed control in his field. The last usage was around January 2022 by himself and there is no record of such use.		

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	<p>It is known that he has attended the initial training regarding prohibition of Paraquat during the preparation of initial certification. However, he did not attend the subsequent annual disseminations/trainings.</p> <p>This is showed that the farmer do not implement the commitments/farmer declarations and has no awareness regarding paraquat prohibition.</p>
Corrections:	<p>There will be special dissemination to farmers on behalf of Sailendra (ID: 03 02 0364 A0526) regarding the SOP and SK PCPH prohibiting the use of paraquat (SOP Regarding: Use of Chemicals No: 2 /SOP- UK3&B3/A-CPH/III/2018 and Letter Decree Number: 18/SK. Association-CPH/A-CPH/IX/2020 Regarding: policy on the use of limited pesticides).</p> <p>As well as conducting discussions regarding the statement letter from the planter which has been signed by the planter on the point that it is prohibited to use pesticides with the active ingredient paraquat, then dissemination is carried out regarding sanctions for members who do not obey the rules within the organization.</p>
Root Cause Analysis:	<p>Farmer (Sailendra) has attended an initial training regarding paraquat prohibition, however, he did not attend the annual disseminations to improve his awareness. The annual disseminations was attended by his wife. This is because the time of disseminations were carried out in the morning or afternoon which is his working time.</p>
Corrective Actions:	<p>Dissemination will be carried out to all members of PCPH regularly once a year, especially the prohibition of the use of pesticides with the active ingredient paraquat, dissemination will be carried out in each farmer group. Dissemination can be done in community forums such as the routine yasinan forum, or man to man dissemination to each member who sells FFB to groups.</p> <p>The dissemination will be carried out during the farmer's spare time or at night.</p> <p>Make leaflets/pamphlets given to all PCPH members that contain or contain the prohibition on the use of pesticides with the active ingredient paraquat for PCPH member plantations that are included in the scope of RSPO certification.</p> <p>Make warning boards/appeals that are distributed in public areas related to the dangers and prohibition of the use of pesticides with active ingredients of paraquat. Public areas: in front of the Gapoktan office, around the mosque area, at crossroads and in the area of formal schools in the village.</p>
Assessment Conclusion:	<p>This results in repeated non-conformances on the same RISS aspects and indicators. This resulted in the suspension of the RSPO ISH certificate of the Cahaya Putra Harapan Association.</p> <p>Recurrence NC in this indicator.</p> <p>NC Closed Out Visit verification on 7 September 2022: PCPH has shown evidence of compliance as mentioned in correction and corrective action. Based on document review, field observation, and interview, it can be</p>

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	<p>concluded that corrections and corrective actions have implemented well in the field, that are:</p> <ul style="list-style-type: none"> - Has conducted dissemination to farmers on behalf of Sailendra (ID: 03 02 0364 A0526) regarding SOP and SK PCPH prohibiting the use of paraquat (SOP Regarding: Use of Chemicals No: 2 /SOP- UK3&B3/A-CPH/III/2018 and Letter Decree Number: 18/SK. Association-CPH/A-CPH/IX/2020 Regarding: policy on the use of limited pesticides). - Statement Letter from Sailendra dated July 24, 2022 regarding the commitment not to use Paraquat, not to spray on river/stream borders, and not to burn pesticide packaging. - Dissemination documents to smallholders in SP 1 (7 August 2022), SP 2 (31 July 2022), and SP 3 (24 July 2022) related to the prohibition on the use of paraquat, the prohibition of spraying in rivers, and the prohibition of destroying pesticide packages by burning. - Has made leaflets/pamphlets given to all PCPH members that contain or contain the prohibition on the use of pesticides with the active ingredient paraquat for PCPH member plantations that are included in the scope of RSPO certification. - Has made warning boards/appeals that are distributed in public areas related to the dangers and prohibition of the use of pesticides with active ingredients of paraquat. <p>Therefore, this NC is concluded closed.</p>
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Non-conformity											
NCR Ref #	2225557-202207-M4	Date Issued	14/07/2022								
Due Date	13/10/2022	Date of nonconformity Closure	07/09/2022								
Clause & Category (Critical / Minor)	D.2.1 MS B (Critical/Major)										
Statement of Nonconformity:	The Group Manager has not been able to demonstrate that the sales of certified products are in accordance with the actual production.										
Requirement Reference:	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.										
Objective Evidence:	<p>Based on the verification of data on sales of certified product volumes and actual production obtained during the license period (20 October 2021 – 19 October 2022), it is known that the organization's sales of certified products exceed the todate actual production plus taxation of the rest license time, with the following data:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Product</th> <th style="width: 25%;">Sales of products in current license period 20 Oct 2021 to 19 Oct 2022 (12 months) (MT)</th> <th style="width: 25%;">Actual Production of 12 months prior the audit: July 2021 to June 2022 (12 months) (MT)</th> <th style="width: 25%;">Excess Sales compared with the recent 12 months actual production (MT)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Product	Sales of products in current license period 20 Oct 2021 to 19 Oct 2022 (12 months) (MT)	Actual Production of 12 months prior the audit: July 2021 to June 2022 (12 months) (MT)	Excess Sales compared with the recent 12 months actual production (MT)				
Product	Sales of products in current license period 20 Oct 2021 to 19 Oct 2022 (12 months) (MT)	Actual Production of 12 months prior the audit: July 2021 to June 2022 (12 months) (MT)	Excess Sales compared with the recent 12 months actual production (MT)								

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	FFB	9,289	7,738.26	1,550.74
	CSPO	1,857	1,547.65	309.35
	PKO	209	174.11	34.89
	PKE	255	212.80	42.20
Based on these data, it can be concluded that the organization has conducted over sales.				
Corrections:	PCPH will coordinate with Fortasbi, RSPO and Palm trace to reduce the number of CSPO, CSPKO, and CSPKE quotas in 2022-2023, to cover excess sales of quotas in the previous period.			
Root Cause Analysis:	Quota sales on the palmtrace application are carried out in full from the quota available in the palmtrace account. ICS PCPH does not understand that the quota scheme provided is an estimate of production and at the end of the period during surveillance an inspection of the actual production is carried out.			
Corrective Actions:	<p>There will be dissemination to all ICS, especially to the manager and FFB recording and monitoring unit as well as the person in charge of the PCPH palmtrace account regarding the quota sales scheme on the palmtrace account must be in accordance with the real production recorded in the PCPH organization.</p> <p>Adding special TUPOKSI to the group manager and FFB monitoring unit to periodically monitor the quota sold to match the real PCPH production. As well as coordinating with Fortasbi as the institution that helps PCPH quota sales to sell in the middle of the period so that the total production for the current 6 months and the estimate for the next 6 months can be seen.</p>			
Assessment Conclusion:	<p>Auditor Verification:</p> <p>The group manager has shown evidence in the form of:</p> <ul style="list-style-type: none"> - Evidence of confirmation to the RSPO Secretariat in the email 29 July 2022 regarding the request that the excess sales can be deducted at the next license quota and obtaining RSPO approval based on the reply email dated 2 August 2022. - Evidence of dissemination to ICS on August 3, 2022, related to the principle of selling production credits based on actual existing production, as well as training related to the mechanism for using PalmTrace. <p>Based on corrective actions, root cause analysis, and existing corrective actions, this finding is closed by reducing the next license quota with excess sales in this (previous) license period.</p>			

Opportunity for Improvements	
OFI #	Description
OFI 1	Indicator A.1: The group proves that it is formed in accordance with applicable law.

	<p>OFI statement:</p> <p>Due to changes in the organizational structure of Perkumpulan Cahaya Putra Harapan (PCPH) which was agreed upon by members at the Annual Members Meeting on 30 June 2022, and with the decision to resign from the previous chairman of the organization on 22 December 2021.</p> <p>Therefore, it would be better if the organization of the Cahaya Putra Harapan (PCPH) consider to inform and make adjustments to the legality of the organization according to the Regulation of the Minister of Law and Human Rights Number 3 of 2016 concerning Procedures for Submitting Applications for Legal Entities and Approval of Amendments to the Association's Articles of Association.</p>
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Positive Findings	
PF #	Description
PF 1	-

3.3.1 Status of Nonconformities Previously Identified and Observations

Non-conformity			
NCR Ref #	2074203-202106-M1	Date Issued	1/07/2021
Due Date	29/9/2021	Date of nonconformity Closure	29/07/2021
Clause & Category (Critical / Minor)	1.3 TC-B (Critical/Major)		
Statement of Nonconformity:	Sample of smallholder member have not consistently on implemented Agronomy Best Practices		
Requirement Reference:	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
Objective Evidence:	<ol style="list-style-type: none"> Based on a field visit on 29 June 2021 to plots belonging to Mr Sutini (A0012), Wahyuni (A0155) and Suyati (A0080) were found the oil palm trees with under pruned midribs. Based on a field visit on 29 June 2021 to Mrs Parinem's plot (A0107), the auditor team were found 2 unharvested bunches. The previous harvest was on 21 June 2021. 		
Corrections:	<ul style="list-style-type: none"> ICS GSCB Tidar Kuranji Village has helped farmers to find pruning workers in Plot of Sutini (A0012), Wahyuni (A0155) and Suyati (A0080). Pruning has been carried out on July 3, 2021. Harvested 2 bunches of FFB in Parinem's Poltd (A0107) on 3 July 2021. ICS PCPH has provided dissemination and understanding to Sutini (A0012), Wahyuni (A0155) Suyati (A0080) and Parinem (A0107) regarding the benefits of implementing good pruning for oil palm plants as well as the effects of fruit losses that occur in the plantation as well as resubmitting the SOP PCPH 		

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	regarding Harvest No : 1/SOP-UPP/A–CPH/III/2018 and PCPH SOP on pruning No : 2/SOP-UPP/A–CPH/III/2018
Root Cause Analysis:	<p>Mrs Sutini (A0012), Mrs Wahyuni (A0155) and Mrs Suyati (A0080) had difficulty getting pruning workers, so they still found land that had not been pruned. Pruning workers are starting to be difficult to find due to the start of high oil palm trees so that the workload increases.</p> <p>The same caused for the land owned to Mrs Parinem (A0107) found 2 unharvested bunches because harvest workers previously harvested with high trees, but found 1 low tree so abandoned because they did not want to reduce the fiber height (handle) of the Egrek used</p>
Corrective Actions:	PCPH together with group administrators in Tidar Kuranji Village conducted training related to GAP by discussing pruning and criteria for ripening so that under pruning and unharvested palm fruit were not found again. The training Program already in the PCPH work program for 2021-2022.
Assessment Conclusion:	<p>Based on verification of records of evidences the correction and corrective action, such as:</p> <ul style="list-style-type: none"> • Record of dissemination on Good Agriculture Practices, dated 3th July 2021 – location in Tidar Kranji Estate, attended by Mrs Sutini (A0012), Mrs Wahyuni (A0155), Mrs Suyati (A0080) and Mrs Parinem (A0107) • Report of harvested 2 bunches of FFB in Parinem's Plot (A0107) on 3 July 2021 • Record program Training years 2021 - 2020 <p>The evidence is sufficient as described above. The conclusion is the Critical NC clause 1.3 TC-B has closed on 29th July 2021.</p>
Effectiveness Closure (for previous audit closed Critical NC):	Based on verification to the farmers plot during this ASA 3, confirm that all plots are in good condition, there are no under pruning and no unharvested bounces found.

Non-conformity			
NCR Ref #	2074203-202106-M2	Date Issued	1/07/2021
Due Date	29/09/2021	Date of nonconformity Closure	29/07/2021
Clause & Category (Critical / Minor)	4.6 TC-B (Critical/Major)		
Statement of Nonconformity:	There are still planters who manage waste/waste by burning and irresponsibly.		
Requirement Reference:	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.		
Objective Evidence:	<ol style="list-style-type: none"> 1. The results of the interview with the smallholder sampled Suwardi (ID: 03 01 0298 A0421) admitted that sometimes household waste is burned on the land. 2. Interview with smallholder sampled Riyo Sumaryo (ID: 03 02 0333 A0470) admitted that the former herbicide/pesticide packaging was destroyed by burning behind the house. 		

	<p>3. The results of a field visit to a smallholder sample warehouse, Yusuf Supriyanto (ID: 03 02 0353 A0514) found that the former Roundup 1L herbicide packaging was empty.</p> <p>4. The results of a field visit to Yasin Mustofa's Plot (ID: 03 02 0351 A0504), it is known that there is still a lot of plastic waste that is disposed of irresponsibly.</p>
<p>Corrections:</p>	<p>Mr Suwardi (ID: 03 01 0298 A0421) has received re-dissemination on July 2, 2021 so as not to burn domestic waste due to the prohibition on burning waste, and recommends that waste be processed by reuse, reduce, recycle or in other ways.</p> <p>Riyo Sumaryo (ID: 03 02 0333 A0470) has received re-dissemination on July 2, 2021 regarding empty pesticide packaging bottles that must be handed over to the group, and in accordance with PCPH SOP on Management of Used Chemical Containers No: 1/SOP-UK3-LB3- TD/A-CPH/III/2018</p> <p>Yusuf Supriyanto (ID: 03 02 0353 A0514), the 1L Roundup bottle found in the warehouse was handed over to the group on July 2, 2021 and was given dissemination and understanding regarding the PCPH SOP on the Management of Used Chemical Containers No: 1/SOP-UK3-LB3 -TD/A-CPH/III/2018</p> <p>Yasin Mustofa (ID: 03 02 0351 A0504), plastic waste cleaning has been carried out at the location on July 2, 2021.</p>
<p>Root Cause Analysis:</p>	<p>Mr Suwardi (ID: 03 01 0298 A0421) burns domestic waste, this is done because there is no TPS (garbage disposal site) in the village.</p> <p>Riyo Sumaryo (ID: 03 02 0333 A0470) admitted that the former herbicide/pesticide packaging was destroyed by burning behind the house. This happens because sometimes farmers forget to hand over the pesticide packaging bottles to the group.</p> <p>Yusuf Supriyanto (ID: 03 02 0353 A0514), found the former packaging of Roundup 1L herbicide in an empty and old packaging. This happened because the bottle was tucked away or covered with other items in the storage warehouse so it was not handed over to the group.</p> <p>Yasin Mustofa (ID: 03 02 0351 A0504), it is known that there is still a lot of plastic waste that is disposed of irresponsibly, this happens because the location of the land is often used as a place for young people to gather/hang out to look for internet signals, the location of the land is close to the cellphone signal tower.</p>
<p>Corrective Actions:</p>	<p>Develop training programs related to domestic waste management, LB3 waste and Zero Burning for farmers so that the same incident does not happen again. This training is already in the PCPH work program for 2021-2022</p> <p>Installation of signs related to the prohibition of burning and littering of domestic waste at several points, this is to remind farmers and the surrounding community of the prohibition of burning and littering. There will also be cooperation with the Bukit Sari village regarding the management of domestic and household waste.</p>
<p>Assessment Conclusion:</p>	<p>Based on verification of records of evidences the correction and corrective action, such as:</p> <ul style="list-style-type: none"> - Record of dissemination of waste management on July 2, 2021, attended by Mr Suwardi (ID: 03 01 0298 A0421), Riyo Sumaryo (ID: 03 02 0333 A0470), Yusuf Supriyanto (ID: 03 02 0353 A0514), Yasin Mustofa (ID: 03 02 0351 A0504)

	<p>- Record program Training years 2021 – 2020, including training on domestic waste management, LB3 waste and Zero Burning</p> <p>The evidence is sufficient as described above. The conclusion is the Critical NC clause 4.6 TC-B has closed on 29th July 2021.</p>
Effectiveness Closure (for previous audit closed Critical NC):	<p>The corrective action of previous NC Closure was ineffective due to recurrence findings in this indicator was found during ASA-3 with different sample of smallholders.</p> <p>Please refer to NC 4.6 TC-B in ASA-3.</p>

Non-conformity			
NCR Ref #	2074203-202106-M3	Date Issued	1/07/2021
Due Date	29/09/2021	Date of nonconformity Closure	29/07/2021
Clause & Category (Critical / Minor)	4.7 TC-B (Critical/Major)		
Statement of Nonconformity:	Sample of smallholder have not implemented ways to maintain and/or increase buffer zones/borders of natural rivers or ditches		
Requirement Reference:	Smallholders maintain and/or enhance riparian buffer zone areas.		
Objective Evidence:	<ol style="list-style-type: none"> 1. The results of a field visit on Arpandi's Plot (ID: 03 02 0366 A0529) Harapan Kita Gapoktan, found evidence of traces of spraying herbicides to clear grass along the edge of a natural ditch. 2. The results of interview with one of the workers for Yasin Mustofa's land (ID: 03 02 0351 A0504), namely Mr. Ucok, obtained information that sometimes washing clothes after herbicide application (spraying) is carried out in natural streams/ditches. 		
Corrections:	<p>Dissemination of the PCPH SOP on Water and Water Source Management No: 1/SOP-UL/A–CPH/III/2018 on 3 July 2021 and the installation of a sign prohibiting chemical activity along the natural ditch/river border on Arpandi's land (ID: 03 02 0366 A0529).</p> <p>The worker for the land owned by Yasin Mustofa (ID: 03 02 0351 A0504), Mr. Ucok, was given an understanding again on July 3, 2021 regarding the prohibition of chemical activity in natural ditches/rivers in accordance with PCPH SOP on Water and Water Source Management No: 1/ SOP-UL/A–CPH/III/2018</p>		
Root Cause Analysis:	<p>Arpandi's Plot (ID: 03 02 0366 A0529) Harapan Kita Gapoktan, found evidence of traces of spraying herbicides for cleaning grass along the edge of a natural ditch, this was done because the location of the garden, which is indeed a house yard, wants there to be a celebration/party, so they are looking for an instant way and quick to clear the grass.</p> <p>The worker for the land owned by Yasin Mustofa (ID: 03 02 0351 A0504), namely Mr. Ucok, was informed that sometimes washing clothes after herbicide application (spraying) is carried out in natural streams/ditches, this happens because workers forget that there should be no chemical activity around the stream.</p>		

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Corrective Actions:	Develop and conduct training to farmers on HCV (High Conservation Value) concerning natural ditches and other water sources. This training has been included in the PCPH work program 2021-2022
Assessment Conclusion:	Based on verification of records of evidences the correction and corrective action, such as: <ul style="list-style-type: none"> - Record of dissemination SOP on Water and Water Source Management No: 1/SOP-UL/A-CPH/III/2018 on 3 July 2021 and the installation of a sign prohibiting chemical activity along the natural ditch/river border on Arpandi's land (ID: 03 02 0366 A0529). - Record program Training years 2021 – 2020, including training on HCV (High Conservation Value) The evidence is sufficient as described above. The conclusion is the Critical NC clause 4.7 TC-B has closed on 29 th July 2021.
Effectiveness Closure (for previous audit closed Critical NC):	The corrective action of previous NC Closure was ineffective due to recurrence findings in this indicator was found during ASA-3 with different sample of smallholders. Please refer to NC 4.6 TC-B in ASA-3.

Non-conformity			
NCR Ref #	2074203-202106-M4	Date Issued	1/07/2021
Due Date	29/09/2021	Date of nonconformity Closure	29/07/2021
Clause & Category (Critical / Minor)	4.8 TC-B (Critical/Major)		
Statement of Nonconformity:	There are still planters who use Paraquat for weed control		
Requirement Reference:	Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.		
Objective Evidence:	<p>The results of a field visit on land owned by Arpandi (ID: 03 02 0366 A0529) Harapan Kita Gapoktan, found evidence of traces of spraying herbicides for cleaning grass along the edges of natural ditches. It is acknowledged that the land owner uses the herbicide Gramoxone whose active ingredient is Paraquat dichloride.</p> <p>The Planters Statement document also does not include commitments related to the prohibition of the use of Paraquat and pesticides categorized by the World Health Organization (WHO) in class 1A or 1B.</p> <p>Thus, there are still planters who do not have a commitment to implementing Best Management Practices for weed eradication using Paraquat which is included in the list of pesticide groups 1A and 1B from WHO.</p>		

<p>Corrections:</p>	<p>There was has been reminded again and the installation of a sign prohibiting chemical activity in natural ditches or watercourses on July 3, 2021 on Arpandi's land (ID: 03 02 0366 A0529) and socializing the SOP and SK PCPH to Mr. Arpandi regarding the prohibition on the use of paraquat (SOP About: Usage Chemicals No: 2 /SOP- UK3&B3/A–CPH/III/2018 and Decree Number: 18/SK. Association-CPH/A-CPH/IX/2020 Regarding: policy on limited use of pesticides)</p> <p>The appendix to the grower's statement will be amended and added commitments related to the prohibition of the use of pesticides categorized by WHO 1A and 1B, especially paraquat dichloride.</p>
<p>Root Cause Analysis:</p>	<p>Arpandi's land (ID: 03 02 0366 A0529) Harapan Kita Gapoktan, found evidence of traces of herbicide spraying to clear grass along the edge of a natural ditch. It is acknowledged that the land owner uses the herbicide Gramoxone whose active ingredient is Paraquat dichloride. This happened because farmers chose an instant/fast way to eradicate weeds because they wanted a celebration/party at their house.</p> <p>Smallholder Statement document, include commitments related to the prohibition of the use of Paraquat and pesticides categorized by the World Health Organization (WHO) in class 1A or 1B. This was found because ICS only implemented farmer declarations in accordance with the attachment documents in the 2019 RISS guidebook.</p>
<p>Corrective Actions:</p>	<p>Develop and implement PCPH work programs and GM work programs for 2021-2022</p> <p>The Internal Audit Team will re-explain and provide understanding regarding the grower's statement in which there are many points that must be adhered to including the prohibition of the use of paraquat dichloride. This will be done once a year during the internal audit.</p>
<p>Assessment Conclusion:</p>	<p>Based on verification of records of evidences the correction and corrective action, such as:</p> <ul style="list-style-type: none"> - Record of dissemination regarding the prohibition on the use of paraquat to Mr. Arpandi (Procedure on chemicals use, No: 2 /SOP- UK3&B3/A–CPH/III/2018 and Decree Number: 18/SK. Association-CPH/A-CPH/IX/2020 Regarding: policy on limited use of pesticides) - Document of Smallholder Statement, include commitments related to the prohibition of the use of Paraquat and pesticides categorized by the World Health Organization (WHO) in class 1A or 1B - Record program Training years 2021 – 2020, including training of procedure on chemicals use <p>The evidence is sufficient as described above. The conclusion is the Critical NC clause 4.8 TC-B has closed on 29th July 2021.</p>
<p>Effectiveness Closure (for previous audit closed Critical NC):</p>	<p>Based on interview and verification to the farmers plot and house during this ASA 3, it was found that there are still paraquat used in field. The corrective action of previous NC Closure was ineffective due to recurrence findings in this indicator was found during ASA-3 with different sample of smallholders.</p>

Opportunity for Improvements	
OFI #	Description
OFI 1	<p>The data of the smallholders who has changed ownership must be updated and accompanied by the name of the current owner and the name on the certificate, along with proof of sale and purchase.</p> <p>Verification / Follow-up actions: PCPH organization has updated the farmer data listed in the MS Excel file "Smallholders Data Management". In the file, data have been identified including: Smallholder Name, Farmer Group Name, Smallholder Identity, Smallholder Member Number, Land Area, Number of Plants, Planting Year, Land Legality, Land Legality Number, GPS Coordinates, Owner and Manager.</p>

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	P&C Indicator	Issued Date	Status & Date (Closure)
RSPO 02745	Major	E.1.2.3	26/09/2019	Closed; 14/10/2019
RSPO 02746	Major	E.2.1.1	26/09/2019	Closed; 14/10/2019
RSPO 02747	Major	E.2.1.2	26/09/2019	Closed; 14/10/2019
RSPO 02748	Major	E.3.2.1	26/09/2019	Closed; 14/10/2019
RSPO 02749	Major	E.3.2.2	26/09/2019	Closed; 14/10/2019
RSPO 02750	Major	E.3.2.3	26/09/2019	Closed; 14/10/2019
RSPO 02751	Major	E.3.2.5	26/09/2019	Closed; 14/10/2019
RSPO 02752	Major	5.1.1	26/09/2019	Closed; 14/10/2019
RSPO 02757	Major	4.6.11	26/09/2019	Closed; 14/10/2019
RSPO 02760	Major	5.3.2	26/09/2019	Closed; 14/10/2019
RSPO 02762	Major	6.5.2	26/09/2019	Closed; 14/10/2019
RSPO 02754	Minor	4.2.3	26/09/2019	Open, escalated to Major NC
RSPO 02755	Major - escalated from Minor NC	4.2.3	26/09/2019	Closed; 11/08/2020
RSPO 02756	Minor	4.6.9	26/09/2019	Closed; 11/08/2020
RSPO 02758	Minor	47.5	26/09/2019	Closed; 11/08/2020
RSPO 02759	Minor	5.1.2	26/09/2019	Closed; 11/08/2020
RSPO 02761	Minor	5.6.3	26/09/2019	Closed; 11/08/2020
1946648-202008-M1	Major	4.6.2	14/08/2020	Closed; 09/10/2020
1946648-202008-M2	Major	4.6.11	14/08/2020	Closed; 09/10/2020
1946648-202008-M3	Major	4.7.4	14/08/2020	Closed; 09/10/2020
1946648-202008-M4	Major	4.2.3	14/08/2020	Closed; 09/10/2020
1946648-202008-N1	Minor	4.2.2	14/08/2020	Closed; 1/07/2021

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2074203-202106-M1	Critical	1.3 TC-B	1/07/2021	Closed; 29/07/2021
2074203-202106-M2	Critical	4.6 TC-B	1/07/2021	Closed; 29/07/2021
2074203-202106-M3	Critical	4.7 TC-B	1/07/2021	Closed; 29/07/2021
2074203-202106-M4	Critical	4.8 (TC-B)	1/07/2021	Closed; 29/07/2021
2225557-202207-M1	Critical	4.6 TC-B	14/07/2022	Closed: 07/09/2022
2225557-202207-M2	Critical	4.7 TC-B	14/07/2022	Closed: 07/09/2022
2225557-202207-M3	Critical	4.8 TC-B	14/07/2022	Closed: 07/09/2022
2225557-202207-M4	Critical	D.2.1 MS B	14/07/2022	Closed: 07/09/2022

3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Perkumpulan Cahaya Putra Harapan Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the mill and the estates. Fieldworkers were interviewed informally in small groups in the field. In addition, the wives of workers and staff were interviewed in informal group meetings at their housing. Separate visits were made to each of the local communities to meet with the village head and residents. Company officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Governmental Department	Plantation and Animal Husbandry Agency, Batanghari Regency.	phone interview,
Governmental Department	Environmental Agency, Batanghari Regency	phone interview,
Governmental Department	Land Agency, Batanghari Regency	phone interview,
Communities	Village Head of Karya Mukti	phone interview,
NGO	NGO - LSM SETARA Jambi	phone interview,

Stakeholders comment	
1	<p>Feedbacks: Plantation and Animal Husbandry Agency, Batanghari Regency</p> <ul style="list-style-type: none"> • Communication has gone well between Perkumpulan Cahaya Putra Harapan and Plantation Agency of Batanghari Regency. • There is no land dispute at Perkumpulan Cahaya Putra Harapan.

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	<ul style="list-style-type: none"> The entire plots of smallholders are former transmigration area, clearly located in Non-Forest Designated Area (<i>Area Penggunaan Lain</i>). There are no negative issues receives from the members of this association. <p>Audit Team verification and response</p> <ul style="list-style-type: none"> The entire smallholders' plots located at backyard or front yard of the smallholder houses. Therefore, no encroach of forest or other protected areas. Plenty of smallholders that interested to join with association. Positive comments, no need further action.
2	<p>Feedbacks: Environmental Agency, Batanghari Regency</p> <ul style="list-style-type: none"> In 2020, members of Perkumpulan Cahaya Putra Harapan are propose registration for Environmental Commitment Letter (SPPL), however most of the members is failed to proceed. Because most of smallholders have no taxpayer registered number. Independent smallholders are not mandatory to have Hazardous Waste Collection Storage. Hazardous wastes management smallholders is by deliver to the Farmer Group or stored directly to Association. Association is able to making partnership with nearest Mill or company to dispose their wastes. No environmental issues within the PCPH <p>Audit Team verification and response</p> <ul style="list-style-type: none"> Hazardous wastes are collected and stored at Perkumpulan Cahaya Putra Harapan then transported to Mill's of PT Asian Agri as a partner company. Comments from stakeholders are in line with Perkumpulan Cahaya Putra Harapan explanation. Auditor already verified onsite and concludes within the report.
3	<p>Feedbacks: Land Agency, Batanghari Regency (Kantor Pertanahan ATR/BPN, Kab. Batanghari) Head of Control and Handling Disputes.</p> <ul style="list-style-type: none"> There is no issue related overlapping with forest area or land dispute. Some of PCPH member not yet have SHM (<i>Sertifikat Hak Milik</i>), but SKT (<i>Surat Keterangan Tanah</i>) which are issued by Sub-District office. <p>Audit Team verification and response:</p> <ul style="list-style-type: none"> There is no land dispute issue. Some of PCPH member only have SKT (<i>Surat Keterangan Tanah</i>), however, there is no problem regarding land demarcation aspect in the field.
4	<p>Feedbacks: Kepala Desa Karya Mukti</p> <ul style="list-style-type: none"> The benefit of forming this association is to reduce paralegal activities (middlemen) that can harm oil palm planters. Contributions that have been given from Perkumpulan Cahaya Putra Harapan to the Village are in the form of road access, so that it is easier for farmers to transport FFB from plots to roadside Collecting Place, which is then transported by truck to the Mill. If there is a change in land ownership, the Village always facilitates and knows about it. <p>Audit Team verification and response:</p> <ul style="list-style-type: none"> All the members of Perkumpulan Cahaya Putra Harapan are fully committed against Farmer Declaration that have been signed and also with the association rules and procedures, including RSPO Comments from stakeholders are in line with Perkumpulan Cahaya Putra Harapan explanation. Auditor already verified onsite and concludes within the report.
5	<p>Feedbacks:</p> <p>NGO - LSM SNV – Batanghari Regency</p> <ul style="list-style-type: none"> NGO SETARA assisted capacity building in the Perkumpulan Cahaya Putra Harapan in the second year. There is no report of land conflicts and/or the use of underage manpower and/or social conflicts that occurred in the farmer area of Perkumpulan Cahaya Putra Harapan members.

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	<ul style="list-style-type: none"> There is no report of complaints related to environmental pollution that occurred and/or caused by farmers members of Perkumpulan Cahaya Putra Harapan
<p>Audit Team verification and response: Acknowledge by the auditor as a positive response, and will be monitored at each subsequent audit.</p>	

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
Imron Pane	2017	0.5	Yes	Yes	Comply
Note: During audit, only 1 previous land owner was exist and available in the audit location.					

Previous land owner / user comment	
	<p>Feedbacks: Imron Pane Bpk. Imron Pane is domiciled in Muara Bulian Village, Dusun Bukit Sari, he has a land area of 0.5 Ha which in 2017 has been sold (hand over of land ownership) to Bpk. Solehan. The land ownership status is Freehold Certificate (SHM). The handover of land is based on agreement and there is no enforcement between both parties.</p>
<p>Audit Team verification and response: Acknowledge by the auditor as a positive response, and will be monitored at each subsequent audit. No land conflict occur during audit.</p>	

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Perkumpulan Cahaya Putra Harapan has complied with the Indonesia National Interpretation 2022 of the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Perkumpulan Cahaya Putra Harapan is remain certified.

Report prepared by	Acceptance of Assessment Conclusion
Name: Arif Faisal Simatupang	Name: Jamil
Company Name: PT BSI Group Indonesia	Company Name: Perkumpulan Cahaya Putra Harapan
Title: Lead Auditor	Title: Group Manager
Signature: 	Signature: <i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i> 
Date: 10 September 2022	Date: 10 September 2022

Appendix A: Summary of Findings

Criterion / Indicator	Assessment Findings	Compliance	
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1 Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
<p>Eligibility</p>	<p>E Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>The certificate holder has a cooperative establishment deed made by Notary Elza Huzaifah Nirmaliana S.H, M. Kn refer to deed No. 7 dated 14 March 2018 concerning the Ratification of the "Asosiasi Cahaya Putra Harapan" (ACPH). The deed has been recorded in the legal material administration system in accordance with the Decree of the Director General of General Legal Administration No. AHU-00004038.AH.01.07. year 2018 in accordance with the Decree of the Ministry of Law and Human Rights c.q Director General of General Legal Administration.</p> <p>The certificate holder has shown minutes of RAT (annual member meeting) that demonstrated fair and transparent decision making and governance. All decision determined by meeting not by individual person. If any member does not agree with the decision, they can make speak up their suggestion.</p> <p>Association have valid Organization Structure, consist of:</p> <ol style="list-style-type: none"> 1. Supervisory board 2. Group Manager: Jamil 3. Secretary: Sriyono 4. Treasury: Parmono 	<p>Complied</p>

		<p>5. Units: FFB Monitoring, Member Registration, Suggestion and Complaints; First Aid; Monitoring of Fertilizer and Pesticides Uses; Extension and Pest and Disease; Internal Control; Environment and Fire Emergency; Public Relation.</p> <p>All smallholder member has signed Smallholder Declaration:</p> <p>A. I recognise the importance of sustainable production.</p> <p>B. I will join a farmer group to pursue group certification of the RSPO ISH Standard and comply with the principles and their relevant criteria and indicators</p> <p>C. I will provide the following information to my and group manager:</p> <ol style="list-style-type: none"> 1. All land holdings 2. Location (coordinates) of all plots currently planted with oil palm 3. Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders) 4. Any plots located on steep slopes 5. Any plots located on peat 6. Details on plans for replanting and expansion of oil palm 7. Any existing land disputes 8. Ownership and land use status 9. Source of farm labour. <p>D. I commit to the following:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress. 	
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		<ol style="list-style-type: none"> 2. Participate in trainings as required and actively participate in the group. 3. Ensuring no forced labour on farm operations and ending any existing forced labour. 4. Pay of national level minimum wage. 5. Respecting the rights of workers to file a complaint. 6. Providing safe working conditions and facilities 7. No discrimination, harassment or abuse on the farm. 8. Ensuring no child labour on farm operations and ending any existing child labour. 9. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach 10. Resolving any existing disputes 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) 12. Protect HCVs and HCS forests through the precautionary practices approach 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat 15. No burning for preparing land or pest control 16. Minimising and controlling erosion. <p>Smallholder Declaration of sample of farmer has been reviewed for:</p>	
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No.	Smallholder Block Number	Name of Registered Smallholder (as per Land Title)
1	02 01 0154 A0175	Agus Suyono
2	02 01 0155 A0177	Sulastri
3	02 02 0159 A0181	Hasanudin
4	02 02 0161 A0183	M. Zainudin
5	02 03 0167 A0193	Ahmad Sodikin
6	02 03 0171 A0197	Doto
7	02 03 0175 A0208	Hasan Fauzi
8	02 03 0177 A0212	Khoirul Amin
9	01 01 0002 A0002	Jumidi
10	01 01 0007 A0009	Sutarjo
11	01 01 0010 A0014	Tutini
12	01 01 0014 A0018	Sutiyah
13	01 02 0019 A0025	Teguh Suyadi
14	01 02 0024 A0030	Tugiman
15	01 03 0029 A0035	Herawati
16	01 03 0032 A0038	Wiwik Supratiwi
17	01 03 0034 A0040	Tri Ayunda Sari

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		18	03 02 0344 A0495	Tazmir. DPT		
		19	03 02 0346 A0498	Wahyu Ramdan		
		20	03 02 0352 A0513	Sukur Riyadi		
		21	03 02 0357 A0518	Sudiyono Yasmin		
		22	03 02 0360 A0522	Istiqomah		
		23	03 02 0364 A0526	Sailendra		
		24	03 02 0367 A0530	Totoh		
		25	03 02 0369 A0533	Suprianti		
Milestone A	Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.	<p>Association has had an SOP internal control system (ICS) document No.1/SOP-UPI/A-CPH/III/2018, issued on 4 Mar 2018, Rev 01. The ICS procedure explained regarding sampling based on risk identification, where risk identification of PCPH was "Medium". Internal audit program should be carry out annually and time schedule to follow-up the internal audit result.</p> <p>The procedure explains for audit criteria (standard to be use), audit program/frequency, parameter of auditee (smallholder member), internal audit execution (team selection, internal auditor competence requirement, internal auditor job description, checklist preparation, audit planning, internal audit exercise), audit reporting and follow up findings.</p> <p>Group Manager has provided trainings to all smallholders due to the preparation of RSPO certification and awareness trainings. The trainings that have been provided to the smallholders were:</p> <ul style="list-style-type: none"> - RSPO ISH Standard on 23 February 2022. 				Complied

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		<ul style="list-style-type: none"> - Integrated Pest Management on 19 March 2022. - OHS and hazardous waste management on 19 May 2022. 	
Milestone B	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>The certificate holder has shown minutes of RAT (annual member meeting) that demonstrated fair and transparent decision making and governance. All decision determined by meeting not by individual person. If any member does not agree with the decision, they can make speak up their suggestion.</p> <p>Business plan of ACPH is implemented. Review of implementation conducted in Rapat Anggota Tahunan (RAT) - annual member meeting. The latest RAT conducted on 30 June 2022 for accounting of 2021 - 2022. Minutes of meeting covering ratification of quorum; ratification of discipline; financial statement; working program 2022 – 2023.</p> <p>RAT of 2022 has demonstrated financial stability by reporting distribution of premium sharing, list of assets and inventories of 2021 – 2022 and work program (business plan) 2022-2023.</p> <p>It can be shown the FFB production estimate for period July 2022 – 2023 per each member and per Farmer Group. The production recapitulation period of July 2021 to June 2022 amount of 7,747 MT.</p>	Complied
<p>Criteria 1.2 Smallholders have the capacity to effectively manage their farm.</p>			
Eligibility	Not Applicable	Not Applicable	Not Applicable

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<p>Milestone A</p>	<p>Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.</p>	<p>The certificate holder has determined training program as stated in annual business plan – “Program Kerja Asosiasi Cahaya Putra Harapan”, e.g.:</p> <ul style="list-style-type: none"> • Training of Good Agricultural Practice and Integrated Pest Management; scheduled in November. • Training of PPE and Chemical uses; scheduled in December. • Training of RSPO, FPIC and HCV; scheduled in January. • Training of OHS, Hazardous and Toxic waste and Zero Burning; scheduled in February. • Training of worker competency; scheduled in February. <p>There are evident of training realisation on farm business operations, monitoring and planning. The training has included capacity building on record keeping for production, including inputs and yields, transactions, and variety, e.g.:</p> <ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 19 March 2022, attended by 25 participants, at location Karya Mukti Village. • Training of Integrated Pest Management, dated 12 March 2022, attended by 19 participants, at location Tidar Kuranji Village. • Training of Integrated Pest Management, dated 19 April 2022, attended by 17 participants, at location Bukit Sari Village. • Training of Integrated Pest Management, dated 14 April 2022, attended by 26 participants, at location Aro Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 19 May 2022, attended by 23 participants, at location Karya Mukti Village. 	<p>Complied</p>
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		<ul style="list-style-type: none"> • Training of Good Agricultural Practices and Occupational Health and Safety, dated 26 March 2022, attended by 21 participants, at location Tidar Kuranji Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 2 March 2022, attended by 21 participants, at location Bukit Sari Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 5 March 2022, attended by 26 participants, at location Aro Village. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 23 February 2022, attended by 23 participants, at location Madrasah Al-Ikhlis Blok B SP1. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 3 February 2022, attended by 22 participants, at location Mr. Parmono's house SP2. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 February 2022, attended by 24 participants, at location KUD Budi Sari Bukit Sari. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 June 2022, attended by 21 participants, at location Mr. Agus Chaidar Aro Village. • Training of Occupational Health and Safety; SOP of worker complaints, dated 6 June 2022, attended by 17 participants, at location farmers location. <p>Based on minutes of training, above training has mentioned regarding pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and</p>	
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		pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions.	
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale	<p>During this surveillance assessment (ASA 3), conducted field observation to sample of smallholder members. Based on field observation, verified that smallholder members are managing their farms effectively and maintain records of production, e.g.:</p> <ol style="list-style-type: none"> 1. Agus Suyono (A0175 - 0.531 Ha); FFB production Jul 2021: 1,504 kg; Aug 2021: 1,621 kg; Sep 2021: 1,345 kg; Oct 2021: 1,454 kg; Nov 2021: 1,331 kg; Dec 2021: 1,221 kg; Jan 2022: 912 kg; Feb 2022: 751 kg; Mar 2022: 920 k; Apr 2022: 981 kg; May 2022: 1,210 kg; Jun 2022: 1,200 kg. 2. Sulastri (A0177 - 0.462 Ha); FFB production Jul 2021: 1,771 kg; Aug 2021: 1,235 kg; Sep 2021: 1,091 kg; Oct 2021: 991 kg; Nov 2021: 875 kg; Dec 2021: 708 kg; Jan 2022: 651 kg; Feb 2022: 551 kg; Mar 2022: 717 k; Apr 2022: 911 kg; May 2022: 990 kg; Jun 2022: 1,010 kg. 3. Hasanudin (A0181 - 0.524 Ha); FFB production Jul 2021: 1,463 kg; Aug 2021: 1,521 kg; Sep 2021: 1,251 kg; Oct 2021: 1,217 kg; Nov 2021: 1,181 kg; Dec 2021: 717 kg; Jan 2022: 518 kg; Feb 2022: 757 kg; Mar 2022: 661 k; Apr 2022: 740 kg; May 2022: 913 kg; Jun 2022: 1,117 kg. 4. Jumidi (A0002 - 0.513 Ha); FFB production Jul 2021: 1,170 kg; Aug 2021: 1,260 kg; Sep 2021: 985 kg; Oct 2021: 875 kg; Nov 2021: 900 kg; Dec 2021: 831 kg; Jan 2022: 1,045 kg; Feb 2022: 1,170 kg; Mar 2022: 1,230 k; Apr 2022: 1,415 kg; May 2022: 1,545 kg; Jun 2022: 1,340 kg. 5. Sutarjo (A0009 - 0.485 Ha); FFB production Jul 2021: 1,235 kg; Aug 2021: 1,341 kg; Sep 2021: 1,016 kg; Oct 2021: 790 kg; Nov 2021: 765 kg; Dec 2021: 806 kg; Jan 2022: 970 kg; Feb 2022: 	Complied

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		<p>1,015 kg; Mar 2022: 1,180 k; Apr 2022: 1,345 kg; May 2022: 1,450 kg; Jun 2022: 1,343 kg.</p> <p>6. Tutini (A0014 - 0.52 Ha); FFB production Jul 2021: 1,310 kg; Aug 2021: 1,415 kg; Sep 2021: 1,241 kg; Oct 2021: 1,015 kg; Nov 2021: 980 kg; Dec 2021: 1,077 kg; Jan 2022: 1,140 kg; Feb 2022: 1,230 kg; Mar 2022: 1,135 k; Apr 2022: 1,342 kg; May 2022: 1,470 kg; Jun 2022: 1,346 kg.</p> <p>7. Wahyu Ramdan (A0498 - 0.501 Ha); FFB production Jul 2021: 440 kg; Aug 2021: 750 kg; Sep 2021: 462 kg; Oct 2021: 365 kg; Nov 2021: 350 kg; Dec 2021: 299 kg; Jan 2022: 230 kg; Feb 2022: 460 kg; Mar 2022: 485 k; Apr 2022: 684 kg; May 2022: 595 kg; Jun 2022: 700 kg.</p> <p>8. Yasin Mustofa (A0504 - 0.49 Ha); FFB production Jul 2021: 470 kg; Aug 2021: 820 kg; Sep 2021: 502 kg; Oct 2021: 375 kg; Nov 2021: 367 kg; Dec 2021: 324 kg; Jan 2022: 250 kg; Feb 2022: 502 kg; Mar 2022: 525 k; Apr 2022: 630 kg; May 2022: 635 kg; Jun 2022: 765 kg.</p> <p>9. Sukur Riyadi (A0513 - 0.495 Ha); FFB production Jul 2021: 458 kg; Aug 2021: 818 kg; Sep 2021: 502 kg; Oct 2021: 380 kg; Nov 2021: 365 kg; Dec 2021: 324 kg; Jan 2022: 250 kg; Feb 2022: 503 kg; Mar 2022: 525 k; Apr 2022: 630 kg; May 2022: 640 kg; Jun 2022: 765 kg.</p> <p>Whilst transaction data of all FFB sale hold by chairman of farmer group. Sample seen: - Kartu Timbangan (weighbridge card) no.PMBA522107990 dated 10/05/2022; from Gapoktan Swadaya Cahaya Buana (ID A189);</p>	
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		<p>amount 447 bunches; gross weight 10,340 kg; tara 3,780 kg; nett weight 6,560 kg; sortation 295 kg; nett 6,265 kg.</p> <ul style="list-style-type: none"> - Surat Pengantar TBS (Delivery Order) from Gapoktan Swadaya Cahaya Buana; dated 10/05/2022; no.213; vehicle BH 8472 BL; driver Ade. - Daftar Petani Sertifikasi Pengirim Buah (list of farmers) dated 10/05/2022; Farmer Group Sumber Rejeki; consist of Jumani (field weight 1,278 kg), Lasiman (field weight 1,265 kg), Sutarjo (field weight 2,250 kg), Sukimin (field weight 1,070 kg). - Kartu Timbangan (weighbridge card) no.PMBA522112086 dated 01/07/2022; from Gapoktan Harapan Kita (A181); amount 427 bunches; gross weight 9,970 kg; tara 3,710 kg; nett weight 6,260 kg; sortation 282 kg; nett 5,978 kg. - Surat Pengantar TBS (Delivery Order) from Gapoktan Harapan Kita; dated 01/07/2022; no.001; vehicle BH 8856 SJ; driver Reypan. - Daftar Petani Sertifikasi Pengirim Buah (list of farmers) dated 01/07/2022; Farmer Group Cempaka; consist of Misgi (field weight 420 kg), Satino (field weight 1,321 kg), Sartono (field weight 350 kg), Tasminto (field weight 1,370 kg), Bambang Ismiyah (field weight 450 kg), Suwardi (field weight 800 kg), Pulisman (field weight 460 kg). - Kartu Timbangan (weighbridge card) no.PMBA521116389 dated 30/09/2021; from Gapoktan Dua Putra (A181); amount 701 bunches; gross weight 13,680 kg; tara 3,410 kg; nett weight 10,270 kg; sortation 462 kg; nett 9,808 kg. - Surat Pengantar TBS (Delivery Order) from Gapoktan Dua Putra; dated 30/09/2022; no.001; vehicle BH 8073 ASJ; driver Arifin. <p>Daftar Petani Sertifikasi Pengirim Buah (list of farmers) dated 30/09/2021; Farmer Group Maju Bersama; consist of Sani (field weight</p>	
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		1,575 kg), Karmini (field weight 2,588 kg), Anika (field weight 780 kg), Mashuri (field weight 630 kg). Non-ACPH: Tamrin (field weight 700 kg), Heru Hariadi (field weight 2,300 kg), Madri (field weight 915 kg).	
Criteria 1.3 Smallholders implement good agricultural practices (GAP) on their farms.			
Eligibility	Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).	All smallholder commits to implementing good agricultural practices on their farms as per Smallholder Declaration signed by each smallholder members point D: D. I commit to the following: <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress. 2. Participate in trainings as required and actively participate in the group. 3. Ensuring no forced labour on farm operations and ending any existing forced labour. 4. Pay of national level minimum wage. 5. Respecting the rights of workers to file a complaint. 6. Providing safe working conditions and facilities 7. No discrimination, harassment or abuse on the farm. 8. Ensuring no child labour on farm operations and ending any existing child labour. 9. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach 10. Resolving any existing disputes 	Complied

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		<ol style="list-style-type: none"> 11. No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) 12. Protect HCVs and HCS forests through the precautionary practices approach 13. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 14. Use of best management practices for oil palm on peat 15. No burning for preparing land or pest control <p>Minimising and controlling erosion.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on Good Agriculture Practices (GAP).</p>	<p>The certificate holder has determined training program as stated in annual business plan – “Program Kerja Asosiasi Cahaya Putra Harapan”, e.g.:</p> <ul style="list-style-type: none"> • Training of Good Agricultural Practice and Integrated Pest Management; scheduled in November. • Training of PPE and Chemical uses; scheduled in December. • Training of RSPO, FPIC and HCV; scheduled in January. • Training of OHS, Hazardous and Toxic waste and Zero Burning; scheduled in February. • Training of worker competency; scheduled in February. <p>There are evident of training realisation on farm business operations, monitoring and planning. The training has included capacity building on record keeping for production, including inputs and yields, transactions, and variety, e.g.:</p> <ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 19 March 2022, attended by 25 participants, at location Karya Mukti Village. 	<p>Complied</p>

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		<ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 12 March 2022, attended by 19 participants, at location Tidar Kuranji Village. • Training of Integrated Pest Management, dated 19 April 2022, attended by 17 participants, at location Bukit Sari Village. • Training of Integrated Pest Management, dated 14 April 2022, attended by 26 participants, at location Aro Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 19 May 2022, attended by 23 participants, at location Karya Mukti Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 26 March 2022, attended by 21 participants, at location Tidar Kuranji Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 2 March 2022, attended by 21 participants, at location Bukit Sari Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 5 March 2022, attended by 26 participants, at location Aro Village. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 23 February 2022, attended by 23 participants, at location Madrasah Al-Ikhlas Blok B SP1. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 3 February 2022, attended by 22 participants, at location Mr. Parmono’s house SP2. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 February 2022, attended by 24 participants, at location KUD Budi Sari Bukit Sari. 	
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		<ul style="list-style-type: none"> • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 June 2022, attended by 21 participants, at location Mr. Agus Chaidar Aro Village. • Training of Occupational Health and Safety; SOP of worker complaints, dated 6 June 2022, attended by 17 participants, at location farmers location. <p>Based on minutes of training, above training has mentioned regarding pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions.</p>	
<p>Milestone B</p>	<p>Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p>	<p>During this surveillance assessment (ASA 3), conducted field observation to sample of smallholder members. Based on field observation, verified that smallholder members have adopted Good Agriculture Practices on their farms and are tracking productivity through, but not limited to, records of FFB sales.</p> <p>Below are records of FFB production from sample of smallholder members:</p> <ol style="list-style-type: none"> 1. Agus Suyono (A0175 - 0.531 Ha); FFB production Jul 2021: 1,504 kg; Aug 2021: 1,621 kg; Sep 2021: 1,345 kg; Oct 2021: 1,454 kg; Nov 2021: 1,331 kg; Dec 2021: 1,221 kg; Jan 2022: 912 kg; Feb 2022: 751 kg; Mar 2022: 920 k; Apr 2022: 981 kg; May 2022: 1,210 kg; Jun 2022: 1,200 kg. 2. Sulastri (A0177 - 0.462 Ha); FFB production Jul 2021: 1,771 kg; Aug 2021: 1,235 kg; Sep 2021: 1,091 kg; Oct 2021: 991 kg; Nov 2021: 875 kg; Dec 2021: 708 kg; Jan 2022: 651 kg; Feb 2022: 551 kg; Mar 2022: 717 k; Apr 2022: 911 kg; May 2022: 990 kg; Jun 2022: 1,010 kg. 	<p>Complied</p>

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		<ol style="list-style-type: none"> 3. Hasanudin (A0181 - 0.524 Ha); FFB production Jul 2021: 1,463 kg; Aug 2021: 1,521 kg; Sep 2021: 1,251 kg; Oct 2021: 1,217 kg; Nov 2021: 1,181 kg; Dec 2021: 717 kg; Jan 2022: 518 kg; Feb 2022: 757 kg; Mar 2022: 661 k; Apr 2022: 740 kg; May 2022: 913 kg; Jun 2022: 1,117 kg. 4. Jumidi (A0002 - 0.513 Ha); FFB production Jul 2021: 1,170 kg; Aug 2021: 1,260 kg; Sep 2021: 985 kg; Oct 2021: 875 kg; Nov 2021: 900 kg; Dec 2021: 831 kg; Jan 2022: 1,045 kg; Feb 2022: 1,170 kg; Mar 2022: 1,230 k; Apr 2022: 1,415 kg; May 2022: 1,545 kg; Jun 2022: 1,340 kg. 5. Sutarjo (A0009 - 0.485 Ha); FFB production Jul 2021: 1,235 kg; Aug 2021: 1,341 kg; Sep 2021: 1,016 kg; Oct 2021: 790 kg; Nov 2021: 765 kg; Dec 2021: 806 kg; Jan 2022: 970 kg; Feb 2022: 1,015 kg; Mar 2022: 1,180 k; Apr 2022: 1,345 kg; May 2022: 1,450 kg; Jun 2022: 1,343 kg. 6. Tutini (A0014 - 0.52 Ha); FFB production Jul 2021: 1,310 kg; Aug 2021: 1,415 kg; Sep 2021: 1,241 kg; Oct 2021: 1,015 kg; Nov 2021: 980 kg; Dec 2021: 1,077 kg; Jan 2022: 1,140 kg; Feb 2022: 1,230 kg; Mar 2022: 1,135 k; Apr 2022: 1,342 kg; May 2022: 1,470 kg; Jun 2022: 1,346 kg. 7. Wahyu Ramdan (A0498 - 0.501 Ha); FFB production Jul 2021: 440 kg; Aug 2021: 750 kg; Sep 2021: 462 kg; Oct 2021: 365 kg; Nov 2021: 350 kg; Dec 2021: 299 kg; Jan 2022: 230 kg; Feb 2022: 460 kg; Mar 2022: 485 k; Apr 2022: 684 kg; May 2022: 595 kg; Jun 2022: 700 kg. 8. Yasin Mustofa (A0504 - 0.49 Ha); FFB production Jul 2021: 470 kg; Aug 2021: 820 kg; Sep 2021: 502 kg; Oct 2021: 375 kg; Nov 2021: 367 kg; Dec 2021: 324 kg; Jan 2022: 250 kg; Feb 2022: 502 kg; Mar 2022: 525 k; Apr 2022: 630 kg; May 2022: 635 kg; Jun 2022: 765 kg. 	
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		<p>9. Sukur Riyadi (A0513 - 0.495 Ha); FFB production Jul 2021: 458 kg; Aug 2021: 818 kg; Sep 2021: 502 kg; Oct 2021: 380 kg; Nov 2021: 365 kg; Dec 2021: 324 kg; Jan 2022: 250 kg; Feb 2022: 503 kg; Mar 2022: 525 k; Apr 2022: 630 kg; May 2022: 640 kg; Jun 2022: 765 kg.</p> <p>Transaction data of all FFB sale hold by chairman of farmer group. Sample seen:</p> <ul style="list-style-type: none"> - Kartu Timbangan (weighbridge card) no.PMBA522107990 dated 10/05/2022; from Gapoktan Swadaya Cahaya Buana (ID A189); amount 447 bunches; gross weight 10,340 kg; tara 3,780 kg; nett weight 6,560 kg; sortation 295 kg; nett 6,265 kg. - Surat Pengantar TBS (Delivery Order) from Gapoktan Swadaya Cahaya Buana; dated 10/05/2022; no.213; vehicle BH 8472 BL; driver Ade. - Daftar Petani Sertifikasi Pengirim Buah (list of farmers) dated 10/05/2022; Farmer Group Sumber Rejeki; consist of Jumani (field weight 1,278 kg), Lasiman (field weight 1,265 kg), Sutarjo (field weight 2,250 kg), Sukimin (field weight 1,070 kg). - Kartu Timbangan (weighbridge card) no.PMBA522112086 dated 01/07/2022; from Gapoktan Harapan Kita (A181); amount 427 bunches; gross weight 9,970 kg; tara 3,710 kg; nett weight 6,260 kg; sortation 282 kg; nett 5,978 kg. - Surat Pengantar TBS (Delivery Order) from Gapoktan Harapan Kita; dated 01/07/2022; no.001; vehicle BH 8856 SJ; driver Reypan. - Daftar Petani Sertifikasi Pengirim Buah (list of farmers) dated 01/07/2022; Farmer Group Cempaka; consist of Misgi (field weight 420 kg), Satino (field weight 1,321 kg), Sartono (field weight 350 	
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		<p>kg), Tasminto (field weight 1,370 kg), Bambang Ismiyah (field weight 450 kg), Suwardi (field weight 800 kg), Pulisman (field weight 460 kg).</p> <ul style="list-style-type: none"> - Kartu Timbangan (weighbridge card) no.PMBA521116389 dated 30/09/2021; from Gapoktan Dua Putra (A181); amount 701 bunches; gross weight 13,680 kg; tara 3,410 kg; nett weight 10,270 kg; sortation 462 kg; nett 9,808 kg. - Surat Pengantar TBS (Delivery Order) from Gapoktan Dua Putra; dated 30/09/2022; no.001; vehicle BH 8073 ASJ; driver Arifin. - Daftar Petani Sertifikasi Pengirim Buah (list of farmers) dated 30/09/2021; Farmer Group Maju Bersama; consist of Sani (field weight 1,575 kg), Karmini (field weight 2,588 kg), Anika (field weight 780 kg), Mashuri (field weight 630 kg). <p>Each smallholder member holds an evidence of FFB sales in monthly period, e.g. Farmer name Ali M., for payment period June 2022:</p> <table border="1" data-bbox="1133 927 1727 1372"> <thead> <tr> <th>FFB (kg)</th> <th>Price (IDR)</th> <th>Amount (IDR)</th> </tr> </thead> <tbody> <tr> <td>573</td> <td>1,721</td> <td>986,133</td> </tr> <tr> <td>1,512</td> <td>1,413</td> <td>2,136,456</td> </tr> <tr> <td>395</td> <td>1,335</td> <td>527,325</td> </tr> <tr> <td colspan="2">Gross amount</td> <td>3,649,914</td> </tr> <tr> <td colspan="2">Deduction:</td> <td></td> </tr> <tr> <td colspan="2">- Harvesting cost</td> <td>(496,000)</td> </tr> <tr> <td colspan="2">- Agrochemical</td> <td>(36,666)</td> </tr> <tr> <td colspan="2">Nett amount</td> <td>3,057,248</td> </tr> </tbody> </table>	FFB (kg)	Price (IDR)	Amount (IDR)	573	1,721	986,133	1,512	1,413	2,136,456	395	1,335	527,325	Gross amount		3,649,914	Deduction:			- Harvesting cost		(496,000)	- Agrochemical		(36,666)	Nett amount		3,057,248	
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Farmer name Doto, for payment period July 2022:

FFB (kg)	Price (IDR)	Amount (IDR)
449	1,603	719,747
515	1,721	886,315
675	1,415	955,125
Gross amount		2,561,187
Deduction:		
- Fertilizer		(315,000)
- Harvesting cost		(327,800)
- Agrochemical		(36,666)
Nett amount		1,821,721

Farmer name Khoirul Amin, for payment period May 2022:

FFB (kg)	Price (IDR)	Amount (IDR)
610	1,608	980,880
208	1,603	333,414
Gross amount		1,314,304
Deduction:		
- Fertilizer		-

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		<table border="1"> <tr> <td>- Harvesting cost</td> <td>(163,600)</td> </tr> <tr> <td>- Agrochemical</td> <td>-</td> </tr> <tr> <td>- THR</td> <td>(300,000)</td> </tr> <tr> <td>Nett amount</td> <td>850,704</td> </tr> </table> <p>Farmer name Hasan Fauzi, for payment period April 2022:</p> <table border="1"> <thead> <tr> <th>FFB (kg)</th> <th>Price (IDR)</th> <th>Amount (IDR)</th> </tr> </thead> <tbody> <tr> <td>752</td> <td>3,335</td> <td>2,507,920</td> </tr> <tr> <td>431</td> <td>3,125</td> <td>1,346,875</td> </tr> <tr> <td>569</td> <td>2,712</td> <td>1,543,128</td> </tr> <tr> <td colspan="2">Gross amount</td> <td>5,397,923</td> </tr> <tr> <td colspan="2">Deduction:</td> <td></td> </tr> <tr> <td colspan="2">- Fertilizer</td> <td>-</td> </tr> <tr> <td colspan="2">- Harvesting cost</td> <td>(350,400)</td> </tr> <tr> <td colspan="2">- Agrochemical</td> <td>-</td> </tr> <tr> <td colspan="2">Nett amount</td> <td>5,047,523</td> </tr> </tbody> </table> <p>Farmer name Ahmad Sadiqin, for payment period March 2022:</p> <table border="1"> <thead> <tr> <th>FFB (kg)</th> <th>Price (IDR)</th> <th>Amount (IDR)</th> </tr> </thead> <tbody> <tr> <td>313</td> <td>3,471</td> <td>1,086,423</td> </tr> </tbody> </table>	- Harvesting cost	(163,600)	- Agrochemical	-	- THR	(300,000)	Nett amount	850,704	FFB (kg)	Price (IDR)	Amount (IDR)	752	3,335	2,507,920	431	3,125	1,346,875	569	2,712	1,543,128	Gross amount		5,397,923	Deduction:			- Fertilizer		-	- Harvesting cost		(350,400)	- Agrochemical		-	Nett amount		5,047,523	FFB (kg)	Price (IDR)	Amount (IDR)	313	3,471	1,086,423	
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		402	3,660	1,471,320			
		298	3,317	988,466			
		Gross amount		3,546,209			
		Deduction:					
		- Fertilizer		-			
		- Harvesting cost		(202,600)			
		- Agrochemical		-			
		Nett amount		3,343,609			
		FFB Transport, for payment period June 2022:					
		Date	FFB (kg)	Price (IDR)	Amount (IDR)		
		28/05/2022	9,360	105	3,494,400		
			7,500				
			6,870				
			9,550				
		08/07/2022	8,939	105	3,347,610		
			9,220				
			7,162				
			6,561				

		18/06/2022	8,805	105	3,190,110
			8,537		
			5,114		
			7,926		
		Gross amount			10,032,120
		Deduction:			
		- Saving			(200,000)
		Nett amount			9,832,120

Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing
 Comply with the law and respect communities' rights

Criteria 2.1
 Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices

Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	<p>There are no changes on coordinates or maps of PCPH Smallholders because no additional member during this surveillance.</p> <p>Perkumpulan Cahaya Putra Harapan (PCPH) has conducted overlay map between Smallholders area and Forest Area as per Ministry of Forestry and Environmental. Map of "Peta Lahan Anggota RSPO Asosiasi Cahaya Putra Harapan" with appropriate scale 1:75,000. Source: SK Menhut No. 863 Tahun 2014, Badan Pemantapan Kawasan Hutan. It is clear that area of Perkumpulan Cahaya Putra Harapan located outside the Forest Area or Non-Forest Designated Area.</p>	Complied
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		<p>Perkumpulan Cahaya Putra Harapan divided in three Farmer Group: GAPOKTAN CAHAYA BUANA, GAPOKTAN DUA PUTRA, GAPOKTAN HARAPAN KITA. Each Farmer Group has had map appropriate scale.</p> <ul style="list-style-type: none"> - Peta Lahan Kelapa Sawit Anggota RSPO PCPH Gapoktan Cahaya Buana Skala 1:33,106. - Peta Lahan Kelapa Sawit Anggota RSPO PCPH Gapoktan Dua Putra Skala 1:15,000. - Peta Lahan Kelapa Sawit Anggota RSPO PCPH Gapoktan Harapan Kita Skala 1:50,000. <p>All the members of this organisation has had evidence of ownership in form of Certificate Land Ownership (SHM) and Land Statement (SKT).</p>																																																			
<p>Milestone A</p>	<p>Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.</p>	<p>Based on 25 smallholders' sample during this ASA-3, the evidence of land ownerships are available and demonstrate in form of document copy. That are:</p> <table border="1" data-bbox="1131 869 1937 1390"> <thead> <tr> <th>No</th> <th>ID Member</th> <th>Name</th> <th>Type of Ownership</th> <th>Size (Ha)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>02 01 0154 A0175</td> <td>Agus Suyono</td> <td>SHM</td> <td>0.53</td> </tr> <tr> <td>2</td> <td>02 01 0155 A0177</td> <td>Sulastri</td> <td>SHM</td> <td>0.46</td> </tr> <tr> <td>3</td> <td>02 02 0159 A0181</td> <td>Hasanudin</td> <td>SHM</td> <td>0.52</td> </tr> <tr> <td>4</td> <td>02 02 0161 A0183</td> <td>M. Zainudin</td> <td>SHM</td> <td>0.61</td> </tr> <tr> <td>5</td> <td>02 03 0167 A0193</td> <td>Ahmad Sodikin</td> <td>SHM</td> <td>0.43</td> </tr> <tr> <td>6</td> <td>02 03 0171 A0197</td> <td>Doto</td> <td>SHM</td> <td>0.5</td> </tr> <tr> <td>7</td> <td>02 03 0175 A0208</td> <td>Hasan Fauzi</td> <td>SHM</td> <td>0.49</td> </tr> <tr> <td>8</td> <td>02 03 0177 A0212</td> <td>Khoirul Amin</td> <td>SHM</td> <td>0.49</td> </tr> <tr> <td>9</td> <td>01 01 0002 A0002</td> <td>Jumidi</td> <td>SHM</td> <td>0.51</td> </tr> </tbody> </table>	No	ID Member	Name	Type of Ownership	Size (Ha)	1	02 01 0154 A0175	Agus Suyono	SHM	0.53	2	02 01 0155 A0177	Sulastri	SHM	0.46	3	02 02 0159 A0181	Hasanudin	SHM	0.52	4	02 02 0161 A0183	M. Zainudin	SHM	0.61	5	02 03 0167 A0193	Ahmad Sodikin	SHM	0.43	6	02 03 0171 A0197	Doto	SHM	0.5	7	02 03 0175 A0208	Hasan Fauzi	SHM	0.49	8	02 03 0177 A0212	Khoirul Amin	SHM	0.49	9	01 01 0002 A0002	Jumidi	SHM	0.51	<p>Complied</p>
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		10	01 01 0007 A0009	Sutarjo	SHM	0.49		
		11	01 01 0010 A0014	Tutini	SHM	0.52		
		12	01 01 0014 A0018	Sutiyah	SHM	1.45		
		13	01 02 0019 A0025	Teguh Suyadi	SHM	0.43		
		14	01 02 0024 A0030	Tugiman	SHM	0.48		
		15	01 03 0029 A0035	Herawati	SHM	2.99		
		16	01 03 0032 A0038	Wiwik Supratiwi	SHM	0.45		
		17	01 03 0034 A0040	Tri Ayunda Sari	SHM	2.52		
		18	03 02 0344 A0495	Tazmir. DPT	SHM	0.49		
		19	03 02 0346 A0498	Wahyu Ramdan	SHM	0.5		
		20	03 02 0352 A0513	Sukur Riyadi*	SHM	0.49		
		21	03 02 0357 A0518	Sudiyono Yasmin	SHM	0.49		
		22	03 02 0360 A0522	Istiqomah*	SHM	0.49		
		23	03 02 0364 A0526	Sailendra	SHM	0.5		
		24	03 02 0367 A0530	Totoh	SHM	0.5		
		25	03 02 0369 A0533	Suprianti	SHM	0.5		
		<p>Note: SHM is stand for <i>Sertifikat Hak Milik</i>. SHM is a highest level of land title for individual in Indonesia, issued by Agrarian Agency in Regency level.</p>						
Milestone B	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.	Based on sample smallholders plot visited during ASA-3: Mr. Tazmir, Mr. Wahyu Ramdan, Mr. Sukur Riyadi, Mrs. Isiqomah, Mr. Sailendra					Complied	

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		and Mr. Sudiyono Yasmin, it was clear that legal boundaries are visible and well demarcated. The boundaries pegs made by cement and put on boundary points in accordance with land ownership right.	
Criteria 2.2			
Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.			
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	<p>The land history of Perkumpulan Cahaya Putra Harapan members is originated from Transmigration Program (Indonesia Government Program) since 1991 – 1997. Where each smallholders obtained the land totally 2.5 Ha which 2 Ha is for Plasma (RSPO certified under different RSPO membership) and the rest 0.5 Ha (yard) is within this scope. All this land is planted by Oil Palm crops.</p> <p>The scope area of current certification is yard which located surrounding the smallholders house (front yard or backyard). The size of area approximately within range 0.2 – 0.5 Ha each.</p> <p>Therefore, the ownership of this land is resident and no indigenous people at this village.</p> <p>However, there are several lands that have experienced changes in landowners through land sales transaction. Proof of land sales and purchase documents are available at the PCPH office in well maintain.</p> <p>During ASA-3, sample of smallholders member are origin from transmigration program and some of land ownership is inherited from parents.</p> <p>All members have signed smallholders declaration “Pernyataan Petani” which containing the context as per appendix 1 required.</p>	Complied
Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	<p>Please refer to Eligibility level above.</p> <p>Based on stakeholder consultation, all members of PCPH smallholders organisation is origin from Transmigration Program (Indonesia</p>	Complied

		Government Program) since 1991 – 1997. No indigenous people are available in current communities. Therefore, land is given by the government and not through FPIC mechanism.	
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	<p>Please refer to Eligibility level above.</p> <p>Based on stakeholder consultation, all members of PCPH smallholders organisation is origin from Transmigration Program (Indonesia Government Program) since 1991 – 1997. No indigenous people are available in current communities. Therefore, land is given by the government and not through FPIC mechanism.</p> <p>If there is new acquire between the members, it is only changes of landownership. Previous smallholders sell the land to purchaser and both is smallholders member of PPCH.</p>	Complied
Criteria 2.3			
The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	<p>Smallholder declaration under “Pernyataan Pekebun”. Within the declaration, each member committed to:</p> <ul style="list-style-type: none"> - Continue to progress along the standard and meet required milestones for progress. - Participate in trainings as required and actively participate in the group. - Ensuring no forced labour on farm operations and ending any existing forced labour. - Pay of national level minimum wage. - Respecting the rights of workers to file a complaint. - Providing safe working conditions and facilities - No discrimination, harassment or abuse on the farm. 	Complied

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		<ul style="list-style-type: none"> - Ensuring no child labour on farm operations and ending any existing child labour. - <u>Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach</u> - <u>Resolving any existing disputes</u> - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) - Protect HCVs and HCS forests through the precautionary practices approach - No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. - Use of best management practices for oil palm on peat - No burning for preparing land or pest control - Minimising and controlling erosion. 	
<p>Milestone A</p>	<p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve</p>	<p>The land history of Perkumpulan Cahaya Putra Harapan members is originated from Transmigration Program (Indonesia Government Program) since 1991 – 1997. Where each smallholder obtained the land totally 2.5 Ha which 2 Ha is for Plasma (RSPO certified under different RSPO membership) and the rest 0.5 Ha (yard) is within this scope. All this land is planted by Oil Palm crops.</p> <p>The scope area of current certification is yard which located surrounding the smallholders house (front yard or backyard). The size of area approximately within range 0.2 – 0.5 Ha each. Planting year of oil palm crops is between 1993 – 2016.</p> <p>Therefore, no indigenous people is exist.</p>	<p>Complied</p>

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<p>Milestone B</p>	<p>There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve</p>	<p>If complaint, dispute or grievance is occurring, certificate holder has established the procedure "SOP Unit Pendaftaran dan Pelayanan Anggota Tentang: Pengaduan dan Keluhan Anggota No: 2/SOP-UPPA/A-CPH/III/2018, tanggal 4 Maret 2018". The resolution process is available in the procedure and determined that all process shall be documented.</p> <p>Complaint, dispute or grievance between members shall report to group manager using specific template form "Formulir Keluhan dan Pengaduan Anggota" and will be summarized within "Daftar Saran dan Keluhan Anggota".</p> <p>In year 2021, there is one (1) grievance submitted from the member on 5 April 2021. Grievance from Mr. Mulyadi (ID: 01060079A0089) with context unmaintained road. This issue was solved by organisation to maintain the road and accepted by all parties involve (including members) through Annual Member Meeting on 30 June 2022.</p> <p>According to interview with sample of local communities with represented by Karya Mukti Village Head, there is no disputes since PCPH established, including for smallholders' area under PCPH members.</p>	<p>Complied</p>
<p>Criteria 2.4 Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.</p>			
<p>Eligibility</p>	<p>Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).</p>	<p>During current surveillance, there is no change of smallholders area or additional members.</p> <p>Perkumpulan Cahaya Putra Harapan had conducted map overlapping between Smallholders area and Forest Area as per Ministry of Forestry and Environmental. Map of "Peta Lahan Anggota RSPO Asosiasi Cahaya Putra Harapan" with appropriate scale 1:75,000. Source: SK Menhut No. 863 Tahun 2014, Badan Pemantapan Kawasan Hutan.</p>	<p>Complied</p>

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		It is clear that entire of smallholder’s plot area (406 members) of Perkumpulan Cahaya Putra Harapan located outside the Forest Area or Non-Forest Designated Area.	
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	<p>During current surveillance, there is no change of smallholders area or additional members.</p> <p>Perkumpulan Cahaya Putra Harapan had conducted map overlapping between Smallholders area and Forest Area as per Ministry of Forestry and Environmental. Map of “Peta Lahan Anggota RSPO Asosiasi Cahaya Putra Harapan” with appropriate scale 1:75,000. Source: SK Menhut No. 863 Tahun 2014, Badan Pemantapan Kawasan Hutan.</p> <p>It is clear that entire of smallholder’s plot area (406 members) of Perkumpulan Cahaya Putra Harapan located outside the Forest Area or Non-Forest Designated Area.</p>	Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	<p>During current surveillance, there is no change of smallholders area or additional members.</p> <p>Perkumpulan Cahaya Putra Harapan had conducted map overlapping between Smallholders area and Forest Area as per Ministry of Forestry and Environmental. Map of “Peta Lahan Anggota RSPO Asosiasi Cahaya Putra Harapan” with appropriate scale 1:75,000. Source: SK Menhut No. 863 Tahun 2014, Badan Pemantapan Kawasan Hutan.</p> <p>It is clear that entire of smallholder’s plot area (406 members) of Perkumpulan Cahaya Putra Harapan located outside the Forest Area or Non-Forest Designated Area.</p>	Complied
<p>Criteria 2.5 For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.</p>			

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Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	<p>The land history of Perkumpulan Cahaya Putra Harapan members is originated from Transmigration Program (Indonesia Government Program) since 1991 – 1997. Where each smallholder obtained the land totally 2.5 Ha which 2 Ha is for Plasma (RSPO certified under different RSPO membership) and the rest 0.5 Ha (yard) is within this scope. All this land is planted by Oil Palm crops.</p> <p>The scope area of current certification is yard which located surrounding the smallholders house (front yard or backyard). The size of area approximately within range 0.2 – 0.5 Ha each. Planting year of oil palm crops is between 1993 – 2016.</p> <p>All members have signed smallholders declaration “Pernyataan Petani” which containing the context as per appendix 1 required.</p> <p>Therefore, the ownership of this land is resident and no indigenous people at this village.</p> <p>Based on interview with Membership Unit Perkumpulan Cahaya Putra Harapan have no plan for developing new planting in the future. The organization has plan the possibility of new members that join to certification.</p> <p>Therefore, this indicator is Not Applicable.</p>	Not Applicable
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	<p>Based on interview with smallholders sample it was explained that no plans for new planting.</p> <p>However, FPIC training was conducted on 10 August 2019. This training title is “Pelatihan FPIC, RSPO, HCV dan Identifikasi HCV” in Karya Mukti village and attended by 90 members. The training provider is Yayasan SETARA Jambi.</p> <p>This indicator is Not Applicable.</p>	Not Applicable
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities	Based on interview with smallholders sample it was informed that their land is given by the government with Transmigration Program (Indonesia Government Program) since 1991 – 1997. Where each	Not Applicable

	<p>and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change.</p>	<p>smallholder obtained the land totally 2.5 Ha which 2 Ha is for Plasma (RSPO certified under different RSPO membership) and the rest 0.5 Ha (yard) is within this scope.</p> <p>The scope area of current certification is yard which located surrounding the smallholders house (front yard or backyard). The size of area approximately within range 0.2 – 0.5 Ha each. Planting year of oil palm crops is between 1993 – 2016.</p> <p>Therefore no plans within the group for new planting.</p> <p>This indicator is Not Applicable.</p>	
<p>Principle 3: Respect human rights, including workers’ rights and conditions Safeguard human rights and protect workers’ rights, ensuring safe and decent working conditions.</p>			
<p>Criteria 3.1 There is no use of forced labour.</p>			
<p>Eligibility</p>	<p>Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).</p>	<p>PCPH has demonstrated the commitment to no use of forced labour and ensure that any use of forced labour on the farm.</p> <p>Each farmer (member) has also signed declaration to join RSPO certification and commitment to comply with the RSPO ISH standard. Chapter D, Article 8 of the declaration stated that member commit to ensures no forced labour on farm operations and ending any existing forced labour. Smallholders have given awareness prior to signing the declaration letter.</p> <p>The Group Manager has issued a Decree Letter No.14/SK-Perkumpulan-CPH/III/2018 related to prohibition in discrimination,</p>	<p>Complied</p>

		<p>overworked and human trafficking, in any form, published on March 6, 2018. The decree stipulated clauses of:</p> <ul style="list-style-type: none"> • All workers are equal in right and obligation related to human rights • Smallholder member Perkumpulan Cahaya Putra Harapan prohibited from discriminative action (skin color, tribe, sex, political affiliation) based on any reasons • Prohibit forced labor for worker or other person/workers in any condition • Prohibit to conduct human/worker trafficking in any form • Work is carried out according to the agreement and carried out without any compulsion. • There was no contract substitution, forced salary cuts and withholding of salary without a clear reason. <p>The smallholders provide contract describing name and address of the workers, agreement, work type, pay and condition, OHS.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; 	<p>Smallholders have given awareness regarding free and fair labour agreement prior to signing the declaration letter, and annual awareness training of free and fair labour comprised in RSPO ISH 2019 Standard on 23 February 2022.</p> <p>The smallholders provide contract describing name and address of the workers, agreement, work type, pay and condition, OHS. Totalled 18 workers employed by PCPH, all of them have had contractual agreements. For example:</p> <ul style="list-style-type: none"> • Work Agreement "Surat Perjanjian Kerja" Mr Sudi (ID: 02 03 0191 A0250) and Edi Sutrisno (harvester), dated dated 15th January 2021 	<p>Complied</p>

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	<ul style="list-style-type: none"> • Debt bondage; • Withholding of wages 	<ul style="list-style-type: none"> • Work Agreement "Surat Perjanjian Kerja" Mr Satuwan Biudiyanto (ID: 02 03 0187 K0240) and Suryo Hari Purnomo (harvester), dated dated 15th January 2021 <p>Based on mutual agreement and interview with smallholder members, all farmers who are members of Perkumpulan Cahaya Putra Harapan apply the same wage value for each job such as harvesting, pruning, fertilizing. There is no workers dispute until this ASA 3 audit.</p>	
Milestone B	Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.	<p>According to the interview with board of smallholder member in Perkumpulan Cahaya Putra Harapan obtain information that there is no migrant worker employed in their operational activity. The farmers usually manage their own land or hiring their family member. Working agreement usually based on verbal agreement based on kinship closeness.</p> <p>Based on interview with workers, farmer, and stakeholder, can be concluded that the workers have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.</p>	Complied
<p>Criteria 3.2 Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.</p>			
Eligibility	<p>Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility. Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 	<p>ICS - Perkumpulan Cahaya Putra Harapan has demonstrated the commit to compliance with the minimum age of workers and as defined by local, state, or national law.</p> <p>Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO Principles,</p>	Complied

	<p>3. Providing adult supervision of young people working on the farm.</p> <p>4. Ensuring the practice of children’s rights to education is unrestricted and respected. (Refer to appendix 1).</p>	<p>Criteria, and Indicators. The declaration stated that member commit to ensures that no child labour in oil palm operation and ending any existing child labour. Smallholders have given awareness prior to signing the declaration letter.</p> <p>The Group Manager has issued a decree letter Number: 06/SK-Perkumpulan-CPH/III/2018 related to human right, published on March 6, 2018, decided: every member of PCPH is prohibited to conduct an action against Human Right and prohibition to employ child worker.</p> <p>Based on smallholder member, they have understood that in operational, there was prohibited to do violation of human rights.</p> <p>The policy stipulates prohibition to violates human rights:</p> <ul style="list-style-type: none"> - The right to live, preserve life and improve livelihood - The right to be unharmed, free from slavery, free from harassment - The right for work and to get decent wage - The right to have religion and pray, as guided in the regulation - The right for freedom of speech, freedom of organizing and freedom to politic - The right for self-improvement and access to education - Female reproductive right - The other rights that is not included in human right regulation in Indonesia; 	
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<p>Milestone A</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>ICS - Perkumpulan Cahaya Putra Harapan has implemented the policy related to protect children. Based on field observation and interview with sample of smallholder in the field, there was no child worker found in the field. Based on review of document of Worker List, the youngest worker is Mr Supriyatna - harvester (26 years old, date of birth on 7th April 1995) and Mr Bambang - harvester (22 years old, dated of birth on 16th May 1999).</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>ICS - Perkumpulan Cahaya Putra Harapan has implemented the policy related to protect children. Based on field observation and interview with sample of smallholder in the field, there was no child worker found in the field. Based on review of document of Worker List, the youngest worker is Mr Supriyatna - harvester (26 years old, date of birth on 7th April 1995) and Mr Bambang - harvester (22 years old, dated of birth on 16th May 1999).</p>	<p>Complied</p>
<p>Criteria 3.3 Workers' pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			
<p>Eligibility</p>	<p>Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).</p>	<p>Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO ISH Indicators.</p>	<p>Complied</p>

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		<p>The ICS – Perkumpulan Cahaya Putra Harapan has demonstrated the SOP Employment No. 6/SOP-GM/A-CPH/IX/2019 dated 7 October 2019. The agreement in the form of:</p> <ul style="list-style-type: none"> • Regarding the payment of wages paid by work units Kg/ Day and will be paid the price agreed by both parties per work unit. • Working time • Provision of work tools and personal protective equipment <p>Based on document of smallholder declaration stated that member commit to pay workers according to minimum legal requirements or mandatory industry standards.</p>	
<p>Milestone A</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.</p>	<p>All workers are considered as casual workers. They were paid based on daily rate and only pay when they have work. However, individual smallholders following the instruction from group manager for minimum wage.</p> <p>Group Manager has shown Governor Decree of Jambi Province minimum wage of 2022 No. 914/KEP.GUB/DISNAKERTRANS-3.3/2021, amount of IDR 2,630,162/month.</p> <p>Based on the Regulation of the Minister of Manpower Number 15 of 2018 concerning Minimum Wages, the daily wage of workers can be calculated by dividing the monthly wage by 25 (for 6 working days a week), or dividing by 126 for hourly basis. Therefore, based on this calculation the daily minimum wage in Jambi in 2022 is IDR 105,206 / Working Day for 40 hours per week, or IDR 20,874 /hour.</p>	<p>Complied</p>

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		<p>Since the harvesters are casual workers and have been paid in output basis, therefore, auditor verified the minimum wage based on hourly wage they have got.</p> <p>For instance, based on interviews with harvesters and payment slips, obtained information that the average harvesting time for 1 ha area is 3 hours conducted by 2 harvesters (1 gang), with around 1000 kg output of FFB. The harvester gang will be paid IDR 200/kg. Therefore, they get IDR 200,000/3 hour/gang, or IDR 66,666/hour/gang, or IDR 33,333/hour/person (above minimum wage).</p>	
<p>Milestone B</p>	<p>Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.</p>	<p>All workers are considered as casual workers. They were paid based on daily rate and only pay when they have work. However, individual smallholders following the instruction from group manager for minimum wage.</p> <p>Group Manager has shown Governor Decree of Jambi Province minimum wage of 2022 No. 914/KEP.GUB/DISNAKERTRANS-3.3/2021, amount of IDR 2,630,162/month.</p> <p>Based on the Regulation of the Minister of Manpower Number 15 of 2018 concerning Minimum Wages, the daily wage of workers can be calculated by dividing the monthly wage by 25 (for 6 working days a week), or dividing by 126 for hourly basis. Therefore, based on this calculation the daily minimum wage in Jambi in 2022 is IDR 105,206 / Working Day for 40 hours per week, or IDR 20,874 /hour.</p> <p>Since the harvesters are casual workers and have been paid in output basis, therefore, auditor verified the minimum wage based on hourly wage they have got.</p>	<p>Complied</p>

		<p>For instance, based document review of payment slips and interviews with harvesters in plot of Mr. Toto, obtained information that the average harvesting time for 1 ha area is 3 hours conducted by 2 harvesters (1 gang), with around 1000 kg output of FFB. The harvester gang will be paid IDR 200/kg. Therefore, they get IDR 200,000/3 hour/gang, or IDR 66,666/hour/gang, or IDR 33,333/hour/person (above minimum wage).</p>	
<p>Criteria 3.4 Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>			
<p>Eligibility</p>	<p>Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).</p>	<p>Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO ISH requirement. The declaration, number 5, stated that member commit to respect the rights of workers to file a complaint/grievance.</p> <p>ICS - Perkumpulan Cahaya Putra Harapan has demonstrated commit to respect the rights of workers to file a complaint/grievance as demonstrated at procedure for a complaint/grievance No: 02/SOP-UPPA/A-CPH/III/2018, dated March 7, 2018. The stages in submitting a complaint are as follows:</p> <ul style="list-style-type: none"> • Members submit complaints to the group leader or directly to the PCPH complaint unit, in the form of oral, written, telephone or electronic messages such as SMS, email. • If the complaint goes through the group leader, the group leader submits it to the head of the KT, then records the complaint in the member's complaint book. • If the complaint is important and needs to be kept confidential, the complaint from the member is recorded in a special complaint book. 	<p>Complied</p>

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		<ul style="list-style-type: none"> The identity of the Whistle-blower is kept confidential, except to the authorities Complaints are discussed in the KT meeting and will be responded to at least within 1 week. If there are deemed unsatisfactory, a re-consultation will be planned. 	
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	Smallholders have given awareness on workers' rights to file a complaints/grievance prior to signing the declaration letter. Based on interview with harvester in the farm of Totoh (No. 03 02 0367 A0530), he said that the farmer has given him awareness on how to submit a grievance.	Complied
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	Based on interview with harvester in the farm of Totoh (No. 03 02 0367 A0530), he said that he understood how to submit a grievance, by sending formal written grievance to the Group Manager. However, until present, there is no complaints submitted to Group Manager.	Complied
Criteria 3.5			
Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	<p>ICS - Perkumpulan Cahaya Putra Harapan and smallholder member has shown to commit to providing safe working conditions and facilities refer to the OHS Policy, OHS manual and procedure as per SOP No.3/SOP-UK3&B3/A-CPH/III/2018 regarding OSH and SOP No.4/SOP-UK3&B3/A-CPH/III/2018 regarding Risk Control and Use of PPE.</p> <p>ICS - Perkumpulan Cahaya Putra Harapan ensures that workers who work at high risk (harvesting, spraying, slashing, and pruning) get good health services by cooperation with the Public Health Center (PUSKESMAS) to conduct routine checks on the health of workers.</p>	Complied

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		<p>Work Agreement as per document of "Perjanjian Kerjasama Asosiasi Cahaya Putra Harapan (A-CPH) dengan UPTD Puskesmas Tidar Kuranji Kecamatan Maro Sebo Ilir, Nomor: 05/SPK-ACPH/X/2020, dated 5th October 2020 – valid until 2 years.</p> <p>CS - Perkumpulan Cahaya Putra Harapan has established health procedures related to covid-19, as per Group Manager Decree No: 19/SK-Asosiasi-CPH/VII/2020 regarding technical guidelines for preventing covid-19.</p> <p>Each farmer (member) has signed declaration to join RSPO certification and commitment to comply with the RSPO Principles, Criteria, and Indicators. The declaration stated that member commit to providing safe working conditions and facilities.</p>	
<p>Milestone A</p>	<p>Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them</p>	<p>Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, such as:</p> <ul style="list-style-type: none"> • Training on Pesticide handling, hazardous waste management, Health and Safety conducted on 7th June 2021, was attended by 17 smallholder member and workers • Awareness training related RISS requirement year 2019, dated 3rd February 2021, was attended by 15 smallholder members • Training for Best Management Practices, dated 19th January 2021 was attended by 26 smallholder members • Refreshment training of IPM, dated 15th January 2021 was attended by 27 smallholder members. • OHS training for workers, dated 30th March 2021 was attended by 35 participants • RSPO ISH Standard on 23 February 2022. 	<p>Complied</p>

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		<ul style="list-style-type: none"> • Integrated Pest Management on 19 March 2022. • OHS and hazardous waste management on 06 June 2022. 	
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>The farmer did not provide housing to the workers because the workers are surrounding community who have their own houses. Moreover, the type of workers (if they employ workers) are casual workers.</p> <p>For PPE, the farmers have provided PPE to workers. Based on field observation, the harvester using helmet and boot shoes. First aid kits have been provided in every sub-group. PIC for first aider namely Mr Ali Mustofa, Mr Sukiyat and Mr Sumarno.</p> <p>Regarding drinking water provision, based on interview with harvester, it is known that the farmers have provided snacks and drinking water for harvesters. For toilets, it can be accessed in the farmer's house (if the house is located within the farm), or in the farmer's shed.</p>	Complied
<p>Criteria 3.6 There is no discrimination, harassment, or abuse on the farm.</p>			
Eligibility	<p>Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).</p>	<p>PCPH has committed to no discrimination, harassment or abuse on the farm refer to SOP No: 02/SOP.UPPA/PCPH III/2018, concerning to avoid sexual harassment and domestic violence and not to employ pregnant women at work at risk of pregnancy.</p> <p>Smallholders commitment to no discrimination, harassment or abuse on the farm has been set in the Smallholder Declaration Commitment, no: 7 stated No discrimination against race, religion, and ethnicity; No harassment and intimidation of workers.</p>	Complied

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<p>Milestone A</p>	<p>Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.</p>	<p>Awareness training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace has been conducted annually. The recent training has been included in RSPO ISH Standard on 23 February 2022.</p>	<p>Complied</p>
<p>Milestone B</p>	<p>Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.</p>	<p>PCPH has committed to no discrimination, harassment or abuse on the farm refer to SOP No: 02/SOP.UPPA/PCPH III/2018, concerning to avoid sexual harassment and domestic violence and not to employ pregnant women at work at risk of pregnancy.</p> <p>Smallholders commit to no discrimination, harassment or abuse on the farm refer to Smallholder Declaration Commitment, no: 7 stated No discrimination against race, religion, and ethnicity; No harassment and intimidation of workers.</p> <p>Training of SOP of worker complaints has been given to workers on 6 June 2022, attended by 17 participants.</p>	<p>Complied</p>

Principle 4: Protect, conserve and enhance ecosystems and the environment
Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

Criteria 4.1

High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

<p>Eligibility</p>	<p>Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).</p>	<p>Smallholder declaration under "Pernyataan Pekebun". Within the declaration, each member committed to:</p> <ul style="list-style-type: none"> - Continue to progress along the standard and meet required milestones for progress. - Participate in trainings as required and actively participate in the group. - Ensuring no forced labour on farm operations and ending any existing forced labour. - Pay of national level minimum wage. - Respecting the rights of workers to file a complaint. - Providing safe working conditions and facilities - No discrimination, harassment or abuse on the farm. - Ensuring no child labour on farm operations and ending any existing child labour. 	<p>Complied</p>
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		<ul style="list-style-type: none"> - Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach - Resolving any existing disputes - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) - Protect HCVs and HCS forests through the precautionary practices approach - No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. - Use of best management practices for oil palm on peat - No burning for preparing land or pest control - Minimising and controlling erosion. 	
<p>Milestone A</p>	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict; and • Rare, threatened and endangered species and important ecosystems. 	<p>HCV awareness was conducted once annually. Minutes meeting and attendance list of such awareness are documented as below:</p> <ul style="list-style-type: none"> - 23 February 2022. Awareness location: boarding school hall at Karya Mukti village. Attended by 23 farmer group, villagers and smallholders. - 3 February 2022. Awareness location: Group Manager residence at Tidar Kuranji village. Attended by 22 farmer group, villagers and smallholders. - 17 February 2022. Awareness location: Smallholder residence at Bukit Sari village. Attended by 24 farmer group, villagers and smallholders. <p>Context of awareness is covering:</p> <ol style="list-style-type: none"> a. Boundary markers of conservation area. 	<p>Complied</p>

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		<ul style="list-style-type: none"> b. Prevention of pesticide application in riparian zone or watercourses. c. Enrichment planting in riparian zone with woody plants. d. Disallowing wildlife hunting, including RTE species. <p>Based on sample smallholders plot visited during ASA-3: Mr. Tazmir, Mr. Wahyu Ramdan, Mr. Sukur Riyadi, Mrs. Isiqomah, Mr. Sailendra and Mr. Sudiyono Yasmin, smallholders explained that they are aware with HCV area, wild-life and RTE's. Including how to protect and preventing activities that threaten the existence of RTE species. This understanding is obtained from awareness from ICS.</p> <p>PCPH has carry out the HCV assessment, where the assessment carried out by "Yayasan Setara" as an PCPH consultant. The assessment done on November 2018. Total area assessed was 453 ha. Based on HCV assessment there is no RTE species present in the smallholder's plots.</p>	
<p>Milestone B</p>	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable</p>	<p>According to HCV assessment which conducted by Yayasan Setara, HCV and HCS is absence within PCPH scope area. Almost all the smallholder's plots located in front yard or backyard from the houses. Also, smallholders' communities are villagers from Transmigration Program since 1991 – 1997 which are resident of each village. Therefore, no RTE species was found anymore, no more forests or HCV.</p> <p>Based on sample smallholders plot visited during ASA-3: Mr. Tazmir, Mr. Wahyu Ramdan, Mr. Sukur Riyadi, Mrs. Isiqomah, Mr. Sailendra and Mr. Sudiyono Yasmin, smallholders explained that they never seen RTE species in their plots.</p>	<p>Complied</p>
<p>Criteria 4.2</p>			

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Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).

<p>Eligibility</p>	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).</p>	<p>The land history of Perkumpulan Cahaya Putra Harapan members is originated from Transmigration Program (Indonesian Government Program) since 1991 – 1997. Where each smallholders obtained the land totally 2.5 Ha which 2 Ha is for Plasma (RSPO certified under different RSPO membership) and the rest 0.5 Ha (yard) is within this scope. All this land is planted by Oil Palm crops.</p> <p>Perkumpulan Cahaya Putra Harapan (PCPH) had conducted map overlapping between Smallholders area and Forest Area as per Ministry of Forestry and Environmental. Map of “<i>Peta Lahan Anggota RSPO Asosiasi Cahaya Putra Harapan</i>” with appropriate scale 1:75,000. Source: SK Menhut No. 863 of 2014, <i>Badan Pemantapan Kawasan Hutan</i>. It is clear that area of Perkumpulan Cahaya Putra Harapan located outside the Forest Area or Non-Forest Designated Area.</p> <p>Initial gap audit assessed new member eligibility against the Group Management requirement have been carried out by the ICS team, assisted by SETARA. The gap audit also reviews the status of any land belong to smallholder member falls into “new planting after November 2005”. The Gap Assessment exercise reported in “<i>Gap Assessment Penilaian Kesenjangan Awal Anggota Asosiasi Cahaya Putra Harapan, Batanghari Regency, Provinsi Jambi oleh Pendamping SETARA</i>” since 2018.</p> <p>No plantings have replaced primary forest or affected one or more High Conservation Values (HCVs). Based on overlay mapped, all member plantation are in APL (other purpose area/Non-Forest Designated Area) and non-forest area.</p> <p>From the gap assessment, each individual member were able to demonstrate their legal ownership of the land.</p>	<p>Complied</p>
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Milestone A	Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.	According as reported in the Disclosure Template provided by PCPH, the total number of individual smallholder's information are 613. The current 406 smallholders are named as initial number of 613 smallholders reported in disclosure and submitted to RSPO. The LUCA review has been done by RSPO on October 17, 2019. The LUCA findings are summarised below: <ol style="list-style-type: none"> 1. Total non-compliant land clearance: 4.34 Ha 2. Total Final Conservation Liability: 0 Ha 3. Total area requiring remediation: 0 Ha 	Complied
Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	Based on explanation on Milestone A, it was clear stated that PCPH no liability nor remediation need to be finalised.	Complied
<p>Criteria 4.3</p> <p>New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) • Are not on peat areas of any depth. 			
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).	All smallholder member has signed Smallholder Declaration: E. I recognise the importance of sustainable production. F. I will join a farmer group to pursue group certification of the RSPO ISH Standard and comply with the principles and their relevant criteria and indicators G. I will provide the following information to my and group manager: <ol style="list-style-type: none"> 1. All land holdings 2. Location (coordinates) of all plots currently planted with oil palm 	Complied

		<ol style="list-style-type: none"> 3. Information on all plots converted and planted with oil palm after 2005 (through use of the simplified combined HCV-HCS approach for Smallholders) 4. Any plots located on steep slopes 5. Any plots located on peat 6. Details on plans for replanting and expansion of oil palm 7. Any existing land disputes 8. Ownership and land use status 9. Source of farm labour. <p>H. I commit to the following:</p> <ol style="list-style-type: none"> 1. Continue to progress along the standard and meet required milestones for progress. 2. Participate in trainings as required and actively participate in the group. 3. Ensuring no forced labour on farm operations and ending any existing forced labour. 4. Pay of national level minimum wage. 5. Respecting the rights of workers to file a complaint. 6. Providing safe working conditions and facilities 7. No discrimination, harassment or abuse on the farm. 8. Ensuring no child labour on farm operations and ending any existing child labour. 9. Not clearing or acquiring land from indigenous people, local communities, or other users without their free, prior and informed consent (FPIC), based on a simplified FPIC approach 10. Resolving any existing disputes 	
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		<p>11.No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)</p> <p>12.Protect HCVs and HCS forests through the precautionary practices approach</p> <p>13.No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion.</p> <p>14.Use of best management practices for oil palm on peat</p> <p>15.No burning for preparing land or pest control</p> <p>16.Minimising and controlling erosion.</p> <p>No new planting was commenced by the members since November 2019.</p>	
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	<ul style="list-style-type: none"> - No new planting was commenced by the members since November 2019. - Map of soil type, and slope map was in place with scale 1:30,000. No slope more than 25 degrees within the certified area. - No HCV and HCS forests is exist. 	Complied
Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	<ul style="list-style-type: none"> - No new planting was commenced by the members since November 2019. - Map of soil type, and slope map was in place with scale 1:30,000. No slope more than 25 degrees within the certified area. - No HCV and HCS forests is exist. 	Complied
<p>Criteria 4.4 Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.</p>			

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Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	The association has shown soil map that sourced from Participative Map January-February 2019 and Ground Survey January 2019. Based on the map, soil type in ISH PCPH area is <i>Podsolik</i> . The association has shown fertilizer recommendation 2021 based on soil analysis conducted by Asian Agri Research and Development Group. Based on Fertilizer Recommendation, soil type in ISH PCPH is mineral. Based on documents of soil map and fertilizer recommendation, there is no plots of ISH PCPH member that exist on peat. Therefore, this criterion is not applicable.	Not Applicable
Milestone A	Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.	Based on documents of soil map and fertilizer recommendation, there is no plots of ISH PCPH member that exist on peat. Therefore, this criterion is not applicable.	Not Applicable
Milestone B	Smallholders implement the group's action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	Based on documents of soil map and fertilizer recommendation, there is no plots of ISH PCPH member that exist on peat. Therefore, this criterion is not applicable.	Not Applicable
Criteria 4.5 Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.			
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	Based on documents of soil map and fertilizer recommendation, there is no plots of ISH PCPH member that exist on peat. Therefore, this criterion is not applicable.	Not Applicable
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	Based on documents of soil map and fertilizer recommendation, there is no plots of ISH PCPH member that exist on peat. Therefore, this criterion is not applicable.	Not Applicable

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Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	Based on documents of soil map and fertilizer recommendation, there is no plots of ISH PCPH member that exist on peat. Therefore, this criterion is not applicable.	Not Applicable
Criteria 4.6			
Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).	<p>ICS - Perkumpulan Cahaya Putra Harapan has established policy regarding of zero burning activities listed on policy SK No. 13/SK-Perkumpulan-CPH/III/2018 dated 6th Maret 2018 concerning policy of prohibition land burning during land clearing, and no peat, no forest, and no conflict.</p> <p>Each member has signed the Smallholder Declaration, number 15 was mentioned no burning for preparing land or pest control.</p> <p>Based on interview with ICS, there was no plan for expansion area and recruit/added new member. Perkumpulan Cahaya Putra Harapan focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence.</p> <p>Based on sample smallholders plot visited during ASA-3: Mr. Tazmir, Mr. Wahyu Ramdan, Mr. Sukur Riyadi, Mrs. Isiqomah, Mr. Sailendra and Mr. Sudiyono Yasmin, smallholders explained that they are aware that use of fire for land preparation, for pest control and/or farm waste management is forbidden. Auditor did not find any physical evidence of burning or fire use in their plots.</p>	Complied
Milestone A	There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders	ICS - Perkumpulan Cahaya Putra Harapan has established policy regarding of zero burning activities listed on policy SK No. 13/SK-Perkumpulan-CPH/III/2018 dated 6 th Maret 2018 concerning policy of	Complied

	<p>complete training on and are aware of:</p> <ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>prohibition land burning during land clearing, and no peat, no forest, and no conflict.</p> <p>Each member has signed the Smallholder Declaration, number 15 was mentioned no burning for preparing land or pest control.</p> <p>Based on interview with ICS, there was no plan for expansion area and recruit/added new member. Perkumpulan Cahaya Putra Harapan focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence.</p> <p>Based on sample smallholders plot visited during ASA-3: Mr. Tazmir, Mr. Wahyu Ramdan, Mr. Sukur Riyadi, Mrs. Isiqomah, Mr. Sailendra and Mr. Sudiyono Yasmin, smallholders explained that they are aware that use of fire for land preparation, for pest control and/or farm waste management is forbidden. Auditor did not find any physical evidence of burning or fire use in their plots.</p> <p>Sample of smallholder member has attended training of fire prevention and how to respond to and manage fires in their plots.</p>	
<p>Milestone B</p>	<p>Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.</p>	<p>Based on interview with ICS, there was no plan for expansion area and recruit/added new member. Perkumpulan Cahaya Putra Harapan focusing to maintain the existing members for sustainability implementation in a way of enhancing knowledge to be more excellence.</p> <p>Based on sample smallholders plot visited during ASA-3: Mr. Tazmir, Mr. Wahyu Ramdan, Mr. Sukur Riyadi, Mrs. Isiqomah, Mr. Sailendra and Mr. Sudiyono Yasmin, smallholders explained that they are aware that use of fire for land preparation, for pest control and/or farm waste management is forbidden.</p> <p>Non Conformance Ref 2225557-202207-M1</p>	<p>Non-compliance</p>

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		<p>There are still planters who manage waste/waste by burning and irresponsibly.</p> <p>Based on the results of interviews with sample farmers on behalf of Mr. Sailendra (ID: 03 02 0364 A0526), it was acknowledged that the packaging used for herbicide used (5 Liter Gramoxone bottles) was eliminated by burning. There is not enough evidence that the farmer has good knowledge of the management of used herbicide packaging waste.</p>	
<p>Criteria 4.7 Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.</p>			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	PCPH has carry out the HCV assessment, where the assessment carried out by "Yayasan Setara" as an PCPH consultant. The assessment done on November 2018. Total area assessed was 453 ha. Based on HCV assessment there is no HCV present in the smallholders plots.	Complied
Milestone A	Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.	<p>HCV training was conducted on 10 August 2019 through combine awareness with other aspects located in different location.</p> <p>The training title is "Pelatihan FPIC, RSPO, HCV dan Identifikasi HCV" in Karya Mukti village and attended by 90 members. The training provider is Yayasan SETARA Jambi.</p> <ul style="list-style-type: none"> - Title "Pelatihan HCV & Sosialisasi RISS 2019" dated 20 February 2021. Attended by 29 smallholders. - Title "Pelatihan HCV & Sosialisasi RISS 2019" dated 27 February 2021. Attended by 29 smallholders. 	Complied
Milestone B	Smallholders maintain and/or enhance riparian buffer zone areas.	PCPH has had procedure how to manage and maintain watercourse that describe in " <i>SOP Unit Lingkungan Tentang: Pengelolaan Air dan Sumber Air</i> " (No: 1/SOP-UL/A-CPH/III/2018, 4 Mar 2018)". Within the	Non-compliance

		<p>procedure clearly mention that: Spraying or chemical uses in buffer zones, riverbanks, lakes or swamp is disallowed.</p> <p>Non Conformance Ref 2225557-202207-M2</p> <p>Sample of smallholder have not implemented ways to maintain and/or increase buffer zones/borders of natural rivers or ditches</p> <p>Based on a field visit to the sample farmer's land on behalf of Mr. Sailendra (ID: 03 02 0364 A0526) it is known that there is a flow of water passing through his farm. It is recognized that the flow of water (1 meter wide) is temporary and only occurs during the rainy season. At several points on the edge of the water flow, other plants such as mangosteen, bamboo and durian were found.</p> <p>However, it is recognized that when applying herbicides, farmers continue to apply herbicides to oil palm trees around these natural watercourses.</p>	
<p>Criteria 4.8 Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p>			
Eligibility	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(Refer to appendix 1)</p>	<p>There is SOP Penggunaan Bahan Kimia (uses of chemical) no.02/SOP-UK3&B3/A-CPH/III/2018 dated 4 March 2018, in point 11 mentioned that all member should reduce or eliminated the uses of agrochemical which contain Paraquat, because it is dangerous and risk to health according to Permantan 24/Permentan/SR.140/4/2011.</p>	Complied
Milestone A	<p>Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and</p>	<p>Smallholders has completed training on Good Agricultural Practices, Integrated Pest Management and Occupational Health and Safety as per below evidence:</p>	Complied

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	<p>pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).</p>	<ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 19 March 2022, attended by 25 participants, at location Karya Mukti Village. • Training of Integrated Pest Management, dated 12 March 2022, attended by 19 participants, at location Tidar Kuranji Village. • Training of Integrated Pest Management, dated 19 April 2022, attended by 17 participants, at location Bukit Sari Village. • Training of Integrated Pest Management, dated 14 April 2022, attended by 26 participants, at location Aro Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 19 May 2022, attended by 23 participants, at location Karya Mukti Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 26 March 2022, attended by 21 participants, at location Tidar Kuranji Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 2 March 2022, attended by 21 participants, at location Bukit Sari Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 5 March 2022, attended by 26 participants, at location Aro Village. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 23 February 2022, attended by 23 participants, at location Madrasah Al-Ikhlas Blok B SP1. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 3 February 2022, attended by 22 participants, at location Mr. Parmono's house SP2. 	
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		<ul style="list-style-type: none"> • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 February 2022, attended by 24 participants, at location KUD Budi Sari Bukit Sari. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 June 2022, attended by 21 participants, at location Mr. Agus Chaidar Aro Village. • Training of Occupational Health and Safety; SOP of worker complaints, dated 6 June 2022, attended by 17 participants, at location farmers location. <p>Based on minutes of training, above training has mentioned regarding pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions.</p>	
<p>Milestone B</p>	<p>Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p>	<p>During this surveillance assessment (ASA 3), conducted field observation to sample of smallholder members. Based on field observation, verified that smallholder members are implement BMP's for all pesticide use, except for the non-conformity stated below. Based on interview with smallholders, verified that pesticides are not applied by pregnant and breastfeeding women or young workers. Based on review of "Catatan Pemakaian Pestisida 2021-2022" – record of pesticides uses, verified that there is no use of Paraquat.</p> <p>Record seen:</p> <ul style="list-style-type: none"> • "Catatan Pemakaian Pestisida 2021-2022" Gapoktan Swadaya Dua Putra (GSDP). Smallholder name: <ul style="list-style-type: none"> ○ Agus Suyono (1.031 Ha); chemical used: Kenlon 1 liter (Jun 2022). 	<p>Non-compliance</p>

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		<ul style="list-style-type: none"> ○ Sulastri (0.462 Ha); chemical used: Round up 1 liter (Dec 2021), Ally 25 gr (Dec 2021). ○ Rusdianto (0.49 Ha); chemical used: Round up 1 liter (Jul 2021), Garlon 0.5 liter (Jul 2021). ● "Catatan Pemakaian Pestisida 2021-2022" Gapoktan Swadaya Cahaya Buana (GSCB). Smallholder name: <ul style="list-style-type: none"> ○ Jumidi (0.513 Ha); chemical used: Garlon 0.5 liter (in Jun 2022). ○ Sutarjo (0.508 Ha); chemical used: Garlon 0.5 liter (in Jun 2022). ○ Tutini (0.52 Ha); chemical used: Nil ● "Catatan Pemakaian Pestisida 2021-2022" Gapoktan Swadaya Harapan Kita (GSHK). Smallholder name: <ul style="list-style-type: none"> ○ Wahyu Ramdan (0.501 Ha); chemical used: Round up 1 liter (in Jan 2022), Ally 25 gr (Jan 2022). ○ Yasin Mustofa (0.49 Ha); chemical used: Round up 1 liter (in Dec 2021), Ally 25 gr (Dec 2021). ○ Sukur Riyadi (0.495 Ha); chemical used: Garoon 1 liter (in May 2022), Ally 25 gr (May 2022). <p>Non Conformance Ref 2225557-202207-M3</p> <p>There are still planters who use Paraquat for weed control. Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p>	
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Criteria 4.9			
The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.			
Eligibility	Not applicable	Not applicable	Complied
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	<p>Smallholders has completed training on Good Agricultural Practices, Integrated Pest Management and Occupational Health and Safety as per below evidence:</p> <ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 19 March 2022, attended by 25 participants, at location Karya Mukti Village. • Training of Integrated Pest Management, dated 12 March 2022, attended by 19 participants, at location Tidar Kuranji Village. • Training of Integrated Pest Management, dated 19 April 2022, attended by 17 participants, at location Bukit Sari Village. • Training of Integrated Pest Management, dated 14 April 2022, attended by 26 participants, at location Aro Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 19 May 2022, attended by 23 participants, at location Karya Mukti Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 26 March 2022, attended by 21 participants, at location Tidar Kuranji Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 2 March 2022, attended by 21 participants, at location Bukit Sari Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 5 March 2022, attended by 26 participants, at location Aro Village. 	Complied

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		<ul style="list-style-type: none"> • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 23 February 2022, attended by 23 participants, at location Madrasah Al-Ikhlas Blok B SP1. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 3 February 2022, attended by 22 participants, at location Mr. Parmono’s house SP2. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 February 2022, attended by 24 participants, at location KUD Budi Sari Bukit Sari. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 June 2022, attended by 21 participants, at location Mr. Agus Chaidar Aro Village. • Training of Occupational Health and Safety; SOP of worker complaints, dated 6 June 2022, attended by 17 participants, at location farmers location. <p>Based on minutes of training, above training has mentioned regarding pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions.</p>	
Milestone B	The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.	<p>The group has established SOP Penggunaan Bahan Kimia (uses of chemical) no.02/SOP-UK3&B3/A-CPH/III/2018 dated 4 March 2018, there are some points in the SOP regulates minimizing the use of pesticides and herbicides, e.g.:</p> <p>Point 5. Total spraying is prohibited because it is dangerous to oil palms and environment.</p>	Complied

		<p>Point 6. Conducted selective spraying only, and it's aimed at specific weeds and specific locations such as circle and path.</p> <p>Point 8. It is forbidden to apply chemicals in areas along rivers, lakes or swamps.</p> <p>Based on field observation and interview with smallholders, they are aware about minimizing uses of pesticides and herbicides. It was verified that there was no pesticide application to control pest. The only pest exists in smallholders area is rat, it was controlled by natural predator barn-owl <i>Tyto alba</i>. Based on monitoring, there are 1 barn-owl box in Gapoktan Harapan Kita; 7 barn-owl boxes in Gapoktan Cahaya Buana and 11 barn-owl boxes in Gapoktan Dua Putra.</p> <p>It was confirmed that some smallholders are not conducting spraying in their area, they use slashing method to control weeds.</p>	
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	<p>According to Annual Member Meeting or "Rapat Anggota Tahunan" dated 30 June 2022, all members of Perkumpulan Cahaya Putra Harapan determine and approving new organisational structure, including group manager as below:</p> <p>Supervisory Board:</p> <ul style="list-style-type: none"> - Tidar Kuranji Village Chief - Karya Mukti Village Chief - Bukit Sari Village Chief 	Complied

		<ul style="list-style-type: none"> - Create Shared Value (CSV) Manager (FFB receiver mill company representative) - Yayasan SETARA (smallholder support institution) <p>Group Manager:</p> <ol style="list-style-type: none"> 1. Manager: Mr. Jamil 2. Secretary: Mr. Sriyono 3. Treasurer: Mr. Parmono <p>The appointment of Group Manager is documented in "Berita Acara Perubahan Struktur Pengurus Tahun 2021-2022".</p> <p>Mr. Jamil role is monitor and ensure that daily activities of PCPH is well implemented refer to RSPO ISH standard. He has responsibility to this organisation (PCPH) against commitment of all smallholder's member to implement the sustainable ways and RSPO ISH standard.</p> <p>Group Manager assisted by 20 persons of Internal Control System (ICS) under each function (unit). The updated ICS structure is determined through organisation decree "Surat Keputusan Nomor: 17/SK-Asosiasi-CPH/A-CPH/VI/2022 tentang Pembentukan Unit-Unit Dalam Struktur Organisasi ACPH".</p> <p>Supported documents related changing organisational structure as below:</p> <ul style="list-style-type: none"> - Resignation letter of Chairman or Surat Pengunduran Diri Bapak Rafles selaku ketua PCPH, dated 22 December 2021. - Handover Position Letter or Surat Serah Terima Jabatan Nomor: 21/A/GM-ACPH/XII/2021, tanggal 22 Desember 2021. The handover of the organization's management from Mr. Rafles (Chairman of ACPH) to Mr. Jamil (Vice Chairman of PCPH). 	
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<p>Milestone A</p>	<p>The Group has appointed a group manager</p>	<p>According to Annual Member Meeting or “Rapat Anggota Tahunan” dated 30 June 2022, all members of Perkumpulan Cahaya Putra Harapan determine and approving new organisational structure, including group manager as below:</p> <p>Supervisory Board:</p> <ul style="list-style-type: none"> - Tidar Kuranji Village Chief - Karya Mukti Village Chief - Bukit Sari Village Chief - Create Shared Value (CSV) Manager (FFB receiver mill company representative) - Yayasan SETARA (smallholder support institution) <p>Group Manager:</p> <ol style="list-style-type: none"> 4. Manager: Mr. Jamil 5. Secretary: Mr. Sriyono 6. Treasurer: Mr. Parmono <p>The appointment of Group Manager is documented in “Berita Acara Perubahan Struktur Pengurus Tahun 2021-2022”.</p> <p>Mr. Jamil role is monitor and ensure that daily activities of PCPH is well implemented refer to RSPO ISH standard. He has responsibility to this organisation (PCPH) against commitment of all smallholder’s member to implement the sustainable ways and RSPO ISH standard.</p> <p>Group Manager assisted by 20 persons of Internal Control System (ICS) under each function (unit). The updated ICS structure is determined through organisation decree “Surat Keputusan Nomor: 17/SK-Asosiasi-CPH/A-CPH/VI/2022 tentang Pembentukan Unit-Unit Dalam Struktur Organisasi ACPH”.</p> <p>Supported documents related changing organisational structure as below:</p>	<p>Complied</p>
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		<ul style="list-style-type: none"> - Resignation letter of Chairman or Surat Pengunduran Diri Bapak Rafles selaku ketua PCPH, dated 22 December 2021. - Handover Position Letter or Surat Serah Terima Jabatan Nomor: 21/A/GM-ACPH/XII/2021, tanggal 22 Desember 2021. The handover of the organization's management from Mr. Rafles (Chairman of ACPH) to Mr. Jamil (Vice Chairman of PCPH). 	
<p>Milestone B</p>	<p>The Group has appointed a group manager</p>	<p>According to Annual Member Meeting or "Rapat Anggota Tahunan" dated 30 June 2022, all members of Perkumpulan Cahaya Putra Harapan determine and approving new organisational structure, including group manager as below:</p> <p>Supervisory Board:</p> <ul style="list-style-type: none"> - Tidar Kuranji Village Chief - Karya Mukti Village Chief - Bukit Sari Village Chief - Create Shared Value (CSV) Manager (FFB receiver mill company representative) - Yayasan SETARA (smallholder support institution) <p>Group Manager:</p> <ol style="list-style-type: none"> 7. Manager: Mr. Jamil 8. Secretary: Mr. Sriyono 9. Treasurer: Mr. Parmono <p>The appointment of Group Manager is documented in "Berita Acara Perubahan Struktur Pengurus Tahun 2021-2022".</p> <p>Mr. Jamil role is monitor and ensure that daily activities of PCPH is well implemented refer to RSPO ISH standard. He has responsibility to this organisation (PCPH) against commitment of all smallholder's member to implement the sustainable ways and RSPO ISH standard.</p>	<p>Complied</p>

		<p>Group Manager assisted by 20 persons of Internal Control System (ICS) under each function (unit). The updated ICS structure is determined through organisation decree "Surat Keputusan Nomor: 17/SK-Asosiasi-CPH/A-CPH/VI/2022 tentang Pembentukan Unit-Unit Dalam Struktur Organisasi ACPH".</p> <p>Supported documents related changing organisational structure as below:</p> <ul style="list-style-type: none"> - Resignation letter of Chairman or Surat Pengunduran Diri Bapak Rafles selaku ketua PCPH, dated 22 December 2021. - Handover Position Letter or Surat Serah Terima Jabatan Nomor: 21/A/GM-ACPH/XII/2021, tanggal 22 Desember 2021. The handover of the organization's management from Mr. Rafles (Chairman of ACPH) to Mr. Jamil (Vice Chairman of PCPH). 	
A.1.2			
Eligibility	The group manager has evidence of legal identity.	<p>The PCPH has a cooperative establishment deed made by Notary Elza Huzaifah Nirmaliana S.H, M. Kn refer to deed No. 7 dated March 14, 2018 concerning the Ratification of the Cahaya Putra Harapan Association (PCPH).</p> <p>The deed has been recorded in the legal material administration system in accordance with the Decree of the Director General of General Legal Administration No. AHU-00004038.AH.01.07. year 2018 in accordance with the Decree of the Menkumham c.q Director General of General Legal Administration.</p> <p>The organisation has described the job description for organization board, unit/department in document "Tugas Pokok & Fungsi Group Manager dan Unit – Unit"</p>	Complied

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Milestone A	The group manager has evidence of legal identity.	<p>The PCPH has a cooperative establishment deed made by Notary Elza Huzaifah Nirmaliana S.H, M. Kn refer to deed No. 7 dated March 14, 2018 concerning the Ratification of the Cahaya Putra Harapan Association (PCPH).</p> <p>The deed has been recorded in the legal material administration system in accordance with the Decree of the Director General of General Legal Administration No. AHU-00004038.AH.01.07. year 2018 in accordance with the Decree of the Menkumham c.q Director General of General Legal Administration.</p> <p>The organisation has described the job description for organization board, unit/department in document Tugas Pokok & Fungsi Group Manager dan Unit – Unit</p>	Complied
Milestone B	The group manager has evidence of legal identity.	<p>The PCPH has a cooperative establishment deed made by Notary Elza Huzaifah Nirmaliana S.H, M. Kn refer to deed No. 7 dated March 14, 2018 concerning the Ratification of the Cahaya Putra Harapan Association (PCPH).</p> <p>The deed has been recorded in the legal material administration system in accordance with the Decree of the Director General of General Legal Administration No. AHU-00004038.AH.01.07. year 2018 in accordance with the Decree of the Menkumham c.q Director General of General Legal Administration.</p> <p>The organisation has described the job description for organization board, unit/department in document Tugas Pokok & Fungsi Group Manager dan Unit – Unit</p>	Complied
A1.3			
Eligibility	The group has membership requirements.	<p>Perkumpulan Cahaya Putra Harapan has membership requirements which divided in several procedures, as below:</p> <ol style="list-style-type: none"> 1. RSPO Certification Membership Registration - <i>SOP Unit Pendaftaran dan Pelayanan Anggota tentang: Pendaftaran</i> 	Complied

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		<p><i>Anggota Sertifikasi RSPO</i> (No:4/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p> <p>2. Membership ID - <i>SOP Tentang: Pemberian Nomor dan Identitas Anggota</i> (No:5/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p> <p>3. Exit and Re-join the members - <i>SOP Unit Pendaftaran dan Pelayanan Anggota tentang: Keluar dan Bergabung Kembali Anggota</i> (No:3/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p>	
Milestone A	The group has membership requirements.	<p>Perkumpulan Cahaya Putra Harapan has membership requirements which divided in several procedures, as below:</p> <p>1. RSPO Certification Membership Registration - <i>SOP Unit Pendaftaran dan Pelayanan Anggota tentang: Pendaftaran Anggota Sertifikasi RSPO</i> (No:4/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p> <p>2. Membership ID - <i>SOP Tentang: Pemberian Nomor dan Identitas Anggota</i> (No:5/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p> <p>3. Exit and Re-join the members - <i>SOP Unit Pendaftaran dan Pelayanan Anggota tentang: Keluar dan Bergabung Kembali Anggota</i> (No:3/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p> <p>Membership requirements for all members or new member must complete and verified by ICS.</p>	Complied
Milestone B	The group has membership requirements.	<p>Perkumpulan Cahaya Putra Harapan has membership requirements which divided in several procedures, as below:</p> <p>1. RSPO Certification Membership Registration - <i>SOP Unit Pendaftaran dan Pelayanan Anggota tentang: Pendaftaran Anggota Sertifikasi RSPO</i> (No:4/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p> <p>2. Membership ID - <i>SOP Tentang: Pemberian Nomor dan Identitas Anggota</i> (No:5/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018.</p>	Complied

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		<p>3. Exit and Re-join the members - <i>SOP Unit Pendaftaran dan Pelayanan Anggota tentang: Keluar dan Bergabung Kembali Anggota</i> (No:3/SOP-UPPA/A-CPH/III/2018), dated 4 Mar 2018. Membership requirements for all members or new member must complete and verified by ICS.</p>																																													
A.1.4																																															
Eligibility	All members have signed and acknowledged membership requirements.	<p>Smallholders member of PCH have signed and acknowledged membership requirements with different period.</p> <p>Based on smallholder sample during audit, membership requirement, smallholder declaration and commitment has signed the documents.</p> <table border="1" data-bbox="1131 783 1933 1361"> <thead> <tr> <th>No</th> <th>ID Member</th> <th>Name</th> <th>Join The Organisation</th> </tr> </thead> <tbody> <tr><td>1</td><td>02 01 0154 A0175</td><td>Agus Suyono</td><td>10 August 2018</td></tr> <tr><td>2</td><td>02 01 0155 A0177</td><td>Sulastri</td><td>10 August 2018</td></tr> <tr><td>3</td><td>02 02 0159 A0181</td><td>Hasanudin</td><td>15 January 2020</td></tr> <tr><td>4</td><td>02 02 0161 A0183</td><td>M. Zainudin</td><td>10 August 2018</td></tr> <tr><td>5</td><td>02 03 0167 A0193</td><td>Ahmad Sodikin</td><td>10 August 2018</td></tr> <tr><td>6</td><td>02 03 0171 A0197</td><td>Doto</td><td>15 January 2020</td></tr> <tr><td>7</td><td>02 03 0175 A0208</td><td>Hasan Fauzi</td><td>10 August 2018</td></tr> <tr><td>8</td><td>02 03 0177 A0212</td><td>Khoirul Amin</td><td>15 January 2020</td></tr> <tr><td>9</td><td>01 01 0002 A0002</td><td>Jumidi</td><td>10 August 2018</td></tr> <tr><td>10</td><td>01 01 0007 A0009</td><td>Sutarjo</td><td>15 January 2020</td></tr> </tbody> </table>	No	ID Member	Name	Join The Organisation	1	02 01 0154 A0175	Agus Suyono	10 August 2018	2	02 01 0155 A0177	Sulastri	10 August 2018	3	02 02 0159 A0181	Hasanudin	15 January 2020	4	02 02 0161 A0183	M. Zainudin	10 August 2018	5	02 03 0167 A0193	Ahmad Sodikin	10 August 2018	6	02 03 0171 A0197	Doto	15 January 2020	7	02 03 0175 A0208	Hasan Fauzi	10 August 2018	8	02 03 0177 A0212	Khoirul Amin	15 January 2020	9	01 01 0002 A0002	Jumidi	10 August 2018	10	01 01 0007 A0009	Sutarjo	15 January 2020	Complied
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Milestone A	All members can demonstrate understanding of membership requirements.	Based on interview with sample of smallholders, they have shown the understanding of membership requirements as set in procedure of membership application, such as to signed the Smallholder Declaration and to implement RSPO standard in the field and also for their workers. For the one who fail to comply, will be given warning letter by Group Manager up to withdrawal from the membership.	Complied																																																												

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		Based on document review and field observation, it can be concluded that overall they have managed their farms sustainably, including in the aspect of agronomy, environmental and conservation area management, no child or forced labour, implement the minimum payment, as well as to disclose information related to those to the Group Manager.	
Milestone B	All members can demonstrate understanding of membership requirements.	<p>Based on interview with sample of smallholders, they have shown the understanding of membership requirements as set in procedure of membership application, such as to signed the Smallholder Declaration and to implement RSPO standard in the field and also for their workers. For the one who fail to comply, will be given warning letter by Group Manager up to withdrawal from the membership.</p> <p>Based on document review and field observation, it can be concluded that overall they have managed their farms sustainably, including in the aspect of agronomy, environmental and conservation area management, no child or forced labour, implement the minimum payment, as well as to disclose information related to those to the Group Manager.</p>	Complied
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	<p>ICS - Perkumpulan Cahaya Putra Harapan has demonstrated the planned for implementation to managing the group for certification, such as:</p> <ul style="list-style-type: none"> The Group managers has evidenced the identifying of geographical covered in the RSPO scope audit. This data completes with information regarding name of group member, ID card number, unique number of group member, name of group farmer, total area 	Complied

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		<p>(ha), amount of oil palm tree, year of planting, certificate of land ownership number.</p> <ul style="list-style-type: none"> • The Group manager has identified the responsibilities of all individuals employed by the group manager as stated in the organizational structure. The job description clearly explained in the document of "Tugas Pokok & Fungsi Group Manager dan Unit-unit". Furthermore, the group manager has established the rules including the criteria for registration membership through the documents decree letter No.07/SK-Asosiasi-CPH/III/2018. The letter clearly mentioned about the requirements of new member including regarding commitment to comply against to RSPO group certification requirements. • The Group member has established the procedure for initial gap assessment or self-assessment for potential member who want to join with the PCPH document no: 5/SOP-GM/A-CPH/IX/2019, Rev01, issued on 26 Sep 2019. • The procedure stated the responsible units to carry out the gap assessment was ICS Units, and the requirements for new members stated in the procedure. 	
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	<p>ICS - Perkumpulan Cahaya Putra Harapan has held annual meeting "Rapat Anggota Tahunan" on 30 June 2021. As per result of the meeting, Group Manager has approved annual management plan 2022-2023 as follows:</p> <ul style="list-style-type: none"> • Recapitulation of operational activity • Additional of new member • Road maintenance • HCV assessment for new member • Internal audit • Management review 	Complied

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		<ul style="list-style-type: none"> • Annual training (Good Agricultural Practice, pesticide handling, OHS, hazardous waste management) • Providing the PPE for all workers • Monitoring of IPM. <p>ICS – PPCH has also demonstrated that group members have formally joined the group under “Kontrak Petani”. Individual members also demonstrated the copy of agreement with group manager. Group manager kept the original agreement.</p> <p>Based on interview with Group Manager has confirmed that group manager can demonstrate compliance of the ICS by individual members.</p> <p>Sample seen:</p> <p>Member name Mrs Sulastri, ID: 02 01 0155 A0177</p> <ul style="list-style-type: none"> • Information Data Farmer (Member Form) • Surat Pernyataan Kesediaan Ikut Sertifikasi RSPO – Agreement Letter to Join the RSPO Certification, dated 1 March 2020. • Land title inf the form of SHM No. 1 dated 22 January 1997. • Letter of Declaration, dated 1 March 2020. <p>Member name Mr. Tugiman, ID: 01 02 0024 A0030</p> <ul style="list-style-type: none"> • Information Data Farmer (Member Form) • Surat Pernyataan Kesediaan Ikut Sertifikasi RSPO – Agreement Letter to Join the RSPO Certification, dated 1 March 2020. • Land title inf the form of SHM No. 297 dated 6 December 1995. • Letter of Declaration, dated 1 March 2020. <p>Member name Mr. Yasin Mustofa, ID: 03 02 0351 A0504</p> <ul style="list-style-type: none"> • Information Data Farmer (Member Form) 	
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Milestone B	The group manager can demonstrate compliance of the ICS by individual members.	<p>ICS - Perkumpulan Cahaya Putra Harapan has held annual meeting “Rapat Anggota Tahunan” on 30 June 2021. As per result of the meeting, Group Manager has approved annual management plan 2022-2023 as follows:</p> <ul style="list-style-type: none"> • Recapitulation of operational activity • Additional of new member • Road maintenance • HCV assessment for new member • Internal audit • Management review • Annual training (Good Agricultural Practice, pesticide handling, OHS, hazardous waste management) 	Complied

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A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	<p>During the audit, can be concluded that the Group Manager has understood the implementation of RSPO ISH standard and has sufficient resources to manage the group in terms of Internal Control System (SOPs and organization structure/ICS team) and financing from RSPO premium sharing (40% for group’s operational activities).</p> <p>During interview with cooperative officials, ICS teams, members, as well as implementation in the field, can be concluded the good governance conducted by the Group Manager. Moreover, monthly and annual ICS meetings have been conducted regularly to monitor the implementation of the standard. Internal Audit also has been conducted annually to monitor the implementation. Based on field</p>	Complied

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		<p>observation, most of members have implemented the ISH standards accordingly.</p>	
<p>Milestone A</p>	<p>The group manager can demonstrate capacity to manage and operate group certification and certification requirements.</p>	<p>The Group Manager can demonstrate capacity to manage and operate group certification and certification requirements based on these evidences:</p> <ul style="list-style-type: none"> - has developed Internal Control System: including human resources (ICS team) and system (SOPs). - Has formed organization structure and job descriptions. - Has an annual plan and conducted internal and external training. - Has an annual plan and conducted internal audit. <p>Moreover, can be demonstrated the planned for implementation to managing the standard implementation, such as:</p> <ul style="list-style-type: none"> • The Group managers has evidenced the identifying of geographical covered in the RSPO scope audit. This data completes with information regarding name of group member, ID card number, unique number of group member, name of group farmer, total area (ha), amount of oil palm tree, year of planting, certificate of land ownership number. • The Group manager has identified the responsibilities of all individuals employed by the group manager as stated in the organizational structure. The job description clearly explained in the document of "Tugas Pokok & Fungsi Group Manager dan Unit-unit". Furthermore, the group manager has established the rules including the criteria for registration membership through the documents decree letter No.07/SK-Asosiasi-CPH/III/2018. The letter clearly mentioned about the requirements of new member including regarding commitment to comply against to RSPO group 	<p>Complied</p>

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		<p>certification requirements.</p> <ul style="list-style-type: none"> • The Group member has established the procedure for initial gap assessment or self-assessment for potential member who want to join with the PCPH document no: 5/SOP-GM/A-CPH/IX/2019, Rev01, issued on 26 Sep 2019. • The procedure stated the responsible units to carry out the gap assessment was ICS Units, and the requirements for new members stated in the procedure. 	
<p>Milestone B</p>	<p>The group manager can demonstrate capacity to manage and operate group certification and certification requirements.</p>	<p>The Group Manager can demonstrate capacity to manage and operate group certification and certification requirements based on these evidences:</p> <ul style="list-style-type: none"> - has developed Internal Control System: including human resources (ICS team) and system (SOPs). - Has formed organization structure and job descriptions. - Has an annual plan and conducted internal and external training. - Has an annual plan and conducted internal audit. <p>Moreover, can be demonstrated the planned for implementation to managing the standard implementation, such as:</p> <ul style="list-style-type: none"> • The Group managers has evidenced the identifying of geographical covered in the RSPO scope audit. This data completes with information regarding name of group member, ID card number, unique number of group member, name of group farmer, total area (ha), amount of oil palm tree, year of planting, certificate of land ownership number. • The Group manager has identified the responsibilities of all individuals employed by the group manager as stated in the organizational structure. The job description clearly explained in the 	<p>Complied</p>

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A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	<p>Annual training plan available for 2022, covering the RSPO Independent Smallholder Standard, consist of:</p> <ul style="list-style-type: none"> • Training of Good Agricultural Practice and Integrated Pest Management; scheduled in November. • Training of PPE and Chemical uses; scheduled in December. • Training of RSPO, FPIC and HCV; scheduled in January. • Training of OHS, Hazardous and Toxic waste and Zero Burning; scheduled in February. • Training of worker competency; scheduled in February. 	Complied
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	Since the initial certification, PCPH directly apply to the Milestone B, therefore, the trainings have been provided to all smallholders refer to Indicator A.2.3 MS B.	Complied

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<p>Milestone B</p>	<p>All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p>	<p>Since the initial certification until current audit. PCPH has implement trainings that covers all elements of RSPO ISH standards to all members.</p> <p>All members have attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p> <p>Recent trainings that have been verified among others:</p> <ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 19 March 2022, attended by 25 participants, at location Karya Mukti Village. • Training of Integrated Pest Management, dated 12 March 2022, attended by 19 participants, at location Tidar Kuranji Village. • Training of Integrated Pest Management, dated 19 April 2022, attended by 17 participants, at location Bukit Sari Village. • Training of Integrated Pest Management, dated 14 April 2022, attended by 26 participants, at location Aro Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 19 May 2022, attended by 23 participants, at location Karya Mukti Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 26 March 2022, attended by 21 participants, at location Tidar Kuranji Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 2 March 2022, attended by 21 participants, at location Bukit Sari Village. 	<p>Complied</p>
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		<ul style="list-style-type: none"> • Training of Good Agricultural Practices and Occupational Health and Safety, dated 5 March 2022, attended by 26 participants, at location Aro Village. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 23 February 2022, attended by 23 participants, at location Madrasah Al-Ikhlas Blok B SP1. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 3 February 2022, attended by 22 participants, at location Mr. Parmono’s house SP2. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 February 2022, attended by 24 participants, at location KUD Budi Sari Bukit Sari. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 June 2022, attended by 21 participants, at location Mr. Agus Chaidar Aro Village. • Training of Occupational Health and Safety; SOP of worker complaints, dated 6 June 2022, attended by 17 participants, at location farmers location. 	
B – ICS: Policies and management			
B.1 The group Internal Control System contains documented policies and procedures for operational management.			
B.1.1			
Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	ICS – PCPH has demonstrated the procedure related to conduct internal audit Auditors have verified some of the organization's management processes. for example, the implementation of internal audits	Complied

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		conducted by the PCPH Internal Supervisory Agency. Can be shown several documents audit checklist, audit findings and audit conclusions.	
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	<p>ICS – ACPH has conducted an internal audit during July 2021 – June 2022 – referred to RSPO Independent Smallholder Standard for production of Sustainable Palm Oil 2019.</p> <p>Internal auditor team has defined based on RAT-annual members meeting dated 30 June 2022, consist of Mr. Waskamdi, Mr. Andi Dwijayanto, Mr. Siswadi, Mr. Ali Mustofa and Mr. Yasin Mustofa.</p> <p>Internal auditor team was attended the training for conducting internal audit inspection, dated 27 February 2020 conducted by FORTASBI (Indonesian oil palm grower forum).</p> <p>Data verified during ASA_3, 2022 such as:</p> <ul style="list-style-type: none"> • Program of internal audit year 2021-2022 • Report of Annual Internal Audit 2022, there was raised 8 Non-Conformities. The status of NC was closed during ASA_3. <p>Internal inspection program 2021-2022 has prepared to conduct for all group members.</p>	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	ICS – ACPH has conducted an internal audit during July 2021 – June 2022 – referred to RSPO Independent Smallholder Standard for production of Sustainable Palm Oil 2019.	Complied

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		<p>Internal auditor team has defined based on RAT-annual members meeting dated 30 June 2022, consist of Mr. Waskamdi, Mr. Andi Dwijayanto, Mr. Siswadi, Mr. Ali Mustofa and Mr. Yasin Mustofa.</p> <p>Internal auditor team was attended the training for conducting internal audit inspection, dated 27 February 2020 conducted by FORTASBI (Indonesian oil palm grower forum).</p> <p>Data verified during ASA_3, 2022 such as:</p> <ul style="list-style-type: none"> • Program of internal audit year 2021-2022 • Report of Annual Internal Audit 2022, there was raised 8 Non-Conformities. The status of NC was closed during ASA_3. <p>Internal inspection program 2021-2022 has prepared to conduct for all group members.</p>	
B.1.2			
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	<p>Basic information related to legal documentation available.</p> <p>ICS:</p> <p>Perkumpulan Cahaya Putra Harapan has association establishment deed made by Notary Elza Huzaifah Nirmaliana S.H, M. Kn refer to deed No. 7 dated March 14, 2018 concerning the Ratification of the Cahaya Putra Harapan Association (PCPH).</p> <p>The deed has been recorded in the legal material administration system in accordance with the Decree of the Director General of General Legal Administration No. AHU-00004038.AH.01.07. year 2018 in accordance with the Decree of the Menkumham c.q Director General of General Legal Administration.</p>	Complied

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		<p>The organisation has described the job description for organization board, unit/department in document "Tugas Pokok & Fungsi Group Manager dan Unit – Unit".</p> <p>There is a documentary evidence to demonstrate that group members have formally joined the group under "Kontrak Petani" – Smallholder Declaration. Individual members can demonstrate the copy of agreement with group manager. Group manager kept the original agreement. Group manager and their smallholder member bound by contractual agreement as group member. The contract explains commitment in organization; commitment to implement sustainable oil palm production; commitment to fulfil administrative requirement; allowing ICS and external auditor to perform field inspection; commitment to obey group manager rules and sanction; contract valid during membership period.</p> <p>The Group Manager has maintained annual production records of certified FFB volumes for period July 2021 to June 2022, as follows:</p> <table border="1" data-bbox="1131 981 1859 1396"> <thead> <tr> <th>Sub Association</th> <th>No.</th> <th>Farmer Sub-Group</th> <th>FFB Production (kg)</th> </tr> </thead> <tbody> <tr> <td rowspan="6">Gapoktan Swadaya Dua Putra</td> <td>1</td> <td>Al Karomah</td> <td>180,827</td> </tr> <tr> <td>2</td> <td>Bina Usaha</td> <td>140,880</td> </tr> <tr> <td>3</td> <td>Garuda Perkasa</td> <td>1,075,165</td> </tr> <tr> <td>4</td> <td>Maju Bersama</td> <td>422,863</td> </tr> <tr> <td>5</td> <td>Mandiri Jaya</td> <td>104,908</td> </tr> <tr> <td>6</td> <td>Mandiri Sejahtera</td> <td>1,103,083</td> </tr> </tbody> </table>	Sub Association	No.	Farmer Sub-Group	FFB Production (kg)	Gapoktan Swadaya Dua Putra	1	Al Karomah	180,827	2	Bina Usaha	140,880	3	Garuda Perkasa	1,075,165	4	Maju Bersama	422,863	5	Mandiri Jaya	104,908	6	Mandiri Sejahtera	1,103,083	
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C – ICS: Group Business planning

C.1 The group has a Business Plan prepared with the participation and contributions of all group members

C.1.1

Eligibility	An annual group business plan is available, which includes <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	Annual group business plan is available for year 2022-2023, cover FFB production estimates. Addition of member planned for Nov 2022 to May 2023. If there is member addition, then will be informed to certification body. The latest RAT (annual member meeting) conducted on 30 June 2022. Minutes of RAT 2021-2022 was available covering ratification of quorum; ratification of discipline; financial statement 2021-2022; management accountability report 2021-2022; working program 2022-2023.	Complied
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		<p>Evident FFB production estimate for period for 2022 and 2023 per each member and per Farmer Group. Estimated FFB production for period 2022 is 8,529.97 tons and for 2023 is 10,413.89 tons. Below is recapitulation of FFB production estimate 2022 and 2023 of Perkumpulan Cahaya Putra Harapan:</p> <table border="1" data-bbox="1131 531 1756 1281"> <thead> <tr> <th rowspan="2">Month</th> <th colspan="2">FFB Production Estimate (tons)</th> </tr> <tr> <th>2022</th> <th>2023</th> </tr> </thead> <tbody> <tr><td>January</td><td>505.20</td><td>773.85</td></tr> <tr><td>February</td><td>561.27</td><td>809.35</td></tr> <tr><td>March</td><td>583.72</td><td>829.92</td></tr> <tr><td>April</td><td>683.25</td><td>933.49</td></tr> <tr><td>May</td><td>701.67</td><td>1,013.51</td></tr> <tr><td>June</td><td>727.85</td><td>905.34</td></tr> <tr><td>July</td><td>573.37</td><td>619.25</td></tr> <tr><td>August</td><td>739.07</td><td>798.20</td></tr> <tr><td>September</td><td>834.76</td><td>901.55</td></tr> <tr><td>October</td><td>929.12</td><td>1,003.46</td></tr> <tr><td>November</td><td>868.72</td><td>938.23</td></tr> <tr><td>December</td><td>821.98</td><td>887.75</td></tr> <tr> <td>Total</td> <td>8,529.97</td> <td>10,413.89</td> </tr> </tbody> </table>	Month	FFB Production Estimate (tons)		2022	2023	January	505.20	773.85	February	561.27	809.35	March	583.72	829.92	April	683.25	933.49	May	701.67	1,013.51	June	727.85	905.34	July	573.37	619.25	August	739.07	798.20	September	834.76	901.55	October	929.12	1,003.46	November	868.72	938.23	December	821.98	887.75	Total	8,529.97	10,413.89	
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<p>Milestone A</p>	<p>The group business plan is implemented and reviewed at least annually.</p>	<p>Business plan of Perkumpulan Cahaya Putra Harapan is implemented. Review of implementation conducted in <i>Rapat Anggota Tahunan</i> (RAT) - annual member meeting. The latest RAT conducted on 30 June 2022.</p>	<p>Complied</p>																																												

		Minutes of RAT 2021-2022 was available covering ratification of quorum; ratification of discipline; financial statement 2021-2022; management accountability report 2021-2022; working program 2022-2023.	
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	RAT 2021-2022 that conducted on 30 June 2022 has demonstrated financial stability by reporting distribution of premium sharing, list of assets and inventories and work program (business plan) 2022-2023.	Complied
C.2 The ICS of the group is integrated with the group’s management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>A group management plan is available under annual working program 2022-2023. It was including training/capacity building plan to improve productivity of group member, such as:</p> <ul style="list-style-type: none"> • Training of Good Agricultural Practice and Integrated Pest Management; scheduled in November. • Training of PPE and Chemical uses; scheduled in December. • Training of RSPO, FPIC and HCV; scheduled in January. • Training of OHS, Hazardous and Toxic waste and Zero Burning; scheduled in February. • Training of worker competency; scheduled in February. <p>There are evident of training realisation, e.g.</p> <ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 19 March 2022, attended by 25 participants, at location Karya Mukti Village. • Training of Integrated Pest Management, dated 12 March 2022, attended by 19 participants, at location Tidar Kuranji Village. • Training of Integrated Pest Management, dated 19 April 2022, attended by 17 participants, at location Bukit Sari Village. 	Complied

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		<ul style="list-style-type: none"> • Training of Integrated Pest Management, dated 14 April 2022, attended by 26 participants, at location Aro Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 19 May 2022, attended by 23 participants, at location Karya Mukti Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 26 March 2022, attended by 21 participants, at location Tidar Kuranji Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 2 March 2022, attended by 21 participants, at location Bukit Sari Village. • Training of Good Agricultural Practices and Occupational Health and Safety, dated 5 March 2022, attended by 26 participants, at location Aro Village. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 23 February 2022, attended by 23 participants, at location Madrasah Al-Ikhlas Blok B SP1. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 3 February 2022, attended by 22 participants, at location Mr. Parmono’s house SP2. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 February 2022, attended by 24 participants, at location KUD Budi Sari Bukit Sari. • Training of RSPO Independent Smallholder Standard 2019; High Conservation Value and Hazardous waste, dated 17 June 2022, attended by 21 participants, at location Mr. Agus Chaidar Aro Village. 	
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		<ul style="list-style-type: none"> • Training of Occupational Health and Safety; SOP of worker complaints, dated 6 June 2022, attended by 17 participants, at location farmers location. <p>Perkumpulan Cahaya Putra Harapan assisted by FORTASBI (Indonesian sustainable palm oil farmers forum), currently supply chain transaction in PalmTrace is still assisted by FORTASBI. FORTASBI has encourage the association to strengthen knowledge in PalmTrace, therefore next transaction will be performed by the association itself.</p> <p>The certificate holder has implemented continuous improvement projects, by opening other businesses for long-term economic sustainability e.g. procurement of FFB transport truck.</p>	
Milestone A	The group management plan is implemented and reviewed at least annually.	Business plan of Perkumpulan Cahaya Putra Harapan is implemented. Review of implementation conducted in <i>Rapat Anggota Tahunan</i> (RAT) - annual member meeting. The latest RAT conducted on 30 June 2022. Minutes of RAT 2021-2022 was available covering ratification of quorum; ratification of discipline; financial statement 2021-2022; management accountability report 2021-2022; working program 2022-2023.	Complied
Milestone B	The group manager demonstrates the group’s compliance with this ISH Standard.	<p>During interview and field observation, the group manager is able to demonstrates compliance with this ISH Standard, for example by showing FFB production records, FFB sales record, record of pesticide and fertilizer uses, demonstrated smallholders area that mostly in good condition.</p> <p>Fertilizer input:</p> <ul style="list-style-type: none"> • “Catatan Pemakaian Pupuk 2021-2022” Gapoktan Swadaya Dua Putra (GSDP). Smallholder name: 	Complied

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		<ul style="list-style-type: none"> ○ Agus Suyono (1.031 Ha); fertilizer input: ZA 350 kg (Aug 2021), RP 350 kg (May 2022), MOP 300 kg (Mar 2022), Dolomite 300 kg (Feb 2022), Borate 13 kg (Jul 2021). ○ Sulastri (0.462 Ha); fertilizer input: ZA 150 kg (Aug 2021), RP 150 kg (May 2022), MOP 100 kg (Mar 2022), Dolomite 100 kg (Feb 2022), Borate 6 kg (Jul 2021). ○ Rusdianto (0.49 Ha); fertilizer input: ZA 150 kg (mar 2022), RP 150 kg (Apr 2022), MOP 150 kg (Aug 2022), Dolomite 150 kg (Jan 2022), Borate 6 kg (Jun 2022). ● "Catatan Pemakaian Pupuk 2021-2022" Gapoktan Swadaya Cahaya Buana (GSCB). Smallholder name: <ul style="list-style-type: none"> ○ Jumidi (0.513 Ha); fertilizer input: ZA 120 kg (Mar 2022), MOP 120 kg (Feb 2022), Borate 6 kg (Apr 2022). ○ Sutarjo (0.508 Ha); fertilizer input: ZA 120 kg (Mar 2022), MOP 100 kg (Feb 2022), Borate 6 kg (Apr 2022), Phonska 100 kg (Apr 2022). ○ Tutini (0.52 Ha); fertilizer input: ZA 150 kg (Mar 2022), MOP 150 kg (Feb 2022). ● "Catatan Pemakaian Pupuk 2021-2022" Gapoktan Swadaya Harapan Kita (GSHK). Smallholder name: <ul style="list-style-type: none"> ○ Wahyu Ramdan (0.501 Ha); fertilizer input: ZA 100 kg (Apr 2022), RP 100 kg (Sep 2021), MOP 100 kg (Jan 2022), Borate 6 kg (Mei 2022). ○ Yasin Mustofa (0.49 Ha); fertilizer input: ZA 100 kg (Mar 2022), RP 100 kg (Sep 2021), MOP 100 kg (Dec 2021), Borate 6 kg (Apr 2022). ○ Sukur Riyadi (0.495 Ha); fertilizer input: ZA 100 kg (Apr 2022), RP 100 kg (Oct 2021), MOP 150 kg (Jan 2022), Borate 7 kg (Mar 2022). 	
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D – ICS: Group trading system for certified volumes																										
D.1 The group has a procedure and system in place for the tracking of FFB.																										
D.1.1																										
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	The Group Manager has had a mechanism to record monthly and annual production data for every farmer, sub-group and total group. There is a template to record certified product and sales.	Complied																							
Milestone A	Group manager maintains annual production records and sales of certified volumes.	The Group manager has maintained annual production records and sales of certified volumes. The data can be seen in D.1.1 MS B.	Complied																							
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<p>The Group manager has maintained annual production records and sales of certified volumes.</p> <p>The Group Manager has maintained annual production records of certified FFB volumes for period July 2021 to June 2022, as follows:</p> <table border="1"> <thead> <tr> <th>Sub Association</th> <th>No.</th> <th>Farmer Sub-Group</th> <th>FFB Production (kg)</th> </tr> </thead> <tbody> <tr> <td rowspan="6">Gapoktan Swadaya Dua Putra</td> <td>1</td> <td>Al Karomah</td> <td>180,827</td> </tr> <tr> <td>2</td> <td>Bina Usaha</td> <td>140,880</td> </tr> <tr> <td>3</td> <td>Garuda Perkasa</td> <td>1,075,165</td> </tr> <tr> <td>4</td> <td>Maju Bersama</td> <td>422,863</td> </tr> <tr> <td>5</td> <td>Mandiri Jaya</td> <td>104,908</td> </tr> <tr> <td>6</td> <td>Mandiri Sejahtera</td> <td>1,103,083</td> </tr> </tbody> </table>	Sub Association	No.	Farmer Sub-Group	FFB Production (kg)	Gapoktan Swadaya Dua Putra	1	Al Karomah	180,827	2	Bina Usaha	140,880	3	Garuda Perkasa	1,075,165	4	Maju Bersama	422,863	5	Mandiri Jaya	104,908	6	Mandiri Sejahtera	1,103,083	Complied
Sub Association	No.	Farmer Sub-Group	FFB Production (kg)																							
Gapoktan Swadaya Dua Putra	1	Al Karomah	180,827																							
	2	Bina Usaha	140,880																							
	3	Garuda Perkasa	1,075,165																							
	4	Maju Bersama	422,863																							
	5	Mandiri Jaya	104,908																							
	6	Mandiri Sejahtera	1,103,083																							

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	Gapoktan Swadaya Cahaya Buana	7	Berkah	341,021	
		8	Karya Mandiri	353,750	
		9	Makmur Abadi	790,069	
		10	Mukti Sari	98,888	
		11	Suka Maju	322,777	
		12	Sumber Rezeki	373,622	
		13	Tunas Baru	237,782	
		14	Tunas Harapan	782,711	
	Gapoktan Swadaya Harapan Kita	15	Cempaka	138,845	
		16	Harapan Kita	821,120	
		17	Talang Aro	449,952	
	TOTAL			7,738,263	
	The sales of certified volume as follows:				
	Product		Sales of products from the beginning of the license until the time of the audit Oct 2021 – June 2022 (Note the license period is Oct 2021 – Oct 2022) (MT)		
	FFB		9,289		
	CSPO		1,857		

		PKO	209	
		PKE	255	
D.2 The group documents and implements a system for the tracking of FFB				
D.2.1				
Eligibility	Not Applicable	Not Applicable		Not Applicable
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	The group manager has maintained annual FFB production data as mention in D.1.1 Milestone B. Sales of certified volumes are done through RSPO Credits in PalmTrace assisted by SETARA Jambi. For instance, order No. 15084 from Pepsi Co India, dated 20 December 2021, amount of 1,600 IS-CSPO.		Complied
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<p>The group manager has maintained annual FFB production data as mention in D.1.1 Milestone B. Sales of certified volumes are done through RSPO Credits in PalmTrace assisted by SETARA Jambi. For instance, order No. 15084 from Pepsi Co India, dated 20 December 2021, amount of 1,600 IS-CSPO.</p> <p>Nonconformity Ref 2225557-202207-M4: The Group Manager has not been able to demonstrate that the sales of certified products are in accordance with the actual production.</p> <p>Based on the verification of data on sales of certified product volumes and actual production obtained during the license period (20 October 2021 – 19 October 2022), it is known that the organization's sales of certified products exceed the to date actual production plus taxation of the rest license time, with the following data:</p>		Non-compliance

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		Product	Sales of products in current license period 20 Oct 2021 to 19 Oct 2022 (12 months) (MT)	Actual Production of 12 months prior the audit: July 2021 to June 2022 (12 months) (MT)		Excess Sales compared with the recent 12 months actual production (MT)
		FFB	9,289	7,738.26		1,550.74
		CSPO	1,857	1,547.65		309.35
		PKO	209	174.11		34.89
PKE	255	212.80	42.20			
Based on these data, it can be concluded that the organization has conducted over sales.						

D.3 The group has a procedure and system for premium distribution.

D.3.1

Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded	The group has established mechanism on how the premiums should be distributed as per SOP of Credit Premium Utilization (SOP <i>Penggunaan Dana Penjualan Kredit</i> RSPO) (No. 41/SOP-ACPH/VII/2020 dated 17 July 2020). All members have access to the	Complied
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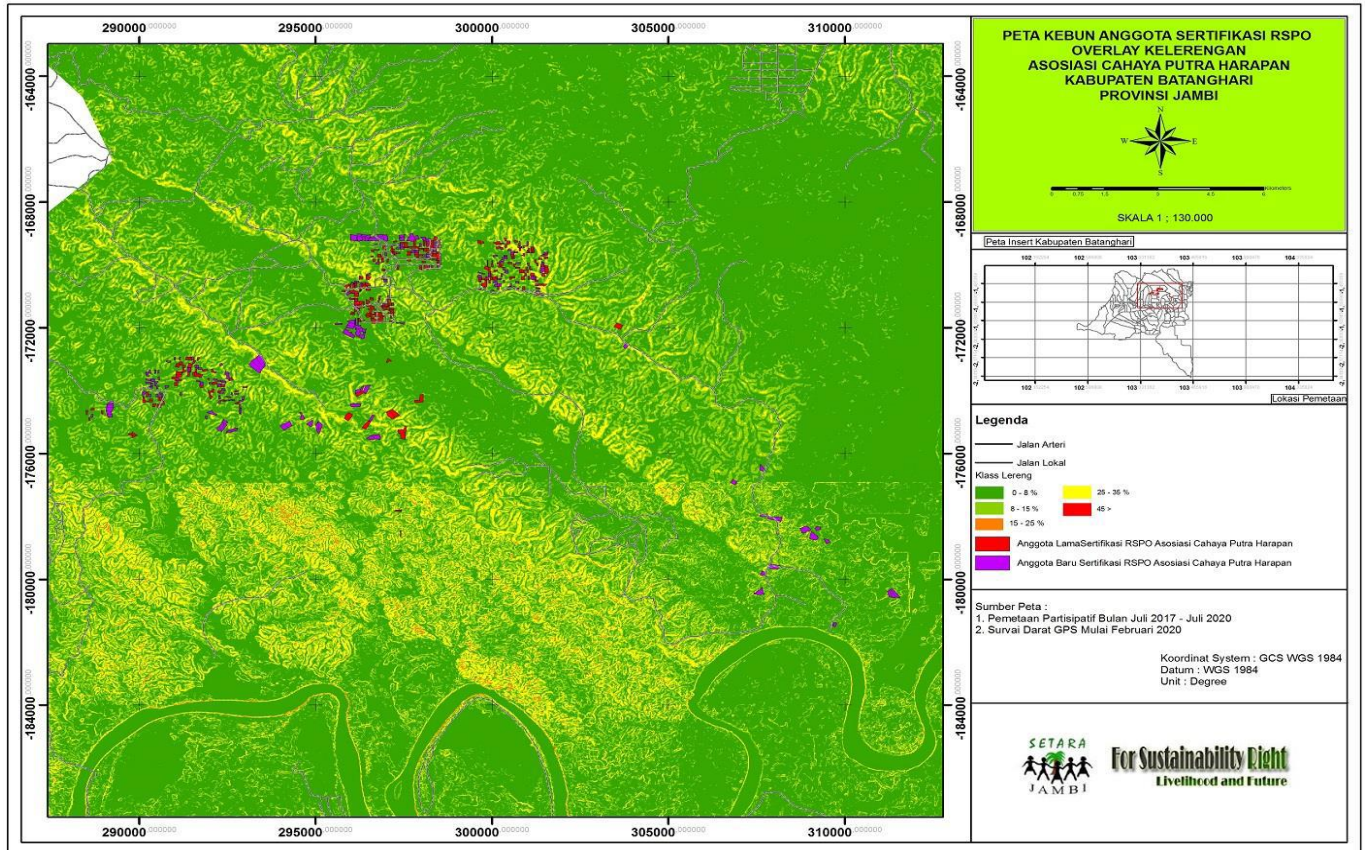
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	and the premiums are paid in a timely and convenient manner.	<p>SOP. It was agreed between members and group manager that premiums will be distributed for:</p> <ul style="list-style-type: none"> - Saving for external audit: 30%. - Addition to capital: 10%. - Operational: 40% (trainings, internal audit, stationary, annual meeting, office staff, etc). - Incentive for group management. <p>Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner as evident in minutes of RAT (annual member meeting) on 30 June 2022.</p>	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded. Please see Milestone B.	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded. The report of premium disbursement has been ratified based on minutes of RAT (annual member meeting) dated 30 June 2022. The premium utilization were for among others audit cost, stationery, trainings, staffs salary, construction of new office, medical check up, leaf analysis, etc. The current biggest expense is to build a new PCPH office.</p> <p>Based on interview with sample of farmer, they have known the expenses of premium prices and has been disseminated through Annual Member Meeting.</p>	Complied

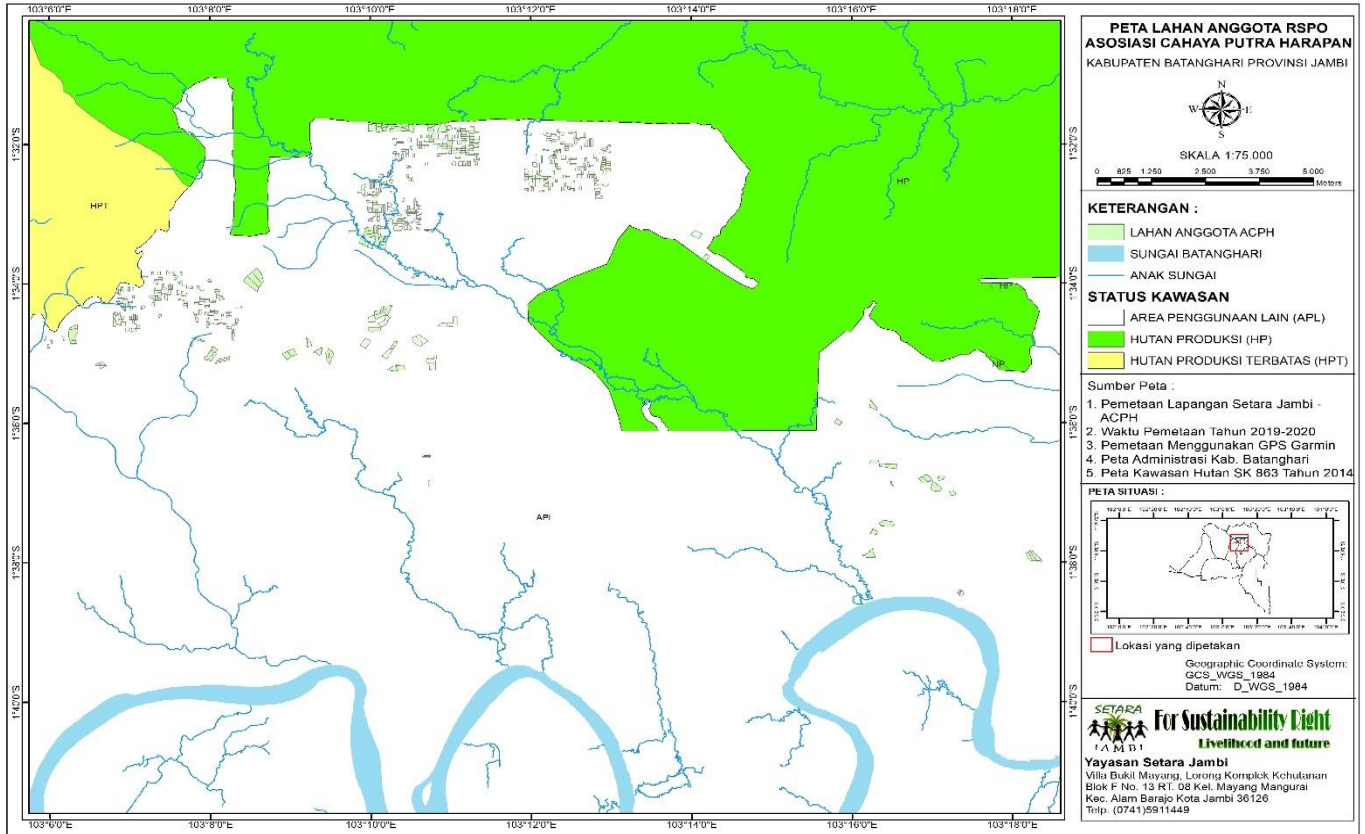
Appendix B: GHG Reporting Executive Summary

The GHG Reporting is not applicable for Independent Smallholder.

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



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No	Name of farmer	Location (Village)	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
249	Suryamtini	Tidar Kuranji	1° 34' 31.04"	103° 7' 3.46"	0.49	0.49	13.34	10 Aug 2018	01 07 0103 A0117
250	Kateni	Tidar Kuranji	1° 34' 26.65"	103° 7' 4.86"	0.48	0.48	13.53	10 Aug 2018	01 07 0104 A0118
251	Istikomah	Tidar Kuranji	1° 34' 15.75"	103° 6' 58.94"	0.51	0.51	12.71	10 Aug 2018	01 07 0105 A0119
252	Tugiman (k1)	Tidar Kuranji	1° 34' 23.89"	103° 6' 48.76"	0.36	0.36	11.95	10 Aug 2018	01 07 0106 A0120
253	Sigit Sudrajat	Tidar Kuranji	1° 34' 19.00"	103° 7' 8.49"	0.48	0.48	12.89	10 Aug 2018	01 07 0107 A0121
254	RM Amin	Tidar Kuranji	1° 34' 25.34"	103° 6' 47.53"	0.51	0.51	11.65	10 Aug 2018	01 07 0108 A0122
255	Faris Haitsam	Tidar Kuranji	1° 34' 27.59"	103° 6' 53.86"	0.5	0.5	11.95	10 Aug 2018	01 07 0109 A0123
256	Im Kartini	Tidar Kuranji	1° 34' 27.59"	103° 7' 0.28"	0.49	0.49	11.63	10 Aug 2018	01 07 0110 A0124
257	Ikin	Tidar Kuranji	1° 34' 25.88"	103° 7' 2.95"	0.46	0.46	12.16	10 Aug 2018	01 07 0111 A0125
258	Muhyidin	Tidar Kuranji	1° 34' 26.13"	103° 7' 21.91"	0.49	0.49	12.26	10 Aug 2018	01 07 0112 A0126
259	Deden Hidayat	Tidar Kuranji	1° 34' 36.57"	103° 8' 12.55"	0.51	0.51	12.14	10 Aug 2018	01 08 0113 A0127
260	Harjani	Tidar Kuranji	1° 34' 20.40"	103° 8' 19.49"	0.54	0.54	12.89	10 Aug 2018	01 08 0114 A0128
261	Joko Suyono	Tidar Kuranji	1° 34' 29.33"	103° 7' 49.26"	0.52	0.52	12.32	10 Aug 2018	01 08 0115 A0129
262	Oneh	Tidar Kuranji	1° 34' 23.74"	103° 8' 3.64"	0.51	0.51	13.12	10 Aug 2018	01 08 0116 A0130
263	Paiman	Tidar Kuranji	1° 34' 26.56"	103° 7' 48.36"	0.5	0.5	12.46	10 Aug 2018	01 08 0117 A0131
264	Solihin	Tidar Kuranji	1° 34' 23.73"	103° 7' 47.72"	0.49	0.49	11.96	10 Aug 2018	01 08 0118 A0132
265	Supriono	Tidar Kuranji	1° 34' 24.22"	103° 7' 56.35"	0.46	0.46	12.74	10 Aug 2018	01 08 0119 A0133
266	Suwarti	Tidar Kuranji	1° 34' 15.07"	103° 7' 52.03"	0.59	0.59	12.39	10 Aug 2018	01 08 0120 A0134
267	Wana	Tidar Kuranji	1° 34' 22.46"	103° 7' 51.83"	0.48	0.48	12.57	10 Aug 2018	01 08 0121 A0135
268	Warya	Tidar Kuranji	1° 34' 24.20"	103° 8' 12.17"	0.5	0.5	12.52	10 Aug 2018	01 08 0122 A0136
269	Fajar Tua Parlindungan	Tidar Kuranji	1° 34' 13.38"	103° 7' 56.09"	0.51	0.51	13.62	15 Jan 2020	01 08 0123 A0137
		Tidar Kuranji	1° 34' 13.48"	103° 7' 59.77"	0.44	0.44	12.24	15 Jan 2020	01 08 0123 B0138
		Tidar Kuranji	1° 34' 23.20"	103° 8' 0.33"	0.43	0.43	12.35	15 Jan 2020	01 08 0123 C0139
270	Deni Oksianova	Tidar Kuranji	1° 34' 14.63"	103° 7' 59.68"	0.54	0.54	13.48	15 Jan 2020	01 08 0124 A0140
		Tidar Kuranji	1° 34' 22.06"	103° 8' 0.21"	0.49	0.49	13.23	15 Jan 2020	01 08 0124 B0141
271	Jupendi	Tidar Kuranji	1° 34' 46.91"	103° 7' 46.60"	1.3	1.3	35.61	15 Jan 2020	01 08 0125 A0142
272	Acep Ahmad Syamsuddin	Tidar Kuranji	1° 34' 42.57"	103° 8' 16.55"	0.48	0.48	12.21	15 Jan 2020	01 08 0126 A0143
273	Nindy Alfironisa	Tidar Kuranji	1° 34' 42.56"	103° 8' 17.52"	0.51	0.51	12.63	15 Jan 2020	01 08 0127 A0144
274	Juanda RM	Tidar Kuranji	1° 34' 38.82"	103° 8' 16.44"	0.47	0.47	12.77	15 Jan 2020	01 08 0128 A0145
		Tidar Kuranji	1° 34' 46.75"	103° 9' 11.94"	1.71	1.71	39.29	15 Jan 2020	01 08 0128 B0146
275	Maryani Nurhayati	Tidar Kuranji	1° 34' 30.42"	103° 8' 2.92"	0.48	0.48	11.38	15 Jan 2020	01 08 0129 A0147
276	Purdi Yanto	Tidar Kuranji	1° 34' 27.43"	103° 8' 12.21"	0.54	0.54	11.99	15 Jan 2020	01 08 0130 A0148
277	Fitriani	Tidar Kuranji	1° 34' 25.49"	103° 7' 58.91"	0.46	0.46	12.13	15 Jan 2020	01 08 0131 A0149
278	Wawan Dakaryawan	Tidar Kuranji	1° 34' 25.96"	103° 8' 8.71"	0.49	0.49	12.39	15 Jan 2020	01 08 0132 A0150
279	Casminah	Tidar Kuranji	1° 34' 49.96"	103° 7' 45.72"	0.52	0.52	12.80	10 Aug 2018	01 08 0133 A0151
280	Sudarsono	Tidar Kuranji	1° 34' 47.79"	103° 7' 53.73"	0.49	0.49	13.60	10 Aug 2018	01 08 0134 A0152
281	Sunarto	Tidar Kuranji	1° 34' 16.09"	103° 7' 48.55"	0.48	0.48	11.79	10 Aug 2018	01 08 0135 A0153
282	Supriatin	Tidar Kuranji	1° 34' 36.48"	103° 7' 57.21"	0.55	0.55	12.34	10 Aug 2018	01 08 0136 A0154
283	Wahyuni	Tidar Kuranji	1° 34' 30.20"	103° 8' 19.18"	0.48	0.48	12.76	10 Aug 2018	01 08 0137 A0155
284	Jumadi	Tidar Kuranji	1° 35' 5.27"	103° 8' 5.40"	1.5	1.5	36.91	15 Jan 2020	01 08 0138 A0156
285	Agus Hariadi	Tidar Kuranji	1° 35' 6.90"	103° 8' 4.84"	1.5	1.5	35.13	15 Jan 2020	01 08 0139 A0157
286	Suparman	Tidar Kuranji	1° 34' 53.78"	103° 8' 1.90"	1.8	1.8	41.64	15 Jan 2020	01 08 0140 A0158
287	Suparni	Tidar Kuranji	1° 34' 58.53"	103° 8' 3.87"	1.8	1.8	38.27	15 Jan 2020	01 08 0141 A0159
288	Supriono	Tidar Kuranji	1° 34' 56.05"	103° 9' 28.68"	2	2	46.63	15 Jan 2020	01 08 0142 A0160
289	Sukino	Tidar Kuranji	1° 35' 3.76"	103° 9' 27.21"	2	2	47.90	15 Jan 2020	01 08 0143 A0161
290	Sulastr Rt 01	Tidar Kuranji	1° 35' 3.73"	103° 7' 55.28"	2	2	44.85	15 Jan 2020	01 08 0144 A0162
291	Sajimin	Tidar Kuranji	1° 34' 56.05"	103° 9' 28.68"	2	2	47.75	15 Jan 2020	01 08 0145 A0163
292	Sulastr Rt 15	Tidar Kuranji	1° 34' 56.67"	103° 8' 1.08"	1.5	1.5	35.98	15 Jan 2020	01 08 0146 A0164
293	Undang Ikdu Pardan	Tidar Kuranji	1° 34' 29.50"	103° 7' 57.45"	0.49	0.49	12.32	15 Jan 2020	01 08 0147 A0165
294	Ermanto	Tidar Kuranji	1° 34' 48.68"	103° 6' 0.44"	0.52	0.52	12.21	15 Jan 2020	01 08 0148 A0166
295	Sartono	Bukit Sari	1° 32' 23.02"	103° 12' 6.99"	0.49	0.49	10.99	10 Aug 2018	03 01 0295 A0411

No	Name of farmer	Location (Village)	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
		Bukit Sari	1° 32' 26.57"	103° 12' 8.28"	0.45	0.45	10.91	10 Aug 2018	03 01 0295 B0412
		Bukit Sari	1° 32' 16.11"	103° 12' 39.05"	0.49	0.49	10.94	10 Aug 2018	03 01 0295 C0413
		Bukit Sari	1° 32' 19.53"	103° 12' 40.08"	0.5	0.5	11.00	10 Aug 2018	03 01 0295 D0414
		Bukit Sari	1° 32' 11.31"	103° 12' 22.82"	0.5	0.5	10.94	10 Aug 2018	03 01 0295 E0415
296	Bambang Ismayah	Bukit Sari	1° 32' 22.99"	103° 12' 54.38"	0.5	0.5	12.67	10 Aug 2018	03 01 0296 A0416
		Bukit Sari	1° 32' 16.50"	103° 12' 56.36"	0.49	0.49	10.12	10 Aug 2018	03 01 0296 B0417
		Bukit Sari	1° 32' 14.95"	103° 12' 56.46"	0.51	0.51	8.71	10 Aug 2018	03 01 0296 C0418
		Bukit Sari	1° 32' 6.39"	103° 12' 55.91"	0.49	0.49	10.22	10 Aug 2018	03 01 0296 D0419
297	Sugito	Bukit Sari	1° 32' 13.32"	103° 12' 14.50"	0.5	0.5	10.85	10 Aug 2018	03 01 0297 A0420
298	Suwardi	Bukit Sari	1° 32' 6.49"	103° 12' 16.86"	0.75	0.75	10.12	15 Jan 2020	03 01 0298 A0421
299	Pulisman	Bukit Sari	1° 32' 0.14"	103° 12' 25.66"	0.51	0.51	9.70	15 Jan 2020	03 01 0299 A0422
		Bukit Sari	1° 32' 1.89"	103° 12' 25.62"	0.51	0.51	9.65	15 Jan 2020	03 01 0299 B0423
300	Tasminto	Bukit Sari	1° 32' 16.76"	103° 12' 18.22"	0.49	0.49	9.04	15 Jan 2020	03 01 0300 A0424
301	Santun Sihotang	Bukit Sari	1° 32' 40.46"	103° 12' 6.84"	0.5	0.5	8.84	15 Jan 2020	03 01 0301 A0425
302	Satino	Bukit Sari	1° 32' 30.05"	103° 12' 18.23"	0.49	0.49	8.65	15 Jan 2020	03 01 0302 A0426
303	Misdi	Bukit Sari	1° 32' 37.92"	103° 11' 55.43"	0.5	0.5	10.42	15 Jan 2020	03 01 0303 A0427
304	Bonijan	Bukit Sari	1° 32' 13.55"	103° 12' 17.96"	0.48	0.48	10.23	10 Aug 2018	03 01 0304 A0428
		Bukit Sari	1° 32' 4.83"	103° 12' 22.37"	0.5	0.5	10.24	10 Aug 2018	03 01 0304 B0429
		Bukit Sari	1° 32' 11.20"	103° 12' 19.19"	0.5	0.5	10.40	10 Aug 2018	03 01 0304 C0430
304	Misgi	Bukit Sari	1° 32' 7.94"	103° 12' 1.70"	0.5	0.5	10.98	10 Aug 2018	03 01 0305 A0431
		Bukit Sari	1° 32' 7.94"	103° 12' 1.70"	0.5	0.5	12.56	10 Aug 2018	03 01 0305 B0432
305	Abdullah Sargawi	Bukit Sari	1° 32' 17.29"	103° 12' 43.87"	0.5	0.5	11.07	10 Aug 2018	03 02 0306 A0433
306	Agus Tianto	Bukit Sari	1° 32' 8.86"	103° 12' 47.50"	0.5	0.5	10.24	10 Aug 2018	03 02 0307 B0434
307	Apheni	Bukit Sari	1° 32' 26.52"	103° 12' 24.42"	3.91	3.91	75.26	10 Aug 2018	03 02 0308 A0435
		Bukit Sari	1° 31' 56.38"	103° 12' 41.66"	0.5	0.5	11.26	10 Aug 2018	03 02 0308 B0436
308	Bagiyo	Bukit Sari	1° 31' 55.31"	103° 12' 45.34"	0.51	0.51	10.63	10 Aug 2018	03 02 0309 A0437
		Bukit Sari	1° 34' 28.68"	103° 11' 1.96"	0.51	0.51	10.62	10 Aug 2018	03 02 0309 B0438
		Bukit Sari	1° 32' 26.27"	103° 11' 58.87"	0.5	0.5	11.25	10 Aug 2018	03 02 0309 C0439
309	Basis Haryanto	Bukit Sari	1° 31' 50.42"	103° 11' 57.70"	0.51	0.51	8.36	10 Aug 2018	03 02 0310 A0440
		Bukit Sari	1° 31' 48.66"	103° 11' 54.95"	0.51	0.51	8.37	10 Aug 2018	03 02 0310 B0441
310	Dedi Erwanto	Bukit Sari	1° 32' 3.65"	103° 12' 25.64"	0.41	0.41	19.65	10 Aug 2018	03 02 0311 A0442
311	Dendi Ruyatman	Bukit Sari	1° 32' 6.91"	103° 12' 51.00"	0.49	0.49	9.03	10 Aug 2018	03 02 0312 A0443
312	H. Suwardi	Bukit Sari	1° 32' 26.01"	103° 12' 38.20"	0.5	0.5	9.38	10 Aug 2018	03 02 0313 A0444
313	Iskandar	Bukit Sari	1° 32' 36.65"	103° 12' 36.16"	0.5	0.5	11.13	10 Aug 2018	03 02 0314 A0445
314	Isrofi	Bukit Sari	1° 32' 23.09"	103° 12' 16.21"	0.49	0.49	8.54	10 Aug 2018	03 02 0315 A0446
		Bukit Sari	1° 32' 19.44"	103° 12' 8.22"	0.5	0.5	9.50	10 Aug 2018	03 02 0315 B0447
315	Joko Supriyadi	Bukit Sari	1° 32' 9.85"	103° 12' 23.14"	0.51	0.51	11.05	10 Aug 2018	03 02 0316 A0448
316	Jumino	Bukit Sari	1° 31' 52.00"	103° 12' 11.41"	0.49	0.49	10.71	10 Aug 2018	03 02 0317 A0449
317	Kalinem	Bukit Sari	1° 32' 19.13"	103° 12' 33.13"	0.51	0.51	11.04	10 Aug 2018	03 02 0318 A0450
318	Katwanto	Bukit Sari	1° 32' 28.10"	103° 12' 8.89"	0.53	0.53	11.91	10 Aug 2018	03 02 0319 A0451
		Bukit Sari	1° 32' 26.83"	103° 12' 6.18"	0.49	0.49	12.12	10 Aug 2018	03 02 0319 B0452
		Bukit Sari	1° 32' 30.08"	103° 12' 5.20"	0.51	0.51	7.63	10 Aug 2018	03 02 0319 C0453
319	Mondalis	Bukit Sari	1° 32' 33.80"	103° 12' 54.14"	0.49	0.49	9.74	10 Aug 2018	03 02 0320 A0454
320	Muhamad Solihun	Bukit Sari	1° 32' 16.69"	103° 12' 29.61"	0.51	0.51	10.25	10 Aug 2018	03 02 0321 A0455
		Bukit Sari	1° 32' 37.80"	103° 12' 48.16"	0.99	0.99	10.79	10 Aug 2018	03 02 0322 B0456
321	Ngadimin	Bukit Sari	1° 31' 55.41"	103° 12' 46.15"	0.5	0.5	9.87	10 Aug 2018	03 02 0323 A0457
		Bukit Sari	1° 31' 49.61"	103° 12' 32.80"	0.51	0.51	11.22	10 Aug 2018	03 02 0324 B0458
		Bukit Sari	1° 32' 14.17"	103° 12' 52.93"	0.49	0.49	9.76	10 Aug 2018	03 02 0325 C0459
323	Ngadino	Bukit Sari	1° 31' 49.47"	103° 12' 21.61"	0.49	0.49	9.92	10 Aug 2018	03 02 0326 A0460
324	Ngatijan	Bukit Sari	1° 31' 56.77"	103° 12' 32.92"	0.45	0.45	11.37	10 Aug 2018	03 02 0327 A0461
325	Pajar	Bukit Sari	1° 32' 3.17"	103° 12' 55.92"	0.55	0.55	11.01	10 Aug 2018	03 02 0327 B0462
326	Parisno	Bukit Sari	1° 32' 11.76"	103° 12' 13.15"	0.51	0.51	8.89	10 Aug 2018	03 02 0328 A0463
327	Poniman	Bukit Sari	1° 32' 5.84"	103° 12' 19.73"	0.5	0.5	11.33	10 Aug 2018	03 02 0329 A0464

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No	Name of farmer	Location (Village)	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
324	Ramidi	Bukit Sari	1° 31' 51.61"	103° 12' 15.69"	0.51	0.51	10.93	10 Aug 2018	03 02 0330 A0465
		Bukit Sari	1° 32' 2.21"	103° 12' 36.64"	0.49	0.49	14.58	10 Aug 2018	03 02 0330 B0466
328	Rita Dwiyanti	Bukit Sari	1° 31' 56.32"	103° 12' 15.88"	0.49	0.49	10.26	10 Aug 2018	03 02 0331 A0467
		Bukit Sari	1° 31' 55.55"	103° 12' 11.57"	0.49	0.49	10.95	10 Aug 2018	03 02 0331 B0468
329	Riyati	Bukit Sari	1° 31' 48.92"	103° 12' 28.43"	0.5	0.5	10.70	10 Aug 2018	03 02 0332 A0469
330	Riyo Sumayo	Bukit Sari	1° 32' 26.63"	103° 12' 1.88"	0.32	0.32	11.97	10 Aug 2018	03 02 0333 A0470
		Bukit Sari	1° 32' 28.25"	103° 12' 1.71"	0.49	0.49	9.88	10 Aug 2018	03 02 0333 B0471
331	Romi Haryanto	Bukit Sari	1° 32' 12.47"	103° 12' 49.18"	0.51	0.51	10.93	10 Aug 2018	03 02 0334 A0472
332	Ruslan	Bukit Sari	1° 31' 46.14"	103° 12' 19.25"	0.49	0.49	11.22	10 Aug 2018	03 02 0335 A0473
333	Sahid	Bukit Sari	1° 31' 51.28"	103° 12' 9.09"	0.5	0.5	10.53	10 Aug 2018	03 02 0336 A0474
		Bukit Sari	1° 31' 55.47"	103° 12' 43.73"	0.5	0.5	10.47	10 Aug 2018	03 02 0336 B0475
		Bukit Sari	1° 31' 55.41"	103° 12' 44.50"	0.57	0.57	9.20	10 Aug 2018	03 02 0336 C0476
		Bukit Sari	1° 32' 27.79"	103° 11' 55.44"	0.29	0.29	9.65	10 Aug 2018	03 02 0336 D0477
		Bukit Sari	1° 32' 29.45"	103° 11' 55.57"	0.55	0.55	10.50	10 Aug 2018	03 02 0336 E0478
		Bukit Sari	1° 32' 30.85"	103° 11' 55.56"	0.5	0.5	13.95	10 Aug 2018	03 02 0336 F0479
334	Sofiatun	Bukit Sari	1° 32' 1.60"	103° 12' 55.78"	0.52	0.52	9.41	10 Aug 2018	03 02 0337 A0480
335	Sugito	Bukit Sari	1° 32' 10.38"	103° 12' 16.30"	0.5	0.5	9.19	10 Aug 2018	03 02 0337 B0481
		Bukit Sari	1° 33' 14.42"	103° 14' 2.82"	3.45	3.45	53.05	10 Aug 2018	03 02 0337 C0482
336	Suhadi	Bukit Sari	1° 32' 33.89"	103° 12' 50.46"	0.51	0.51	10.43	10 Aug 2018	03 02 0338 A0483
337	Sukardi	Bukit Sari	1° 32' 21.20"	103° 12' 56.29"	0.5	0.5	10.23	10 Aug 2018	03 02 0338 B0484
		Bukit Sari	1° 32' 18.27"	103° 12' 56.36"	0.53	0.53	8.49	10 Aug 2018	03 02 0338 C0485
338	Sumaridi	Bukit Sari	1° 32' 6.33"	103° 12' 25.80"	0.5	0.5	9.60	10 Aug 2018	03 02 0339 A0486
339	Sunarto	Bukit Sari	1° 32' 9.93"	103° 12' 8.91"	0.51	0.51	9.58	10 Aug 2018	03 02 0340 A0487
		Bukit Sari	1° 32' 15.59"	103° 12' 1.53"	0.5	0.5	10.86	10 Aug 2018	03 02 0340 B0488
		Bukit Sari	1° 32' 15.90"	103° 12' 3.17"	0.58	0.58	11.76	10 Aug 2018	03 02 0340 C0489
340	Surat	Bukit Sari	1° 32' 22.55"	103° 11' 58.00"	0.5	0.5	37.05	10 Aug 2018	03 02 0341 A0490
		Bukit Sari	1° 34' 33.85"	103° 10' 53.38"	1.85	1.85	10.37	10 Aug 2018	03 02 0341 B0491
		Bukit Sari	1° 32' 26.48"	103° 12' 26.17"	0.49	0.49	10.52	10 Aug 2018	03 02 0341 C0492
341	Suriyati	Bukit Sari	1° 31' 53.05"	103° 12' 20.28"	0.5	0.5	9.59	10 Aug 2018	03 02 0342 A0493
342	Swahendri	Bukit Sari	1° 32' 25.94"	103° 12' 41.11"	0.49	0.49	9.28	10 Aug 2018	03 02 0343 A0494
343	Tazmir. DPT*	Bukit Sari	1° 32' 43.69"	103° 12' 48.54"	0.49	0.49	9.37	10 Aug 2018	03 02 0344 A0495
344	Tursin	Bukit Sari	1° 32' 13.39"	103° 12' 16.28"	0.49	0.49	9.96	10 Aug 2018	03 02 0344 B0496
345	Wahyono	Bukit Sari	1° 32' 0.31"	103° 12' 28.88"	0.49	0.49	8.80	10 Aug 2018	03 02 0345 A0497
346	Wahyu Ramdan*	Bukit Sari	1° 32' 19.43"	103° 12' 37.11"	0.5	0.5	9.35	10 Aug 2018	03 02 0346 A0498
		Bukit Sari	1° 32' 19.23"	103° 12' 35.43"	0.51	0.51	9.09	10 Aug 2018	03 02 0346 B0499
347	Wainah	Bukit Sari	1° 32' 13.01"	103° 12' 28.12"	0.5	0.5	10.77	10 Aug 2018	03 02 0347 A0500
348	Waskamdi	Bukit Sari	1° 32' 22.78"	103° 12' 38.27"	0.49	0.49	8.46	10 Aug 2018	03 02 0348 A0501
349	Wendrizal	Bukit Sari	1° 32' 15.79"	103° 12' 42.48"	0.5	0.5	10.81	10 Aug 2018	03 02 0349 A0502
351	Yanto	Bukit Sari	1° 31' 54.52"	103° 12' 36.45"	0.49	0.49	9.97	10 Aug 2018	03 02 0350 A0503
352	Yasin Mustofa	Bukit Sari	1° 32' 36.92"	103° 12' 13.03"	0.49	0.49	10.05	10 Aug 2018	03 02 0351 A0504
		Bukit Sari	1° 32' 33.31"	103° 12' 1.68"	0.5	0.5	9.67	10 Aug 2018	03 02 0351 B0505
		Bukit Sari	1° 32' 33.13"	103° 11' 58.86"	0.5	0.5	10.04	10 Aug 2018	03 02 0351 C0506
		Bukit Sari	1° 32' 33.89"	103° 12' 50.46"	0.48	0.48	10.11	10 Aug 2018	03 02 0351 D0507
		Bukit Sari	1° 32' 26.35"	103° 12' 21.45"	0.5	0.5	9.85	10 Aug 2018	03 02 0351 E0508
		Bukit Sari	1° 32' 26.35"	103° 12' 23.02"	0.49	0.49	9.90	10 Aug 2018	03 02 0351 F0509
		Bukit Sari	1° 32' 22.75"	103° 12' 43.51"	0.5	0.5	9.93	10 Aug 2018	03 02 0351 G0510
		Bukit Sari	1° 32' 22.76"	103° 12' 45.23"	0.5	0.5	9.96	10 Aug 2018	03 02 0351 H0511
		Bukit Sari	1° 32' 33.14"	103° 12' 0.32"	0.49	0.49	10.06	10 Aug 2018	03 02 0351 J0512
353	Sukur Riyadi*	Bukit Sari	1° 32' 22.90"	103° 12' 4.79"	0.49	0.49	9.96	15 Jan 2020	03 02 0352 A0513
354	Yusuf Supriyanto	Bukit Sari	1° 32' 21.43"	103° 11' 55.52"	0.28	0.28	4.64	15 Jan 2020	03 02 0353 A0514
355	Suratman	Bukit Sari	1° 32' 33.11"	103° 12' 13.18"	0.49	0.49	8.94	15 Jan 2020	03 02 0354 A0515
356	Suparno	Bukit Sari	1° 32' 4.53"	103° 12' 9.09"	0.5	0.5	10.62	15 Jan 2020	03 02 0355 A0516
357	Sumiseh	Bukit Sari	1° 32' 25.98"	103° 12' 47.52"	0.49	0.49	8.22	15 Jan 2020	03 02 0356 A0517

No	Name of farmer	Location (Village)	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
358	Sudiyono Yasmin*	Bukit Sari	1° 32' 36.84"	103° 12' 22.72"	0.49	0.49	8.64	15 Jan 2020	03 02 0357 A0518
359	Tri Ahmad Arifin	Bukit Sari	1° 32' 36.95"	103° 12' 0.93"	0.5	0.5	9.17	15 Jan 2020	03 02 0358 A0519
360	Nining Sulastri	Bukit Sari	1° 32' 26.44"	103° 12' 3.29"	0.51	0.51	10.58	15 Jan 2020	03 02 0359 A0520
		Bukit Sari	1° 32' 12.40"	103° 12' 53.47"	0.49	0.49	9.92	15 Jan 2020	03 02 0359 B0521
361	Istiqomah*	Bukit Sari	1° 32' 34.63"	103° 12' 10.11"	0.49	0.49	8.80	15 Jan 2020	03 02 0360 A0522
362	Sanifah	Bukit Sari	1° 32' 24.40"	103° 11' 55.41"	0.59	0.59	9.78	15 Jan 2020	03 02 0361 A0523
363	Bejo	Bukit Sari	1° 32' 33.22"	103° 12' 24.74"	0.49	0.49	8.65	15 Jan 2020	03 02 0362 A0524
364	Nurdiyanto	Bukit Sari	1° 32' 30.56"	103° 12' 9.70"	0.5	0.5	9.28	15 Jan 2020	03 02 0363 A0525
365	Sailendra*	Bukit Sari	1° 32' 26.11"	103° 12' 45.98"	0.5	0.5	9.31	15 Jan 2020	03 02 0364 A0526
		Bukit Sari	1° 32' 26.11"	103° 12' 45.98"	0.48	0.48	9.23	15 Jan 2020	03 02 0364 B0527
366	Priyanti	Bukit Sari	1° 32' 19.75"	103° 12' 19.88"	0.49	0.49	9.29	15 Jan 2020	03 02 0365 A0528
367	Arpandi	Bukit Sari	1° 32' 8.26"	103° 12' 17.28"	0.48	0.48	7.95	15 Jan 2020	03 02 0366 A0529
368	Totoh*	Bukit Sari	1° 32' 41.20"	103° 12' 48.32"	0.5	0.5	9.42	15 Jan 2020	03 02 0367 A0530
369	Sukandi	Bukit Sari	1° 32' 1.59"	103° 12' 55.84"	0.42	0.42	8.59	15 Jan 2020	03 02 0368 A0531
		Bukit Sari	1° 32' 3.40"	103° 12' 54.51"	0.5	0.5	9.11	15 Jan 2020	03 02 0368 B0532
370	Suprianti*	Bukit Sari	1° 32' 33.59"	103° 12' 47.74"	0.5	0.5	9.20	15 Jan 2020	03 02 0369 A0533
371	Pujiati	Bukit Sari	1° 32' 28.01"	103° 12' 13.14"	0.5	0.5	8.04	15 Jan 2020	03 02 0370 A0534
372	Apriani Pratiwi Eka	Bukit Sari	1° 32' 36.45"	103° 12' 27.62"	0.51	0.51	9.51	15 Jan 2020	03 02 0371 A0535
373	Yuli Impun Iswiyati	Bukit Sari	1° 32' 38.15"	103° 12' 29.41"	0.5	0.5	7.89	15 Jan 2020	03 02 0372 A0536
374	Nurhaidi	Bukit Sari	1° 32' 21.04"	103° 12' 19.83"	0.48	0.48	7.99	15 Jan 2020	03 02 0373 A0537
375	Sarmada	Bukit Sari	1° 31' 58.23"	103° 12' 22.67"	0.49	0.49	7.90	15 Jan 2020	03 02 0374 A0538
376	Sutiyo	Bukit Sari	1° 32' 36.74"	103° 12' 24.43"	0.49	0.49	8.61	15 Jan 2020	03 02 0375 A0539
377	Eka Susanti	Bukit Sari	1° 32' 26.00"	103° 11' 55.39"	0.59	0.59	10.81	15 Jan 2020	03 02 0376 A0540
378	M. Muslimin	Bukit Sari	1° 32' 4.09"	103° 12' 18.91"	0.5	0.5	7.85	15 Jan 2020	03 02 0377 A0541
379	Panijan	Bukit Sari	1° 32' 33.40"	103° 12' 14.80"	0.49	0.49	9.06	15 Jan 2020	03 02 0378 A0542
380	Didel Karyadi	Bukit Sari	1° 32' 15.89"	103° 12' 52.99"	0.49	0.49	9.33	15 Jan 2020	03 02 0379 A0543
381	Endra Yudhana	Bukit Sari	1° 32' 5.73"	103° 12' 18.99"	0.49	0.49	9.95	15 Jan 2020	03 02 0380 A0544
382	M. Ridwan	Bukit Sari	1° 32' 19.58"	103° 12' 52.40"	0.51	0.51	10.89	15 Jan 2020	03 02 0381 A0545
383	Roslini	Bukit Sari	1° 32' 17.76"	103° 12' 52.67"	0.49	0.49	10.43	15 Jan 2020	03 02 0382 A0546
384	Sunardi	Bukit Sari	1° 31' 58.63"	103° 12' 40.42"	0.52	0.52	11.38	15 Jan 2020	03 02 0383 A0547
385	Suryani	Bukit Sari	1° 32' 31.18"	103° 12' 29.71"	0.48	0.48	6.97	15 Jan 2020	03 02 0384 A0548
386	Toni Prasetyo	Bukit Sari	1° 31' 54.91"	103° 12' 31.87"	0.51	0.51	9.18	15 Jan 2020	03 02 0385 A0549
387	Edi Yulianto	Bukit Sari	1° 32' 10.76"	103° 12' 53.80"	0.5	0.5	10.85	15 Jan 2020	03 02 0386 A0550
388	Nur Padilah	Bukit Sari	1° 32' 12.29"	103° 12' 40.56"	0.49	0.49	10.14	15 Jan 2020	03 02 0387 A0551
389	Carni	Bukit Sari	1° 32' 11.54"	103° 12' 30.12"	0.47	0.47	9.96	15 Jan 2020	03 02 0388 A0552
390	Samsuri	Bukit Sari	1° 31' 50.04"	103° 12' 40.01"	0.5	0.5	9.29	15 Jan 2020	03 02 0389 A0553
391	Miftahul Rozikin	Bukit Sari	1° 37' 51.21"	103° 18' 11.93"	1.98	1.98	41.61	15 Jan 2020	03 03 0390 A0554
392	Supina	Bukit Sari	1° 37' 47.93"	103° 16' 15.62"	3.46	3.46	67.65	15 Jan 2020	03 03 0391 A0555
393	Tukiman	Bukit Sari	1° 37' 31.09"	103° 16' 15.32"	1.91	1.91	36.63	15 Jan 2020	03 03 0392 A0556
394	Mazwin	Bukit Sari	1° 37' 50.56"	103° 18' 13.07"	1.58	1.58	33.09	15 Jan 2020	03 03 0393 A0557
395	Lailatul Qoriah	Bukit Sari	1° 37' 51.21"	103° 18' 11.93"	1.97	1.97	38.30	15 Jan 2020	03 03 0394 A0558
396	Sapari	Bukit Sari	1° 36' 58.32"	103° 17' 12.22"	2.61	2.61	50.19	15 Jan 2020	03 03 0395 A0559
397	Saani	Bukit Sari	1° 33' 34.85"	103° 14' 11.15"	1.56	1.56	38.10	15 Jan 2020	03 03 0396 A0560
398	Ruliyah	Bukit Sari	1° 36' 47.12"	103° 16' 49.90"	1.96	1.96	36.48	15 Jan 2020	03 03 0397 A0561
		Bukit Sari	1° 36' 35.11"	103° 16' 20.89"	3.09	3.09	62.30	15 Jan 2020	03 03 0397 B0562
399	M. Busro	Bukit Sari	1° 36' 32.50"	103° 16' 14.06"	0.99	0.99	19.32	15 Jan 2020	03 03 0398 A0563
400	Muslim	Bukit Sari	1° 38' 23.66"	103° 17' 20.40"	0.46	0.46	15.00	15 Jan 2020	03 03 0399 A0564
		Bukit Sari	1° 38' 24.54"	103° 17' 21.89"	1.03	1.03	19.83	15 Jan 2020	03 03 0400 B0565
401	Agus Chaidar	Bukit Sari	1° 36' 0.04"	103° 15' 46.97"	1.75	1.75	36.78	15 Jan 2020	03 03 0401 A0566
		Bukit Sari	1° 36' 47.13"	103° 17' 3.93"	1.09	1.09	18.00	15 Jan 2020	03 03 0401 B0567
402	Ahmad Robiin	Bukit Sari	1° 36' 50.24"	103° 16' 28.84"	0.36	0.36	8.18	15 Jan 2020	03 03 0402 A0568
403	Hidayah	Bukit Sari	1° 36' 46.81"	103° 16' 52.54"	2.54	2.54	43.12	15 Jan 2020	03 03 0403 A0569
404	Supriyanto	Bukit Sari	1° 36' 50.36"	103° 17' 0.46"	3.26	3.26	73.80	15 Jan 2020	03 03 0404 A0570

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405	Sumardi	Bukit Sari	1° 37' 23.83"	103° 16' 24.08"	4.3	4.3	72.56	15 Jan 2020	03 03 0405 A0571
406	Sutiyo	Bukit Sari	1° 35' 40.44"	103° 16' 14.18"	2	2	46.24	15 Jan 2020	03 03 0406 A0572
Total					431.80	431.80	10,215.86		

Note: * are smallholders sampled in this audit.

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
KT	<i>Kelompok Tani</i> / Sub-Group of Smallholder, smaller management zone under Group Manager
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SHM	<i>Sertifikat Hak Milik</i> (a highest level of land title for individual in Indonesia)
SIA	Social Impact Assessment
SOP	Standard Operating Procedure